

MEMORIAL TREE AND BENCH PROGRAM

Edwardsville Parks and Recreation Department offers a distinct way to remember loved ones and special events through the gift of a memorial bench or tree. Your generous gift will enhance an Edwardsville park for years to come. Each gift is tax deductible and a great way to support and beautify the City of Edwardsville through the memorial tree and bench program. Donors select either a tree or bench to be purchased through the Edwardsville Parks and Recreation Department.



PROGRAM COSTS

The program costs cover the purchase of the tree or bench plus installation materials such as concrete for the bench pad. Bench inscription is included in the price of the bench. Donors can choose to add a tree tag, tree plaque, or a graphic to the bench inscription for additional costs.

PARTICIPATING PARKS

Glik Park, LeClaire Park, LeClaire Field, Watershed Nature Center, and Leon Corlew Park

**Sites for trees and benches may be limited at some locations.*

MEMORIAL TREES

Donors can select a tree based on two categories: flowering or shade. Shade trees are 2-2.5" in caliper size while flowering trees are typically 1.5" and 5-8 ft tall. A tag or plaque can be purchased along with the tree. Tags hang from the tree's branch while plaques are mounted in cement and placed at the base of the tree. The Edwardsville Parks and Recreation Department selects and locates trees based on the planting needs of the selected park and the most appropriate site for the type of tree selected. Trees are warranted by the city for one year. Tags are warranted by the city for 5 yrs. Plaques are warranted by the city for 10 yrs.

MEMORIAL BENCHES

Memorial benches are 6ft long powder-coated and vandal-resistant steel that are placed on an ADA accessible pad and include tamper proof hardware and a plaque inscribed with the donor's requested message. Green benches are used at Glik Park, taupe benches are used at Leon Corlew Park, and black benches are used elsewhere.

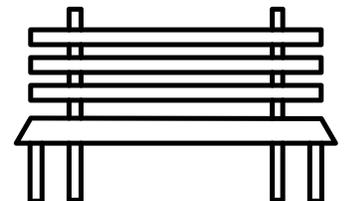
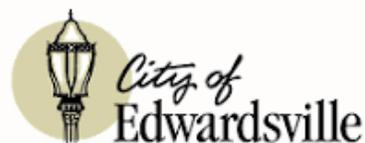
Staff will identify and communicate with the donor a location within the desired park. Each bench is installed on an ADA accessible pad.

SPECIAL REQUESTS

Donors may indicate any special requests on the order form. While every effort will be made to honor these requests, it may not be possible to honor each and every request. If honoring a special request is contingent to donating please contact park staff and discuss the request prior to submitting the order form for processing.

MAINTENANCE AND REPLACEMENTS

The City of Edwardsville will complete routine maintenance associated with memorial items (i.e., mulching and grass cutting, picking up litter), but is not responsible for damaged, stolen, or vandalized items. While these issues will most likely be identified as a result of the City inspections, the ultimate responsibility for inspecting these items belongs to the donor or donors that purchased the memorial. If the memorial items and/or related plaque is in need of replacement/repair, it is the sole responsibility of the individual or family that purchased the memorial outside of the above stated warranties. The City of Edwardsville will reorder and reinstall trees and plaques, but the cost of such items is not the responsibility of the City unless otherwise noted above.



MEMORIAL TREE AND BENCH ORDER FORM

CONTACT INFORMATION

Name _____

Address _____

City/State/Zip _____

Home Phone _____

Cell Phone _____

Email _____

MEMORIAL TREES

- Shade Tree X_____ (@ \$350 per tree)
- Flowering Tree X_____ (@ \$275 per tree)
- Tag X_____ (@ \$12 limit of 5 lines)
- Plaque X_____ (@ \$133.46 plus \$0.45 per letter)

DESIRED PARK LOCATION

**Sites for trees and benches may be limited at some locations.*

SPECIAL REQUESTS

**Please note not all special requests can be granted*

MEMORIAL BENCH

- Bench X_____ (@ \$2,800 per bench)
- Existing Bench X_____ (@ \$900 per bench)

Total Gift

\$

INSCRIPTION
