

FISCAL YEAR 2020-2021 ANNUAL BUDGET

SUBMITTED BY:

Kevin Head, City Administrator
and

Jeanne Wojcieszak, City Clerk-Collector

Mayor Hal Patton
Alderman SJ Morrison, Chairman,
Finance Committee



FISCAL YEAR 2020-2021

BUDGET OVERVIEW

1. FY20/21 Overview

Total Revenue \$ 62,511,705

Total Expenses \$ 60,557,601

2. General Fund

Revenue \$20,625,908

+ 3% increase to Sales Tax (\$199,500)

- \$212,000 IDOR adjustment

- \$600,000 COVID-19 Impact

Expenses \$20,601,465

Includes:

- 10% Reduction in Operating Expenses

- Parks & Playground and Liability Insurance funds moved to General Fund

- Recommended Two Personnel Additions

Finance Director—\$51,000 additional funds required

Park Maintenance/Sports Supervisor—\$35,000

- 2.5% Pay Increase to Non-Bargaining Employees—\$105,000

3. Other Funds

Funds Available \$41,885,797

Expenses \$39,956,136

Includes:

- New Plummer Family Park Operating Fund

- Street and Bridge Fund Consolidated to Capital Improvement Fund

4. Revenue Assumptions

Hotel/Motel Tax Increase from 7% - 9% = \$651,445 (05/01/2020)

New Food and Beverage Tax (1%) = \$380,000 to Capital Equipment (07/01/2020)

- \$50,000 allocated to land acquisition

- \$60,000 reduction COVID-19 effective date delay (09/01/2020)

New Home Rule Sales Tax (.25%) = \$802,000 (07/01/2020)

- \$140,000 to Public Safety Pensions

- \$662,000 to Capital Improvement Fund

FY20/21 GENERAL FUND REVENUE

	FY19/20 Budget	FY19/20 YTD	FY20/21 Budget
TAXES			
Property Taxes	\$ 1,567,819	\$ 1,555,513	\$ 5,605,884
Property Tax - Road & Bridge	\$ 126,000	\$ 137,771	\$ 140,000
Property Tax - Police Protection	\$ 587,932	\$ 584,023	\$ -
Property Tax - Fire Protection	\$ 1,248,066	\$ 1,238,999	\$ -
Property Tax - Township	\$ -		\$ -
Telecommunication Tax	\$ 250,000	\$ 347,732	\$ 345,000
Charter/AT&T Receipts	\$ 260,908	\$ 258,920	\$ 276,000
Ameren Franchise Fees	\$ 241,520	\$ 225,870	\$ 241,520
Total Taxes	\$ 4,282,245	\$ 4,348,828	\$ 6,608,404
LICENSES & PERMITS	\$ 562,500	\$ 548,909	\$ 640,200
PROPERTY RENTAL/LEASE	\$ 200,783	\$ 219,546	\$ 216,580
INTERGOVERNMENTAL			
Fort Russel Fire Agreement	\$ 54,397	\$ 28,602	\$ 55,000
IDOT Highway Maintenance Agreements	\$ 20,487	\$ 21,909	\$ 22,000
School Crossing Guards Reimbursement	\$ 11,390	\$ -	\$ 9,393
School Resource Officer Reimbursement	\$ 344,708	\$ 47,341	\$ 406,600
Wildey Merchandise	\$ -	\$ -	\$ -
Grant Receipts		\$ 15,730	\$ -
Grants - Tobacco	\$ -	\$ 2,310	\$ -
Grants - Bulletproof vest	\$ 1,500	\$ 2,722	\$ 2,500
MEGSI Reimbursement	\$ -	\$ 8,708	\$ -
Municipal Sales Tax	\$ 6,592,000	\$ 5,856,097	\$ 6,050,000
Home Rule Sales Tax			\$ 140,000
Illinois State Income Tax	\$ 2,564,565	\$ 2,612,154	\$ 2,810,000
Replacement Tax	\$ 171,355	\$ 196,879	\$ 200,000
State Use Tax	\$ 789,609	\$ 842,744	\$ 958,716
Auto Rental Tax	\$ 50	\$ 122	\$ 100
State Cannabis Use Tax		\$ 1,871	\$ 25,000
Total Intergovernmental	\$ 10,550,061	\$ 9,637,189	\$ 10,679,309
CHARGES FOR SERVICES	\$ 1,079,988	\$ 924,041	\$ 955,000
MISCELLANEOUS INCOME	\$ 310,764	\$ 437,826	\$ 307,500
PARK REVENUE	\$ -	\$ -	\$ 224,600
TRANSFERS FROM OTHER FUNDS	\$ 1,534,000	\$ 1,234,663	\$ 994,315
Total Revenues	\$ 18,520,341	\$ 17,351,000	\$ 20,625,908

