



PERMIT NO. _____

OFF-STREET PARKING LOT PERMIT APPLICATION DEPARTMENT OF PUBLIC WORKS

Date _____ Zoning _____

Name of Owner _____ Email Address _____

Current Address _____ City _____ State _____ Zip _____

Project Name _____

Proposed Use _____ Square Footage of Building/ Tenant Space _____

Project Address _____ Phone _____

Subdivision _____ Lot No. _____ Property Identification # _____

Design Standards:

- 24 ft. Bi-directional access driveway provided from public right-of-way _____ distance from intersection
- Type of Surface (select one):
 - A compacted stone base a minimum of four inches (4") thick, surfaced with a minimum of three inches (3") of bituminous concrete surface course.
 - A minimum of five inches (5") of Portland cement concrete
 - A minimum of four inches (4") bituminous concrete binder course and two inches (2") bituminous surface course
- Angle of Parking Provided:
 - 90° 60° 45° 30° Parallel
 - 9ft. X 19 ft. Parking Spaces 8 ft by 22 ft. Parallel Parking Spaces
- Number of Parking Spaces provided _____ Number of Parking spaces provided _____
- Internal Access Aisles:
 - Two Way Traffic _____ feet wide (22 ft. Min) One Way Traffic _____ feet wide (12 ft. Min.)
 - A minimum of six inches (6") of continuous curbing, exclusive of ingress/egress points, around the perimeter of all parking lots. Said curbing shall be of Portland cement concrete or bituminous concrete surface course

Distance of parking lot from:

Rear Property Line _____

Side Property Line _____

*Street Side Property Line _____

Building Edge (Min of 3 ft required) _____

* Applies to Corner Lots

Note: Lots exceeding forty (40) spaces are required to be designed by an engineer and meet the ordinance standards

All items are required unless indicated:

- Six (6) inch perimeter curb
- Landscape islands at ends of parking rows
- Perimeter trees
- Screening (if required) Transitional Buffer (if required)
- Parking Lot Lighting
- Other _____

Contractor _____ Email Address _____

Address: _____

City: _____ State: _____ Zip: _____ Phone: _____

Any inaccurate information contained on this permit application may invalidate the permit. The City of Edwardsville may also require me to obtain a survey of my property and property corners to be staked prior to approval of this permit.

Signature of Property Owner _____ Printed Name of Property Owner _____

Approval:

Planning Staff _____ Approval Disapproval Date _____

Engineering Staff _____ Approval Disapproval Date _____

Site Plan and Drawings

Attach a SITE PLAN drawn in a scale large enough for clarity to reflect all of the following:

A) Location and dimensions of:

- 1) All property lines (Corner Lot shall be identified)
- 2) Buildings (Principal & Any Accessory Buildings)
- 3) Driveways
- 4) All off-street parking spaces
- 5) Landscape Islands or interior planting beds
- 6) Perimeter Curbing
- 7) Parking Lot Lights (requires a photo-metric plan)
- 8) Interior Sidewalks
- 9) Screening (if required)
- 10) Transitional Buffer (if required)
- 11) Landscape Plan (if required)

B) Location of:

- 1) North directional arrow
- 2) Streets (bordering property- please label)
- 3) Easements
- 4) Utilities (gas, water, sewer, etc.)

C) Storm Water Calculations signed and sealed by an licensed engineer.

D) Any additional information as may reasonably be required by the Zoning Administrator and applicable sections of the Zoning ordinance.