



## CITY OF EDWARDSVILLE VACANT STRUCTURE AND PROPERTY SAFETY CHECKLIST

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- ✓ Vacant Structure Registration Certificate and Registration Fee have been filed with the City of Edwardsville.
- ✓ Applicable Minimum Liability Insurance Certificate has been filed with the City of Edwardsville.
- ✓ Applied for all building, fire prevention and zoning permits necessary to bring the structure into compliance within ten (10) days of obtaining a Vacant Structure Registration Certificate. (if applicable)
- ✓ Removed all combustible materials from the structure in compliance with the applicable fire prevention regulations.
- ✓ Removed waste, rubbish or debris from the interior of the structure
- ✓ Removed waste, rubbish, debris or excess vegetation including grass in excess of 8 inches from the yards surrounding the vacant structure.
- ✓ Lock, barricade or secure all doors, windows and other openings in the structure. The owner shall, as needed, provide additional security in the event of increased danger to human life of the public welfare, as determined by the City.
- ✓ Structure Openings: Doors, windows, areaways and other openings shall be weather tight and secured against entry by birds, vermin and trespassers. Missing or broken doors, windows and other such openings shall be covered by glass or other rigid transparent materials, which are weather protected, and tightly fitted and secured to the opening.
- ✓ Roofs: The roof and flashings shall be sound and tight, not admit moisture or have defects which might admit moisture, rain or roof drainage, and allow for drainage to prevent dampness or deterioration in the interior walls or interior of the structure.
- ✓ Drainage: The structure storm drainage system shall be functional and installed in a manner consistent with City ordinances and allow discharge in a manner consistent with City ordinances.
- ✓ Structure: The structure shall be in good repair, not in violation of City ordinances, structurally sound and free from debris, rubbish and garbage. The structure shall be sanitary. The structure shall not pose a threat to the public health and safety.
- ✓ Structural Members: The structural members shall be free of deterioration and capable of safely bearing imposed dead and live loads.
- ✓ Foundation Walls: The foundation walls shall be structurally sound and in a sanitary condition so as not to pose a threat to public health and safety. The walls shall be capable of supporting the load of normal use and shall be free from open cracks and breaks, free from leaks, and be rodent proof.
- ✓ Exterior Walls: The exterior walls shall be free of holes, breaks and loose or rotting materials. Exposed metal, wood, or other surfaces shall be protected from the elements and against decay or rust by periodic application of weather coating materials, such as paint or similar surface treatment.
- ✓ Decorative Features: The cornices, belt courses, corbels, terra cotta trim, wall facings and similar decorative features shall be safe, anchored and in good repair. Exposed metal, wood or other surfaces shall be protected from the elements and against decay or rust by periodic application of weather coating materials, such as paint or similar surface treatment.



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- ✓ Overhanging Extensions: All balconies, canopies, marquees, signs, metal awnings, stairways, fire escapes, standpipes, exhaust ducts and similar features shall be in good repair, anchored, safe and sound. Exposed metal and wood surfaces shall be protected from the elements and against decay or rust by periodic application of weather coating materials, such as paint or similar surface treatment.
- ✓ Chimneys and Towers: Chimneys, cooling towers, smokestacks and similar appurtenances shall be structurally safe and in good repair. Exposed metal and wood surfaces shall be protected from the elements and against decay or rust by periodic application of weather coating materials, such as paint or similar surface treatment.
- ✓ Walkways: Walkways shall be safe for pedestrian travel.
- ✓ Accessory and Appurtenant Structures: Accessory and appurtenant structures such as garages, sheds and fences shall be free from safety, health and fire hazards and shall comply with City ordinances.
- ✓ Premises: The premises upon which the structure is located shall be clean, safe and sanitary. It shall be free from waste, rubbish, debris or excessive vegetation in compliance with City ordinances and shall not pose a threat to the public health or safety.

### Questions:

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