

NPF Board Meeting Minutes

November 3, 2014

Present: Linda Beacham, Jim Bridwell, Dick Brugam, Chip Borden, Sharon Locke, Jen Rehg, Kurt Schulz,
Director (ex officio): Janet Burnett

Recording: Jen Rehg

- 1. Call to Order at 6:18 PM**
- 2. Approval of October meeting minutes**
 - a. Dick made motion to approve minutes.
 - b. Kurt seconded the motion.
 - c. Minutes approved.
- 3. Treasurer's Report (Janet Burnett)**
 - a. 5k budget provided as addendum.
 - b. Report accepted as submitted.
- 4. Committee Reports**
 - a. Restoration Committee (Kurt Schulz) - Highlights:
 - i. Trees (3 southern pin oaks and burr oak) funded by Beautification Committee were planted in Kay's Grove.
 - ii. SIUE Biology Club participated in October work day. Club requested a project to focus their efforts for a future volunteer day.
 - iii. Beaver activity is causing problems with water flow. Janet has contacted Bob Pfeiffer.
 - iv. Bird water feature – the committee continues to discuss plans and design.
 - v. In upcoming work days, the committee plans to refocus attention on the front entrance to ensure it is in good shape.
- 5. Staff Report (Janet Burnett)**
 - a. Highlights:
 - i. Program on restoring prairie-chicken habitat was well attended and the presenter (Bob Gillespie) did a great job.
 - ii. Final Storytelling event for year occurred. The program was successful, and it is hoped the volunteer, Ike Day, can continue next year.
 - iii. A grant was received from Jr Service to supply needed tools.
 - b. Report accepted as presented.
- 6. Old Business**
 - a. Based on news reported in Intelligencer, a \$37000 bid was approved for replacing/resurfacing of asphalt at WNC. Work started last week and further work has been delayed due to wet weather; waiting on appropriate weather to restart.
 - b. City connections
 - i. Meeting occurred with representatives from City, WNC, Lewis and Clark, and District 7 (including: Dale Chapman, Hal Patton, Hightower, Linda Andre, Sharon Locke, Kurt Schulz, and Janet Burnett).
 - ii. Sharon and Kurt talked with Assoc Provost of Research at SIUE about opportunities at WNC.
 - iii. There is a planned a walk-around the WNC on Friday, Nov. 14, with individuals participating in the meeting, including Dale Chapman.
 - iv. There remains a question regarding the future of the executive director position. Linda will request a meeting with mayor to discuss this specifically.
 - v. Jim, Chip, Linda, Kurt will discuss a WNC management "wish list" to guide future decisions, including items such as: board role in management, reporting guidelines for the director, decision-making responsibilities, and logistical and financial support.
- 7. New Business**
 - a. Part-time staff situation

- i. Jim made a motion to terminate part time position at end of January, and to notify Chair Schaffer after next December board meeting.
- ii. Sharon seconded motion.
- iii. Motion passed.

8. Adjournment

- a. Sharon made a motion to adjourn.
- b. Kurt seconded motion.
- c. Meeting adjourned at 7:25 PM.

9. Next meeting at 6:15 PM on Dec. 1.