FY20/21 GENERAL FUND BUDGET

Account	Revenue	General Fund Payroll		Operational Budget		Total Budget	
	FY20/21	FY19/20	FY20/21	FY19/20	FY20/21	FY19/20	FY20/21
Admin		197,642	203,337	42,150	36,350	239,792	239,687
Alderman		42,000	42,000	7,175	7,175	49,175	49,175
Legal		212,890	231,229	25,300	25,300	238,190	256,529
Clerk		113,906	38,000	31,976	27,575	145,882	65,575
Treas		16,200	16,200	26,875	26,875	43,075	43,075
Finance		363,616	513,228	132,190	136,590	495,806	649,818
HR		190,175	188,055	85,128	87,743	275,303	275,798
Municipal Court		0	0	21,400	21,400	21,400	21,400
Econ		93,072	96,294	44,380	44,820	137,452	141,114
IT		185,800	190,860	157,418	203,719	343,218	394,579
Grounds		95,065	74,208	465,500	345,400	560,565	419,608
Liability Insurance		0	0	530,000	550,000	530,000	550,000
Transfers to other funds/public safety pensions		0	0	500,000	723,503	500,000	723,503
Police		6,008,081	6,188,765	506,393	561,488	6,514,474	6,750,253
Fire		3,786,820	3,880,000	322,915	361,687	4,109,735	4,241,687
Fire/Police Com		0	0	9,250	4,400	9,250	4,400
Public Works		1,681,363	1,739,270	182,609	217,650	1,863,972	1,956,920
Streets		1,009,938	1,050,568	1,011,000	1,017,150	2,020,938	2,067,718
Parks			975,870		390,850		1,366,720
ECTV		132,529	135,716	32,040	26,565	164,569	162,281
Historic Pres		0	0	8,050	8,200	8,050	8,200
Beautification		4,150	4,150	44,975	49,275	49,125	53,425
SIUE		0	0	10,000	10,000	10,000	10,000
Other Comm & D		0	0	150,000	150,000	150,000	150,000
Total	20,625,908	14,133,247	15,567,750	4,346,724	5,033,715	18,479,971	20,601,465



