

**BOARD OF FIRE & POLICE COMMISSIONERS  
MINUTES OF A REGULAR MEETING  
CONVENED AUGUST 4, 2020**

A Regular Meeting of the Board of Fire & Police Commissioners was called to order at 5:00 p.m. in the City Council Chambers at the Edwardsville City Hall with Chairman John W. McCracken presiding.

**Commissioners Attending:** John W. McCracken, Andrew Carruthers, Mary Ann Harris, Roger L. Huber and Jean Hughes. **Also Attending:** Fire Chief James Whiteford; City Attorney Jeff Berkbigler, HR Director Amanda Tucker, Police Lieutenant Michael Lybarger and Police Sergeant Mathew Breihan

**Public Comment:** No individual was present to make comment.

**Approval of Prior Minutes:** Commissioner Hughes made a Motion, seconded by Commissioner Harris, to approve the Minutes of the meeting convened July 7, 2020. Also, subsequent to a "Review" of the Closed Minutes from (January through June 2020) Commissioner Harris moved with a second by Commissioner Hughes to "Release" the Closed Minutes of February 24, 20. By voice vote both Motions were approved unanimously.

**Communications:**

It was noted for the record that a "Hiring Freeze" shall continue to remain in effect until the middle of August 2020 at which time qualified applicants for both the Fire and Police Departments, will be scheduled for final interviews and approval.

**Fire Department:**

Probationary Firefighter-EMT-P Applicant Christopher Hartsoe is currently an employee of the Maryville Fire Department and has continued to express interest in becoming a full-time employee once the Hiring Freeze expires.

**Police Department:**

It was noted for the record that the backgrounds for both Lateral Patrol Officer Candidates Nicholas Skjerseth and Matthew Seaver have been completed and the Board can complete the hiring process once the "hiring freeze" has expired in August.

At last month's Regular Meeting, Chief Keeven discussed plans to proceed with Promotional Testing for the ranks of Police Sergeant and Police Lieutenant. In addition, planning is presently underway to conduct initial hiring eligibility testing for the rank of Probationary Patrol Officer. The date of testing has now been confirmed for Saturday, October 3, 2020 at the Public Safety Building Complex.

On the heels of Chief Keeven's plan to begin sharing a report with the Board involving "Use of Force" by Edwardsville Police Department officers, Lieutenant Lybarger and Sergeant Breihan made a detailed presentation to the Board of the Department's protocol involving incidents when "Use of Force" has to be used. The report will be presented on a semi-annual basis..

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**Administrative:**

A thorough review of the "Board's Rules & Regulations" previously adopted August 29, 2017 was conducted which has resulted in a number of additions, clarifications and deletions. Commissioner Caruthers moved with a second to his Motion by Commissioner Hughes to approve the adoptions and revisions of the aforementioned Rules, as of this date—August 4, 2020. Motion carried.

**New Business:**

None

**Adjournment:**

With no further business to be conducted, the Regular Meeting was adjourned at 6:10 p.m.



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John W. McCracken, Chairman



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Roger L. Huber, Secretary