

# Administrative and Community Services Committee

## Minutes

June 1, 2023 5:00 P.M. at City Hall

Approved Date: 6/29/23

Signature: Elizabeth Grant

PRESENT:

Will Krause  
Jack Burns  
Steve Stricklan  
Claire Iott  
Kevin Head  
Nate Tingley  
Cathy Hensley  
James Arnold  
Jeanne Wojcieszak  
Phil Zamora  
Greg Brumitt  
Brigham Dimick  
John Falcone  
Mary Vanderord

Anne Werner  
Cara Lytle  
Jerome Kellerman  
Stephain Kellerman  
Sarah Cundiff  
Rachel Tompkins  
Andrea Mirack  
Matt Cundiff  
Dan Boguer  
Cartney James  
Sheila Voss  
Stephanie Melench  
Chris Byron  
Justin Venvertloh

EXCUSED:

Elizabeth Grant

**PUBLIC COMMENT:** None

1. Approval of minutes from the May 11, 2023 ACS meeting – Motion to approve (Krause), seconded (Burns) and voted all ayes to forward to Council
2. Correspondence & Announcements:
  - A. Letter from Zoning Board of Appeals regarding a Special Use Permit for 245 S. Buchanan St.
  - B. Letter from Zoning Board of Appeals regarding a Variance for 245 S. Buchanan St.
  - C. Letter from Zoning Board of Appeals regarding a Variance for 245 S. Buchanan St.
3. Council Matters
  - A. FILED FOR SECOND READING: None
  - B. NEW ITEMS:
    - 1) Approval a Sole Source Resolution Authorizing the Awarding of a preventative maintenance one-year contract to Murphy Company for the regular inspection of ice rink equipment at the RP Lumber Center in the amount of \$27,500. Phil Zamora presented. – Motion to approve (Krause), seconded (Burns) and voted all ayes to forward to Council
    - 2) 1<sup>st</sup> Reading of Adoption Ordinance Establishing Business District:

An Ordinance establishing the Park North Business District; approving a business district plan; Authorizing the imposition and collection of a sales tax within such business district; and approving certain actions in connection with the establishment of such business district. Chris Byron provided information.

Motion to approve (Krause), seconded (Burns) and voted one ayes and one nay to forward to Council

- 3) A Resolution Approving a Special Use Permit for a Drive-Thru Facility at 245 S. Buchanan St. Justin Venvertloh spoke. Chris Byron spoke about site being contaminated. – Motion to approve (Krause), seconded (Burns) and voted all ayes to forward to Council
- 4) Approval of Special Event Grant from SIUE Foundation for their Cougar Fest in an amount not to exceed \$8,000 for fiscal year 2023-2024. James spoke. Cathy Taylor (representing SIUE) presented. – Motion to approve (Krause), seconded (Burns) and voted all ayes to forward to Council
- 5) Approval of Special Event Grant from Friends of Leclaire for Leclaire Parkfest in an amount not to exceed \$6,814.57 for fiscal year 2023-2024. Krause spoke. – Motion to approve (Krause), seconded (Burns). Motion to forward without recommendation (Burns), seconded (Krause)
- 6) Approval of Special Event Grant from the Edwardsville Community Foundation and Global Brew, Inc. for their Que & Brew Festival in an amount not to exceed \$8,000.00 for fiscal year 2023-2024. – Motion to forward without recommendation (Krause), seconded (Burns) and voted all ayes to forward to Council
- 7) Approval of Special Event Grant from Lynne F. Solon Foundation for their 2023 Pickleball Palooza in an amount not to exceed \$2,000.00 for fiscal year 2023-2024 – Motion to approve (Krause), seconded (Burns) and voted all ayes to forward to Council
- 8) A Resolution Authorizing the Application for a PARC Grant for the acquisition of approximately 120 acres of greenspace adjacent to Richards Woods and the acceptance of said grant if awarded said grant. Nate T. spoke about the grant and proposed property. Rachel Tompkins, Stephanie Melench, Greg Brumitt, and resident spoke about flooding. – Motion to approve (Krause), seconded (Burns) and voted all ayes to forward to Council

C. ITEMS HELD IN COMMITTEE: None

4. Boards & Commissions:

- A. Plan Commission
- B. Zoning Board of Appeals – April 24, 2023
- C. Human Relations Committee
- D. Historic Preservation Committee – April 12, 2023
- E. Bike and Pedestrian Advisory Committee
- F. Recreation, Arts and Special Events Board
- G. Edwardsville Beautification and Tree Commission
- H. Library Board

I. Band Board

J. Cool Cities – March 16, 2023 & April 20, 2023

5. Old Business: None

6. New Business: None

7. Next ACS Meeting: Thursday, June 15, 2023 at 5:00 p.m. in City Hall Council Chambers, 118 Hillsboro Ave.

8. Adjournment – Motion to adjourn (Burns), seconded (Krause)

**CITY COUNCIL MEETING: Tuesday, June 6, 2023 at 7:00 p.m.** at City Hall Council Chambers, 118 Hillsboro Ave.