FY20/21 GENERAL FUND BALANCE

Estimated Fund Balance at 05/01/2020

\$ 7,183,411

FY20/21 Operating Expenses

\$20,601,465

— \$723,503 less transfers

\$19,877,962

Fund Balance Policy

33% of Operating Expenses—\$6,559,727

25% of Operating Expenses—\$4,969,490

Fund Available

33% —\$623,684

25% —\$2,213,921



FY20/21 OTHER FUNDS BUDGET

Fund	Starting Balance	Revenue	Expenses	Ending Balance
	at 5/1/20 (est)			at 4/30/2021
Plummer Family Park Operating		\$ 127,260	\$ 96,870	\$ 30,390
Annexation	\$ 130,057	\$ 30,000	\$ 132,600	\$ 27,457
Capital Improvement	\$ (289,034)	\$ 3,106,300	\$ 3,298,600	\$ (481,334)
Civil Defense	\$ 33,573	\$ -	\$ 32,800	\$ 773
Community Redevelopment	\$ 165,548	\$ 1,056,401	\$ 998,600	\$ 223,349
DUI - Circuit Court Fines/Fees	\$ 24,694	\$ 9,000	\$ 19,500	\$ 14,194
State Forfeiture	\$ 42,902	\$ 10,000	\$ 42,900	\$ 10,002
Federal Forfeiture	\$ 4,662	\$ 10,000	\$ 4,600	\$ 10,062
Liability Insurance	\$ (44,655)	\$ -	\$ -	\$ (44,655)
Motor Fuel Tax	\$ 1,817,788	\$ 1,591,936	\$ 1,560,450	\$ 1,849,274
Municipal Band	\$ 116,800	\$ 2,000	\$ 95,490	\$ 23,310
Parks & Playgrounds	\$ (363,662)	\$ -	\$ -	\$ (363,662)
Parks Improvement	\$ (1,271,744)	\$ 123,318	\$ 92,505	\$ (1,240,931)
Wildey Operations	\$ 610,145	\$ 1,144,500	\$ 1,432,651	\$ 321,994
Retirement	\$ 195,489	\$ 686,082	\$ 626,483	\$ 255,088
Social Security	\$ (94,024)	\$ 594,458	\$ 594,458	\$ (94,024)
Street & Bridge	\$ (73,023)	\$ -	\$ -	\$ (73,023)
Tourism	\$ 277,136	\$ 256,564	\$ 294,000	\$ 239,700
TIF #2	\$ 244,895	\$ 1,100,000	\$ 1,338,500	\$ 6,395
TIF #3	\$ -	\$ 1,626,000	\$ 1,626,000	\$ -
TIF #4	\$ 1,390,626	\$ 673,000	\$ 473,885	\$ 1,589,741
Public Safety Facility	\$ (54,955)	\$ 1,472,457	\$ 1,331,732	\$ 85,770
Capital Equipment Acquisition	\$ 340,512	\$ 303,000	\$ 494,740	\$ 148,772
SIUE Public Safety Fund	\$ -	\$ 311,000	\$ 311,000	\$ -
Plummer Family Park	\$ 504,023	\$ 1,199,341	\$ 1,071,922	\$ 631,442
Ice Rink/Teen Center	\$ 351,148	\$ -	\$ -	\$ 351,148
Nickel Plate Depot	\$ 118,386	\$ 100,000	\$ 65,549	\$ 152,837
Bond Reserve Fund	\$ 1,114,112	\$ 16,000	\$ -	\$ 1,130,112
Incremental Tax Withholding	\$ 206,945	\$ 93,740	\$ 74,315	\$ 226,370
Municipal Facilities	\$ -	\$ 109,505	\$ 109,505	\$ -
Public Library	\$ 1,064,520	\$ 1,598,700	\$ 1,598,700	\$ 1,064,520
Consolidated Water Funds	\$ (5,900,139)	\$ 9,723,986	\$ 9,703,328	\$ (5,879,481)
Consolidated Sewer Funds	\$ 1,178,119	\$ 6,938,092	\$ 6,917,549	\$ 1,198,662
Garbage	\$ 335,566	\$ 1,774,774	\$ 2,032,570	\$ 77,770
Police Dept Endowment	\$ 81,014	\$ 1,000	\$ -	\$ 82,014
Mobile Intensive Care	\$ 293,649	\$ 4,000	\$ 82,900	\$ 214,749
Group Health Insurance	\$ 251,394	\$ 3,255,240	\$ 3,366,234	\$ 140,400
St. Louis Special Service Area	\$ 76	\$ 35,600	\$ 35,200	\$ 476
Total	\$ 2,802,543	\$ 39,083,254	\$ 39,956,136	\$ 1,929,661
		\$ 41,885,797		

