

Administrative and Community Services Committee

Minutes

September 26, 2019 5:30 P.M. at City Hall

Approved Date: 10/10/19

Signature: A. Risavy

PRESENT:

Art Risavy
Will Krause
Jack Burns
Emily Fultz
Kevin Head
Bob Pfeiffer
Walt Williams
Jeanne Wojcieszak
Rick Welle
Mike Lybarger
Justin Venvertloh
Scott Schneider
Justin VanMatro
Mariam Amer

Stephanie Malench
Sheila Voss
Rachel Tompkins
Mary Grose
Gina Gamblin
Nicholas Morris
Anne Morris
Deborah Orofino
Jason Hatcher
Jake Hatcher
Paul Kampwerth
Alexander Jarvis
Kathie Brown
Charles Bolinger

EXCUSED:

SJ Morrison

PUBLIC COMMENT: None

1. Approval of minutes for September 12, 2019 ACS meeting – Motion to approve (Krause), seconded (Risavy) and voted all ayes to forward to Council.
2. Correspondence & Announcements:
 - A. Memo from PC regarding Final Plat of the First Addition to Stone Cliff Manor Subdivision (Item 3B2)
 - B. Memo from PC regarding Preliminary Plat for Demetrulias Subdivision (Council referral to Public Services Committee)
 - C. Memo from PC regarding Zoning Code Update – Phase 1 (Item 3B)
 - D. Letter from ZBA regarding Zoning Amendment for 210 E. Schwarz Street (Item3B8)
3. Council Matters
 - A. FILED FOR SECOND READING:
 - 1) An Ordinance Amending Chapter 6 of the Codified Ordinances of the City of Edwardsville (Alcoholic Beverages Section 6-34 Classification of Licenses; fees – Caterer’s Permit) – Motion to approve (Krause), seconded (Risavy) and voted all ayes to forward to Council.

B. NEW ITEMS:

- 1) Resolution Approving the Final Plat of the First Addition to Stone Cliff Manor Subdivision – The second phase of this is approximately 24 acres and contains 24 lots. This was considered at the September 16th Plan Commission meeting and voted unanimously for approval. Motion to approve (Krause), seconded (Risavy) and voted all ayes to forward to Council.
- 2) An Ordinance Amending Chapter 22 (“Businesses”), New Article IX (“Retail Plastic Bag Use”) of the Codified Ordinances of the City of Edwardsville – The Bring Your Own Bag group has led a grassroots effort to encourage the reduction of single use carry out bags. They are attempting to educate and change customer behavior to convert from single use carry out bags to reusable bags. These are the plastic and paper bags that are provided by large retailers. The food service sector is exempt from this. A reusable bag is being defined as a bag with handles designed and manufactured with repeated uses over a period of time, is machine washable, and made of material that can be cleaned and disinfected. The individual retail establishment will be able to keep and collect the entire 10 cent fee. The effective date of this ordinance would be April 1, 2020. There was concern expressed regarding public education and how to get the word out to people about this, especially to people in other communities who shop in Edwardsville. Alderman Burns expressed concern with how it will be enforced and who will enforce it. Motion to approve (Krause), seconded (Risavy) and voted all ayes to forward to Council.
- 3) Sign Variance Request – 6633 Center Grove Road, AMC Theatre – This is a request for additional signage at the AMC theatre. They currently have just under 300 square foot of signage which is the maximum that the sign code allows. The additional sign they would like to install is 25.48 square feet and with that sign they would have 325.21 square feet of signage. Motion to approve (Krause), seconded (Risavy) and voted 2 nays to forward to Council with a recommendation to deny.
- 4) Sign Variance Request – Two 157 Center, GG Madison, LLC – This is a PUD that was developed in 1996. At that time, only 4 acres was required for a PUD. In 2005, the City’s sign code was amended to limit the number of free-standing signs within shopping centers to only one so this became that second sign within the PUD that became a non-conforming use. The request is to add a second free-standing sign. The current amount of signage that has been approved for this site only totals 12.11 square feet and based on the frontage they would actually be allowed to have 132 square feet of signage. Motion to approve (Krause), seconded (Risavy) and voted all ayes to forward to Council.
- 5) A Parade Resolution approving IDOT Temporary Closure of Highways for the American Legion Post 199 Veteran’s Day Parade – Motion to approve (Krause), seconded (Morrison) and voted all ayes to forward to Council.

- 6) An Ordinance Amending Chapter 240 of the Codified Ordinances of Edwardsville (Ambulance Fees) (City Clerk/Collector Department) – Periodically the City looks at their ambulance rates. This amendment would incrementally raise the fees in each of the six categories for levels of service. It also allows the City to be able to apply a late fee for unpaid balances. All ambulance revenue goes into the general fund. There has not been an increase since 2014. Motion to approve (Krause), seconded (Risavy) and voted all ayes to forward to Council.

- 7) An Ordinance Amending Appendix B (Zoning) of the City of Edwardsville Codified Ordinances – This is Phase 1 of the zoning code update. Teska Associates did a review and audit of the zoning code and land development code. One of the goals of the update was to preserve and protect the historic character of the downtown area. A brief overview of the sections was given. Motion to approve (Krause), seconded (Risavy) and voted all ayes to forward to Council.
 - a) Section 1242.03.1 Central Business District (B-1)
 - b) Section 1242.03.3 – Downtown Mixed Use District (MU-1)
 - c) Section 1252 – Definitions
 - d) Section 1240.01 – Purpose
 - e) Section 1242.03 – Business
 - f) Section 1242.04 – Instances when a PUD is required
 - g) Section 1246.01 – Establishment
 - h) Section 1246.07 – Comparative Table
 - i) Section 1248.02.2 – Fences, Walls, and Hedges
 - j) Section 1250.13 – Parking Subsection (j) – Residential Districts
 - k) Section 1250.13 – Parking (k) – Business, Manufacturing, and Industrial Districts
 - l) Zoning Map Amendment – Creating the B-1A, B-1B, and B-1C districts

- 8) An Ordinance Amending Chapter 1242 Rezoning 210 E. Schwarz Street (PID 14-2-15-11-15-404-015) from R-1 Single Family Residence District to B-1 Central Business District – The property owner petitioned the City to rezone the site to Central Business District for the potential use as a mixed building. Motion to approve (Krause), seconded (Risavy) and voted all ayes to forward to Council.

C.) ITEMS HELD IN COMMITTEE: None

D.) ITEMS RETURNED TO COMMITTEE: None

4. Boards & Commissions:

- A.) Plan Commission – Minutes for 8/12/19
- B.) Zoning Board of Appeals – Minutes for 8/26/19
- C.) Human Relations Commission
- D.) Historic Preservation Commission
- E.) Recreation, Arts and Special Events Board
- F.) ETEC
- G.) Library Board
- H.) Band Board

I.) Cool Cities – Minutes for 8/15/19

5. Old Business: None

6. New Business: None

7. Next ACS Meeting: Thursday, October 10, 2019 at 5:30 PM in City Hall

8. Adjournment – Motion to adjourn (Krause), seconded (Morrison).

CITY COUNCIL MEETING: Tuesday, October 1, 2019 at 7:00 p.m. in City Hall Council Chambers,
118 Hillsboro Avenue.