



Meeting Date: Wednesday, August 9, 2023
Meeting Time: 7:00 P.M.
Meeting Location: City Hall, 118 Hillsboro Ave.
Edwardsville, IL 62025

HISTORIC PRESERVATION COMMISSION AUGUST MEETING MINUTES

Commission Members

Ryan Downey, Chair	David Lott
Jennifer Wilkins	Barb Stamer
Suzanne Oberholtzer, Secretary	Kent Weber
Joe Hutton	Kathryn Biarkis, Associate

1. Call to Order Jennifer Wilkins called the meeting to order at 7pm
2. Roll Call - PRESENT: Jennifer Wilkins, Suzanne Oberholtzer, Secretary, Joe Hutton, David Lott, Barb Stamer, Kent Webber, Kathryn Biarkis, Associate

ABSENT: Ryan Downey

New HPC Commissioner Kent Weber was introduced.

3. Citizens Wishing to Address the Commission- none
4. Certificates of Appropriateness

a. 212 Hale Avenue – Windows - request to replace windows with new vinyl windows, replacing like for like designwise. Existing original windows are severely deteriorated. Motion to open for discussion and take off the tabled list made by Joe Hutton, seconded by Barb Stamer. Commissioners discussed residential window replacements policy. Motion to accept the proposal as presented made by David Lott, seconded by Joe Hutton. Vote yes to accept: Barb Stamer, Jennifer Wilkins. Vote no: Suzanne Oberholtzer, David Lott, Joe Hutton. Abstain: Kent Weber

b. 1100 N. Main Street – Façade repair (tabled)

c. 918 Holyoake Road – Windows - Will Krause- Adding two new windows (to match existing) where sunroom addition was removed. New windows will be centered below an existing single window above. Motion to open for discussion- David Lott, seconded by Joe Hutton. Joe Hutton moved to accept as described, seconded by Suzanne Oberholtzer. Vote yes to approve: Suzanne Oberholtzer, Joe Hutton, David Lott, Barb Stamer, Jennifer Wilkins. Abstain: Kent Weber

d. 1254 Emerson Avenue – Deck replacement - John Wayner & John Wayner New deck will match the dimensions of the old deck. Will use black round spindles with natural wood rail and deck. Motion to open for discussion, Joe Hutton, Barb Stamer seconded. Motion to accept as described:

Suzanne Oberholtzer, seconded by David Lott. Vote yes to accept: Suzanne Oberholtzer, Joe Hutton, David Lott, Barb Stamer, Jennifer Wilkins. Abstain: Kent Weber

e. 1246 Emerson Avenue – Walkway and stairs - Ken and Jean Hughes Replacing front cement walkway and steps with walkway pavers and granite steps. Motion to open for discussion- David Lott, seconded by Joe Hutton. Motion to accept as described- David Lott, seconded by Joe Hutton. Vote yes to approve- Suzanne Oberholtzer, Joe Hutton, David Lott, Jennifer Wilkins. Vote no- Barb Stamer. Abstain- Kent Weber

f. 735 St. Louis Street – Exterior remodel - Mike Cummings. This is an extensive COA including a variety of work, but homeowner wants to address the side porch reconstruction right away to prevent structural failure and then replace the upper railing at a later date. Earlier COA was not approved because HPC was concerned that the upper porch railing, which is a prominent architectural feature, would not be replaced immediately. Motion to open for discussion- Joe Hutton, seconded by David Lott. Motion to approve as presented made by David Lott. The motion was not seconded, so the motion did not pass.

5. New Business

a. Demolition review process - David Lott had a question about the policy regarding whether properties within a historic district can be demolished without a plan for replacement. Commercial design guidelines simply state that a COA is required for new construction.

6. Old Business

a. Preservation Awards

b. Membership

c. HPC Organization - Kathryn Biarkis is working with City staff to organize a database/archive of HPC materials.

d. Time Capsule Event - The date of Sat., Oct. 7th was chosen for the replacement of the time capsule. That weekend is also the scheduled time for Madison County Historical Society's History Days. Suzanne Oberholtzer will coordinate promoting the event and gathering the final suggestions/ideas with Cathy Hensley and the library.

e. HPC Bylaws

f. Route 66 Festival - Kathryn Biarkis continues to meet with Craig Becker and city staff to plan for the future of the festival.

g. HPC Postcards - Suzanne Oberholtzer presented design draft with final text. Motion to approve the general design and text of the postcard, seconded by Barb Stamer. Vote was unanimous to approve.

h. HPC Officers

i. Lincoln Middle School historical photos

j. Landmark application- Muriam McKinnie murals - Kathryn Biarkis is waiting for follow up from the library board discussion.

7. Approval of Minutes - Motion to approve the July 2023 meeting minutes as presented- Joe Hutton, seconded by Suzanne Oberholtzer.

8. Staff Approved COA Report - none

9. Financial Report - Steve Stricklan presented current numbers for the HPC budget. He also reported a

request from the finance office for getting guidance on working with specific suppliers in advance in order to avoid paying unnecessary taxes when expenses should be exempt.

10. Correspondence

11. Committee Reports

- a. Recognition Letters
- b. Welcome Letters
- c. Historic District and Landmark Updates
 - i. Stephenson House
 - ii. Brick Streets
 - iii. Downtown
 - iv. Leclaire
 - v. St. Louis Street

12. Adjournment Jennifer Wilkins adjourned the meeting at 10:02 pm.

- a. Next meeting: **Wednesday, September 13, 2023**

Approval Signature & Date:


Ryan P. Dunning
9/13/2023

If prospective attendees require an interpreter or other access accommodation, please contact the Edwardsville City Clerk's office at 618-692-7500 no later than 48 hours prior to the commencement of the meeting to arrange the accommodations.