FY20/21 CAPITAL BUDGET

Dept. Priority	Description	As Requested by Departments					Recommended				Fund
		Dept	Unit	Quantity	Unit Price	Total	Unit	Quantity	Unit Price	Total	
	<u>Equipment</u>										
1	Tar Kettle	PW - Street	each	1	\$5,000	\$5,000	each	1	\$5,000	\$5,000	4
1	Furniture	PW - Admin	each	1	\$7,500	\$7,500	each	0	\$7,500	\$0	
2	Electric/hydraulic rescue tools	FD	each	2	\$10,500	\$21,000	each	2	\$10,500	\$21,000	7
4	Dual-Head VHF Mobile Radios	FD	each	3	\$4,300	\$12,900	each	3	\$4,300	\$12,900	8
1	Monitor/Defibrillator	FD	each	2	\$35,000	\$70,000	each	2	\$35,000	\$70,000	8
5	Knox SecureKey Replacement Modules	FD	each	1	\$11,500	\$11,500	each	0	\$11,500	\$0	
	Auto Pulse	FD	each	4	\$14,000	\$56,000	each	0	\$14,000	\$0	
1	Mobile Data Computers	PD	each	3	\$3,870.00	\$11,610	each	2	\$3,870.00	\$7,740	7
1	StarCom 800 MHZ Radios	PD	each	10	\$2,960.00	\$29,600	each	10	\$2,960.00	\$29,600	4
	Nevo Scoreboards	Park	each	3	\$5,275.04	\$15,825	each	3	\$5,275.04	\$15,825	5
	Nevo Scoreboards install	Park	each	3	\$3,993.33	\$11,980	each	3	\$3,993.33	\$11,980	5
	Trash/Recycling Cans	Park	each	11	\$545.45	\$6,000	each	11	\$545.45	\$6,000	5
	Soccer Bleachers	Park	each	2	\$25,000.00	\$50,000	each	0	\$25,000.00	\$0	
	Total Equipment					\$225,110				\$180,045	
Dept.	Technical Improvements										
Priority	Description	Dept	Unit	Quantity	Unit Price	Total	Unit	Quantity	Unit Price	Total	
3	Employee time Tracking	ALL	each	1	\$66,000	\$66,000	each	0	\$66,000	\$0	
2	Document Management and Archiving	ALL	each	1	\$32,000	\$32,000	each	0	\$32,000	\$0	
1	Equipment	ECTV	each	1	\$11,000	\$11,000	each	1	\$11,000	\$11,000	7
	Total Technical Improvements					\$109,000				\$11,000	
Dept.	Vehicles										
Priority	Description	Dept	Unit	Quantity	Unit Price	Total	Unit	Quantity	Unit Price	Total	
4	Vehicle	IT	each	1	\$35,000	\$35,000	each	0	\$35,000	\$0	
2	Administrative Vehicle	PD	each	1	\$35,000	\$35,000	each	0	\$35,000	\$0	
1	Patrol Vehicle	PD	each	3	\$45,000	\$135,000	each	2	\$45,000	\$90,000	1,2,3,4
3	Light Duty Pickup (Replace 2005	FD	each	1	\$33,000	\$33,000	each	0	\$33,000	\$0	
1/2	Sedans - Inspectors	PW - Admin	each	2	\$30,000	\$60,000	each	0	\$30,000	\$0	
1/2	SUV - Engineers	PW - Admin	each	2	\$35,000	\$70,000	each	1	\$35,000	\$35,000	4
1	3/4 ton Pick Up	PW - Street	each	1	\$40,000	\$40,000	each	1	\$40,000	\$40,000	4
4	Tandem Dump w/ Plow and Spreader	PW - Street	each	1	\$174,000	\$174,000	each	0	\$174,000	\$0	
3	Midsize Excavator	PW - Street	each	1	\$115,000	\$115,000	each	0	\$115,000	\$0	
5	V-box w/ Salt Wetting System	PW - Street	each	1	\$27,100	\$27,100	each	0	\$27,100	\$0	
2	Service Truck	PW - Street	each	1	\$68,500	\$68,500	each	0	\$68,500	\$0	
	Total Vehicles					\$792,600				\$165,000	
Dept.	Buildings										
Priority	Description	Dept	Unit	Quantity	Unit Price	Total	Unit	Quantity	Unit Price	Total	
1	City Hall - New HVAC	BG	each	1	\$220,000	\$220,000	each	0	\$220,000	\$0	
4	City Hall 2nd Fl Conference Room	BG	each	2	\$10,000	\$20,000	each	0	\$10,000	\$0	
2*	Public Works - Constructing Additional	BG	each	1	\$27,000	\$27,000	each	0	\$27,000	\$0	
2*	Public Safety - Finish 1st Floor Training	BG	each	1	\$14,000	\$14,000	each	0	\$14,000	\$0	
2*	Public Safety - Finish 2nd Floor Training	BG	each	1	\$12,000	\$12,000	each	0	\$12,000	\$0	
3	M ST - Shop Addition	BG	each	1	\$455,000	\$455,000	each	1	\$455,000	\$455,000	7
	Fence on North Side of PFP	Park	each	1	\$50,000	\$50,000					
	Fence on South Side of PFP	Park	each	1	\$75,000	\$75,000					
+	Children's Museum - Flooring replacement; basement waterproofing;	Park	each	1	\$42,000	\$42,000	each	1	\$42,000	\$42,000	5
+	Stephenson House - Masonry sealing; paint windows; flashing and chimney work	Park	each	1	\$16,700	\$16,700	each	1	\$16,700	\$16,700	5
	Willey Theater - Exterior masonry; fire sprinkler repairs, windows and trim repair	Willey	each	1	\$39,000	\$39,000	each	1	\$39,000	\$39,000	6
	Station 3 Acoustics Improvements	FD	each	1	\$36,000	\$36,000	each	0	\$36,000	\$0	
	Loading Ramp (Open House)	FD	each	1	\$7,300	\$7,300	each	0	\$7,300	\$0	
	Total Buildings					\$1,014,000				\$552,700	
	Grand Total Capital Items					\$2,140,710				\$908,745	

