

Name of Management Company (and/or Registered Agent if corporation or trust):			
Company Name:			
Agent or Contact:			
Mailing Address:			
Contact #:		Email:	
Name of Mortgage Holder (if applicable)			
Contact Name:			
Mailing Address:			
Contact #:		Email:	
Name of Buyer (if Contract for Deed attach copy of Recorded Deed)			
Contact Name:			
Mailing Address:			
Contact #:		Email:	

City Utility Bills: Section 118-98 (a) of the City's Codified Ordinances states that the occupant shall be primarily responsible for payment for utility service (water, sewer, and trash) at such premises; however, the owner of the premises shall be responsible for payment for the service if the occupant fails to pay. Such service is furnished to the premises by the city only upon the condition that the occupant of the premises shall be liable therefore to the city.

I certify that I am aware of the City's Building Safety codes and Zoning (occupancy) codes and the legal ramifications for knowingly violating said codes. I acknowledge that I am responsible for delinquent utility bills due to the City of Edwardsville for this property.

 Owner's signature
(Signature may be waived via electronic signature)

 Owner's Agent Signature

 Owner's printed name

 Owner's Agent printed name

PAYMENT OF ALL FEES DUE AT TIME OF REGISTRATION

Rental Registration and Inspection Fee Schedule

Structure	Annual Fee
Single Family or Mobile Home – per building	\$40.00
Duplexes – per building (\$30.00/unit)	\$60.00
Multi-family (3+ units) - (\$25.00/unit)	\$25.00
Late Registration	\$250.00
1 st Re-Inspection	\$50.00
Subsequent Re-inspection(s)	\$250.00

Please return this form with payment to:
 City of Edwardsville
 City Clerk's office
 118 Hillsboro Avenue
 Edwardsville, IL 62025
 c/o: Rental Registration
rentalregistration@cityofedwardsville.com
 Questions: 618-692-2331
 Website: www.cityofedwardsville.com