



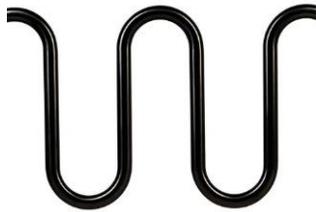
2025-2026 BIKE RACK GRANT PROGRAM INFORMATION

Applications are considered on a rolling basis as received. Please submit digitally to planning@cityofedwardsville.com. Please note that funds for Bicycle Rack Grants are not guaranteed.

ABOUT

The City of Edwardsville Bicycle Rack Grant Program (BRG) provides reimbursement for the purchase and installation of bicycle racks within the City of Edwardsville. These projects should facilitate access to secure, convenient bicycle parking within proximity of businesses, schools, parks, recreational facilities, and other community spaces. Once approved, the City will provide a reimbursement of up to \$925 per applicant for the purchase and installation of a bicycle rack on the property of the business owner or non-profit. Grants will be reviewed and awarded through a competitive review process administered by the Bicycle and Pedestrian Advisory Committee. Reimbursement will be provided according to funding availability and project needs.

RECOMMENDED BIKE RACKS



Wave Rack



Inverted U Rack



Post and Ring Rack



Swerve Rack



Lightning Bolt Rack



Campus Rack



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PROJECT ELIGIBILITY

- Bike racks are to be purchased and installed for public use.
- Limit of (1) project proposal per applicant.

INELIGIBLE PROJECTS

Although the following list is not exhaustive, ineligible projects generally include:

- Bicycle racks to be installed for private use
- Projects outside the City of Edwardsville
- *Projects that begin prior to entering into a grant agreement with the City of Edwardsville*
- Requests made for a property not owned by the applicant OR that cannot provide express written consent for the installation by the property owner.

REVIEW CRITERIA

Criteria for review of grant applications is provided below. This information is provided to help applicants identify the characteristics of projects that will be highly scored. Due to the goal of the Bicycle Rack Grant Program to enhance the utility of existing bicycle infrastructure and to position our infrastructure for future growth, some flexibility and interpretation is reserved for the review committee. As such, the review criteria should be used only as a guide.

Scope / Quality / Project Readiness- up to 20 points

- The project has a well-defined scope and timeline that includes an installation plan for the bike rack in an appropriate location and in accordance with manufacturer's specifications.

Community Benefit - up to 20 points

- The application demonstrates how the installation will meet current and anticipated demand for bike parking in the proposed location.

Access to Cycling Infrastructure - up to 10 points

- The proposed bike rack location faces or adjoins existing infrastructure (sidewalks, shared-use paths, etc.) to the greatest extent possible.



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APPLICATION CHECKLIST

- Bicycle Rack Grant Program Application
- Written description of project, including plan for proper installation
- Location map of project
- Any photos necessary to clarify the scope, nature of, or public demand for the project
- Two (2) or more quotes from vendors/contractors (if applicable)
- Estimate of volunteer hours (if applicable)

GRANT AWARD CHECKLIST

- Signed Grant Agreement
- Signed Right-of-Way Use Agreement (if applicable requires approval by Public Services Committee and City Council)

REIMBURSEMENT CHECKLIST

- Contact the Planning Division in Public Works when your project is completed. Pictures will be taken of the project to verify completion.
- Written request for reimbursement.
- Paid invoices or cancelled checks.
- Final volunteer hours — signed statement from volunteers indicating hours worked
- Planning staff will prepare a memo for reimbursement request
- A check will be mailed to the applicant
- Reimbursement requests must be received by April 1st.



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1. Project Contact - The project contact is responsible for signing the completed application. Please provide the name of the group member who will be the contact for the project, if it is funded:

Name: _____

Address: _____

Phone: _____

Email: _____

2. Proposed Location - Please provide information about the proposed location of the bike rack. Provide a map with the exact location of the bike rack.

Business/School/Park Name: _____

Address: _____

3. Project Description - Describe the project including the following information:

*Attach additional pages as necessary

How will the rack be installed:

How was the proposed rack location was chosen (attach photos as desired):

How will the rack be maintained?



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4. **Project Timeline** - List the anticipated starting and ending dates for your project.

Start Date: _____ End Date: _____

5. **Project Budget**– Provide information as to the anticipated expense of the project. (Attach additional pages if necessary).

Type	Description	Vendor(s) Name, Store Contact, Phone Number & Address	Amount
Materials/Supplies			\$
Equipment Rental			\$
Services			\$
Other			\$
Total Project Cost (A)			\$

6. **Community Contributions** - In-Kind Donations, Volunteer Labor are only a match. If volunteers will participate, complete the Volunteer Pledge section.

Type	Description	Amount
In Kind Donations		\$
Volunteer Labor <i>At \$24.69 per hour</i>		\$
Total Community Contribution Cost (B)		\$



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TOTAL PROJECT COST (A):\$ _____
TOTAL COMMUNITY CONTRIBUTION (B) (CANNOT EXCEED A): \$ _____
TOTAL REQUESTED FROM THE CITY OF EDWARDSVILLE (A+B): \$ _____

Pledge of Volunteer Hours

Volunteer Name	Volunteer Address	Total Hours Pledged	Total Pledge Value (\$24.69 per hour pledged)	Volunteer Signature
			\$	
			\$	
			\$	
			\$	
Total Project Cost (A)			\$	

Signature of Project Contact: _____

Printed Name of Project Contact: _____

Date: _____

BPAC Review Date: _____

BPAC Response: _____