Funds:

- | | | |
|------------------------|--------------------|---------------------------------|
| 1—DUI Fines and Fees | 4—Annexation | 7—Capital Equipment Acquisition |
| 2—State and Forfeiture | 5—Park Improvement | 8—Mobile Intensive Care Trust |
| 3—Federal Forfeiture | 6—Willey | |

FY20/21 CAPITAL BUDGET

1. DUI Fines \$19,524

2. State Forfeiture \$42,901

3. Fed Forfeiture \$ 4,661

Total Available \$ 67,086

1.5 Patrol Vehicles @ \$45,000 each	Police	\$67,000
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4. Annexation

Balance \$130,054

Revenue \$ 30,000

Total Available \$160,054

Tar Kettle	Public Works	\$5,000
10 Star Com Radios @ \$2,960 each	Police	\$29,600
¾ Ton Pick Up	Public Works	\$40,000
SUV – Engineers	Public Works	\$35,000
1 Patrol Vehicles @ \$45,000 each	Police	\$23,000
Total		\$132,600

5. Park Improvement Fund

Balance (\$1,088,361)

Hotel/Motel Tax \$143,318

Total Available \$143,318

3 Scoreboards @ \$5,275 each	Plummer Family Park	\$15,825
3 Scoreboard Installs @ \$3,993 each	Plummer Family Park	\$11,980
11 Trash/Recycling Cans @ \$545 each	Plummer Family Park	\$6,000
Flooring replacement, basement waterproofing, HVAC replacement, basement windows	Leclaire Academy (Children's Museum)	\$42,000
Masonry sealing, painting, flashing and chimney work, gutters	Stephenson House	\$16,700
Total		\$92,505

6. Wildey \$39,000

Exterior masonry; fire sprinkler repairs, windows and trim	Wildey	\$39,000
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FY20/21 CAPITAL BUDGET

7. Capital Equipment Acquisition Fund

Balance	\$340,505
Food/Bev Tax	\$270,000
<u>Land Acq/Presv</u>	<u>(\$50,000)</u>
Total Available	\$560,505

2 Electric/Hydraulic Rescue Tools @ \$10,500 each	Fire	\$21,000
2 Mobile Data Computers @ \$3,870 each	Police	\$7,740
Council Chambers Audio/Video Equipment	IT	\$11,000
M Street – Shop Addition	Buildings	\$455,000
Total		\$494,740

8. Mobile Intensive Care Fund

Balance	\$293,649
<u>Revenue</u>	<u>\$ 4,000</u>
Total Available	\$297,649

3 Dual-Head VHF Mobile Radios @ \$4,300	Fire	\$12,900
2 Monitor/Defibrillator @ \$35,000	Fire	\$70,000
Total		\$82,900

Total Expenditure by Fund

Capital Equipment Acquisition	\$494,740
Park Improvement Fund	\$92,505
DUI Fines and Fees	\$19,500
State Forfeiture	\$42,900
Federal Forfeiture	\$4,600
Annexation	\$132,600
Wildey	\$39,000
Mobile Intensive Care Trust	\$82,900
Total	\$908,745

