

Administrative and Community Services Committee

Minutes

June 13, 2019 5:30 P.M. at City Hall

Approved Date: 6/27/2019

Signature: 

PRESENT:

Will Krause
SJ Morrison
Cheryl Porter
Emily Fultz
Jeff Berkbigler
Jeanne Wojcieszak
Bob Pfeiffer
Mike Lybarger
Karen Zimmerman
Charles Bolinger

EXCUSED:

Art Risavy

PUBLIC COMMENT: None

1. Approval of minutes for May 30, 2019 ACS meeting – Motion to approve (Morrison), seconded (Krause) and voted all ayes to forward to Council.
2. Correspondence & Announcements:
 - A. Monthly Permit Report for May 2019
3. Council Matters
 - A. FILED FOR SECOND READING:
 - 1) Approval of an Ordinance Amending Ordinance No. 6073-06-18, an Ordinance making appropriations for the fiscal year beginning the first Tuesday in May, A.D., 2018 and ending the Monday preceding the first Tuesday in May, A.D., 2019 – Motion to approve (Morrison), seconded (Krause) and voted all ayes to forward to Council.
 - 2) Approval of an Ordinance Amending Chapter 114, Section 114-302 of the Codified Ordinances of the City of Edwardsville – Parking prohibited at all times on East Park Street to a point 60 feet west of South Buchanan Street – Motion to approve (Krause), seconded (Morrison) and voted all ayes to forward to Council.

B. NEW ITEMS:

- 1.) Approval of a Professional Services Agreement with Preservation Research Office in an amount not to exceed \$7,500 – This was approved at the Finance Committee. This is an effort to engage this consulting firm that will go through our downtown historic district and determine which structures are contributing and which are not. About 5 years ago, the Preservation Commission received a certified local government grant and employed someone to do an updated Leclaire National Historic District. The current study area would include 103 structures. There would be a timeframe set with what would be a contributing property. Motion to approve (Morrison), seconded (Krause) and voted all ayes to forward to Council.
- 2.) An Ordinance Amending Chapter 22, Article VII (Tobacco Products), Chapter 74 Division 2 (Possession of Tobacco Products and Accessories) and Chapter 78 (Parks and Recreation Department) of the Codified Ordinances of Edwardsville, Illinois – This will make the City consistent with new Tobacco 21 legislation that was passed by the State of Illinois effective July 1, 2019. The state only regulated the sale of tobacco products, electronic cigarettes, and alternative nicotine products. Our current ordinance also regulates the possession of those to people currently under 18. Motion to approve (Morrison), seconded (Krause) and voted all ayes to forward to Council.
- 3.) Resolution Authorizing Parks Department to apply for Metro East Park & Recreation District Grant Funds for the Acquisition of Conservation Land from the Richards Brick Company – This allows the City to be able to apply for a Metro East Parks & Recreation Grant for the proposed purchase of the property. No funding needs to be allocated at this time to apply for the Grant. Motion to approve (Morrison), seconded (Krause) and voted all ayes to forward to Council.
- 4.) Items from RASE Board June 4, 2019 meeting for approval:
 - Metro East Montessori School: Music Fest – City Park 08/24/19
 - Certificate of insurance forthcoming – Motion to approve (Morrison), seconded (Krause) and voted all ayes to forward to Council
 - Friends of Leclaire: Leclaire Parkfest – Leclaire Lake Park 10/20/19
 - Certificate of insurance forthcoming – Motion to approve (Morrison), seconded (Krause) and voted all ayes to forward to Council.
- 5.) YMCA User Agreement – This is still being worked on and will be tabled.

C.) ITEMS HELD IN COMMITTEE: None

D.) ITEMS RETURNED TO COMMITTEE: None

4. Boards & Commissions:

- A.) Plan Commission – Minutes – 04/15/19
- B.) Zoning Board of Appeals
- C.) Human Relations Commission
- D.) Historic Preservation Commission
- E.) Recreation, Arts and Special Events Board
- F.) ETEC
- G.) Library Board
- H.) Band Board
- I.) Cool Cities

5. Old Business: None

6. New Business:

The tourism ordinance is being looked at, specifically the special events section of the ordinance. They are considering expanding the scope as well as the use of special events funds.

The fees for the downtown sidewalk dining permit were discussed at Finance. It was decided it is better suited to bring to ACS so it will be put on the next ACS agenda.

7. Next ACS Meeting: Thursday, June 27, 2019 at 5:30 PM in City Hall

8. Adjournment – Motion to adjourn (Krause).