

Administrative and Community Services Committee

Minutes

August 12, 2021 5:00 P.M. at City Hall

Approved Date: 09-02-2021

Signature: 

PRESENT:

Janet Stack
Jack Burns
Emily Fultz
Eric Williams
Jeanne Wojcieszak
Kevin Head
Nate Tingley
Lieutenant Lybarger
Chuck Bollinger
Jeff Berkbigler

EXCUSED:

Will Krause

PUBLIC COMMENT: None

1. Approval of minutes from the July 29, 2021 ACS meeting – Motion to approve (Stack), seconded (Burns) and voted all ayes to forward to Council.
2. Correspondence & Announcements:
 - A. Monthly Permit Report – August 2021
3. Council Matters
 - A. FILED FOR SECOND READING: None
 - B. NEW ITEMS:
 - 1) An Ordinance Amending Chapter 82 (Peddlers and Solicitors) and Appendix B (Zoning) of the City of Edwardsville Code of Ordinances (Food Trucks) – Motion to hold (Stack), seconded (Burns) and voted all ayes.
 - 2) An Ordinance Enacting Procedures for the Reimbursement of Expenses for City Elected Officials – The City has established policies for reimbursement of travel, training and meal expenses for City employees under the City Personnel Code. Elected Officials and appointed members of City Boards and Commissions are not subject to or regulated by the City Personnel Code since they are not City employees. This Ordinance establishes rules and procedures for acceptable reimbursable

expenses while conducting City business and gives staff guidance on what expenses are allowable. Motion to approve (Stack), seconded (Burns) and voted all ayes to forward to Council.

- 3) Resolution Authorizing the Application for OSLAD Grant Program from Illinois Department of Natural Resources – The Park’s Department is looking into applying for an OSLAD Grant for LeClaire Park. This would be for the extension of the lake retaining wall. They are expecting the total balance not to exceed \$200,000. This is a matching grant and the City would need to contribute 100k from FY 2022-23 Park’s Improvement Budget. The retaining wall benefits along Madison Ave. but ends just north of the Memorial waterfall. The plan is to extend it ending at the waterfall to the southeast corner. Motion to approve (Stack), seconded (Burns) and voted all ayes to forward to Council.
- 4) Approval of an Amendment to the Professional Services Agreement with Chiodini Architects in the amount of \$42,000 – This is to approve professional engineering services to provide interior design services for the furniture selection, specifications, and installation at the RP Lumber Center. This amount will come out of The Center’s FFE budget. Motion to approve (Stack), seconded (Burns) and voted all ayes to forward to Council.
- 5) Approval of RASE Board Item from August 3, 2021
 - a) Whitley’s Wishes Softball Tournament on 10/01/21 – This was approved as it stands with the addition of a request by the organization to waive the application fees and City staff fees. The organization has not been charged previously and will be requesting a waiver of fees formally through the Finance Committee. Motion to approve (Stack), seconded (Burns) and voted all ayes to forward to Council.

C. ITEMS HELD IN COMMITTEE:

- 1) An Ordinance Abating the Educational Impact Fee – Will hold for now.

4. Boards & Commissions:

- A. Plan Commission
- B. Zoning Board of Appeals
- C. Human Relations Commission
- D. Historic Preservation Commission
- E. Recreation, Arts and Special Events Board
 - 1) Recreation Report – August 2021
 - 2) Recreation Quarterly Report
 - 3) Program Report – August 2021
 - 4) Program Quarterly Report
- F. Edwardsville Beautification and Tree Commission
- G. Library Board

H. Band Board

I. Cool Cities

5. Old Business: None

6. New Business: None

7. Next ACS Meeting: **Thursday, September 2, 2021 at 5:00 p.m.** in City Hall Council Chambers, 118 Hillsboro Ave.

8. Adjournment – Motion to adjourn (Stack), seconded (Burns).

CITY COUNCIL MEETING: Tuesday, August 17, 2021 at 7:00 p.m. at City Hall Council Chambers, 118 Hillsboro Ave.