FY20/21 Funds to be Transferred

From	Account	To	Account	Amount	Purpose
290 - TIF #3	290-5-000-6911	101 - General Fund	101-4-000-4-4841	\$ 10,000	Annual Fee Transfer
215 - Community Redevelopment	215-5-699-6911	101 - General Fund	101-4-000-4-4841	\$ 50,000	Tree & Beautification Committee
215 - Community Redevelopment	215-5-699-6911	101 - General Fund	101-4-000-4-4841	\$ 95,000	Mowing
240 - MFT	240-5-330-6911	101 - General Fund	101-4-000-4-4841	\$ 100,000	Reimburse Street Labor
205 - Capital Improvement	205-5-340-6911	101 - General Fund	101-4-000-4-4841	\$ 113,000	Share of Utility Tax
621 - Water O&M	621-5-813-6911	101 - General Fund	101-4-000-4-4841	\$ 145,000	Reimburse Clerk & PW Support
651 - Sewer O&M	651-5-820-6911	101 - General Fund	101-4-000-4-4841	\$ 211,000	Reimburse Clerk & PW Support
295 - TIF #3	295-5-000-6911	101 - General Fund	101-4-000-4-4841	\$ 221,000	TIF 3 Dispersment
410 - Incremental Tax Holding	410-5-000-6911	101 - General Fund	101-4-000-4-4841	\$ 24,315	Balance of Edwardsville Crossing Business Dist
101 - General Fund	101-5-199-6920	245 - Band	245-4-520-4-4841	\$ -	Reimburse IML
280 - TIF #2	280-5-650-6920	295 - TIF #4	295-4-000-4-4841	\$ 250,000	infrastructure
303 - SIUE Public Safety	303-5-000-6920	301 - Public Safety Facility	301-4-000-4-4841	\$ 311,000	Station #3
215 - Community Redevelopment	215-5-699-6920	304 - Plummer Family Park	304-4-508-4-4841	\$ 200,000	Debt Service
101 - General Fund	101-5-199-6920	304 - Plummer Family Park	304-4-508-4-4841	\$ 221,000	TIF 3 Dispersment
101 - General Fund	101-5-199-6920	304 - Plummer Family Park	304-4-508-4-4841	\$ 326,000	Share of Property Taxes
101 - General Fund	101-5-199-6920	Public Safety Pensions		\$ 140,000	Share of .25% Home Rule Sales Tax
265 - Tourism	265-5-630-6920	306 - Nickel Plate Depot	306-4-506-4-4841	\$ 50,000	Project Funding
265 - Tourism	265-5-631-6920	306 - Nickel Plate Depot	306-4-506-4-4841	\$ 50,000	Project Funding
101 - General Fund	101-5-199-6920	430 - Municipal Facilities	430-4-000-4-4840	\$ 36,503	1/3 annual 200 E Park Street P&I
621 - Water O&M	621-5-810-6920	430 - Municipal Facilities	430-4-000-4-4841	\$ 36,501	1/3 annual 200 E Park Street P&I
651 - Sewer O&M	651-5-820-6920	430 - Municipal Facilities	430-4-000-4-4841	\$ 36,501	1/3 annual 200 E Park Street P&I
621 - Water O&M	621-5-810-6920	626 - WCIRR	626-4-810-4-4841	\$ 170,000	Plant Fund
621 - Water O&M	621-5-810-6920	627 - Water Impr	627-4-000-4-4841	\$ 500,000	Building Fund
621 - Water O&M	621-5-810-6920	630 - Water Debt	630-4-000-4-4841	\$ 381,763	Debt Service
252 - Wildey	252-5-555-6920	215 - Community Development	215-4-699-4-4841	\$ 162,000	Reimbursement
651 - Sewer O&M	651-5-820-6920	667 - Sewer Convey Sys	667-4-000-4-4841	\$ 605,261	IEPA Loan
510 - Library		101 - General Fund	101-4-000-4-4841	\$ 25,000	IT Support