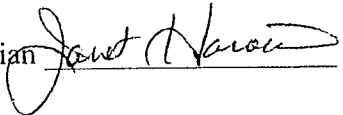



Recreation Arts and Special Events
Board Meeting Minutes
March 3, 2020

Approved Signature: /s/ J. Haroian  by Approval Date: 4-21-2020 

- I. Meeting was called to order at 5:05 by Janet Haroian. Members in attendance included Janet Haroian, Skip Schmidt, James Arnold and Suzanne Weiss. Park staff in attendance included Nate Tingley, Trevor Spohr, Amy Baxter and Trina Vetter. Police Department was represented by Lt. Byrne.

Guests included representatives from presenting organizations. Nell Ogelsby (Christmas Tree Lighting) with supporters Sylvia and Jerry; Michelle Babb (Faith Coalition); Holly Werner (Recess Brewery) and Rich Luers (Final Lap Race Management); Nathan Grimm (Great Rivers & Routes); Mike Starko (Lion's Club); Christy Jennings (Whitley's Wishes), and Stephen Hansen and Cindy Reinhart (Madison County Historical Society) and Andi Smith (Friends of LeClaire).

- II. Minutes read from February 4, 2020 meeting – The minutes were passed with the correction to the wording of “asks for a motion” versus “makes a motion”. Skip motioned to pass the minutes and Suzanne seconded the motion. The vote to pass the minutes was unanimously.

III. Events and Facilities Requests:

- a) Faith Coalition – Ecumenical Easter Sunrise Service on 4/12/2020

- (i) The Sunrise Service starts at 6:00 AM (set up at 5:30 AM) and will be finished by 7:30 AM. They will not need electricity or any other city services. It will be held by candlelight as the sun comes up. There are no changes from previous years and all needed documents have been turned in. Weiss motioned to approve the event and Arnold seconded the motion. Approved unanimously.

- b) Recess Brewery – Broken Spoke Brew Ride on 5/16/2020

- (i) This ride had 288 riders last year which resulted in \$5,200 in donations to be split between three charities (\$13,000 since started). They plan to split between three again this year – Neighbors in Need, Glen Ed Food Pantry and Paint the Town Gold. Event will start at 8 AM and includes a 14/28/52 mile ride. An on duty Edwardsville police officer will be there only for the few minutes needed to cross traffic and for the bikers to get to the MCT bike trail and use county roads. Safety is promoted along with bike helmet recommendations. Registration for event is being

waived due to it not being held on park property and no off-duty officers are being utilized. Therefore, no outstanding costs.

Follow Up Needed – Officer Bryne has asked that a color copy of the flier. Arnold motioned to approve the event and Schmidt seconded the motion. Approved unanimously.

c) Whitley's Wishes – 5K on 5/16/2020

- (i) Whitley's Wishes is a 501c3 in honor of Christy's daughter, Whitley, who died of DIPG, pediatric brain cancer. The 5K would be the inaugural 5k event at Plummer Park. Christy is working with Trevor on the layout at the park which is ideal for a 5K. There will be no street closures or need for extra police present. Parks Site Supervisor staff will already be at the park due to a baseball tournament. They will be there at 7 AM for set-up with a 9 AM race and hoping to be out of the park by 11 AM. May is Brain Cancer Awareness Month and all proceeds will be donated to research. No food will be provided and the event will be run by volunteers. Insurance is being purchased upon approval of the event. The \$250 registration is being waved due to no off-duty officers are being utilized, park staff already being at the facility and previous generous donations to the Park & Rec programs by Whitley's Wishes for equipment purchases, etc. Arnold motioned to approve the event upon receipt of the copy of insurance and Weiss seconded the motion. Approved unanimously.

d) St. Boniface – Bonifest on 5/22 to 5/23/2020

- (i) No representative. No changes. Same street closure already communicating with police department. Nate approved no fee due to no additional costs and on own property. Schmidt motioned to approve the event and Arnold seconded the motion. Approved unanimously.

e) Madison County Historical Society – Living History Days – A Chautauqua on 9/19/2020

- (i) This year's event will feature guests talks by Teddy Roosevelt, Jane Adams and others historical celebrities who travel the circuit to talk to people about the issues of the day. They will feature live music and vendors. They need closure to Park Street from Noon to 8 or 9:00 PM. They had approximately 500 people attend last year. They do plan on having alcohol vendors again this year. Discussions were had about the need for a police officer present due to crowd size and alcohol usage in City Park, in addition to the road closure. This will result in a cost for

MCHS for the off-duty officer expense. Thus the \$250 registration fee could not be waived and further discussions need to occur between MCHS and the police department. Arnold motioned to approve the event upon those discussions being ironed out with Lt Byrne and Weiss seconded that motion. Approved unanimously.

Additional discussion was made that the vendor list sent to the Parks and Rec department can be updated or changed up and until the date of the event. Amy will send the changed vendor list to Jeannie.

- f) Edwardsville Public Library – Summer Kick-off on 6/3/2020
 - (i) This event was discussed at the last meeting in February and approved once a date change was made. Approval was formally made via a vote by email.
- g) Metro Milers Runners and Walkers - Route 66 10K on 6/13/2020
 - (i) Event has no changes as previous years. Representative Matt Feldman was not present but Trina had talked with him and verified that all the specifics were the same as previous years. It is held in conjunction with the Route 66 Festival put on by the City of Edwardsville in City Park. Arnold motioned to approve the event and Schmidt seconded the motion. Approved unanimously.

IV. Recreation Report

- a) Spohr gave an update on sports programs. Youth basketball had concluded and had no problems. 7th and 8th grade teams are finishing up due to snow days. Adult basketball has 3 more weeks and are starting the championship playoff process now. They are now registering for youth softball, sand volleyball, peewee t-ball, men's slow pitch and co-ed. Registration was opened later than historically but the numbers look good.
- b) Spohr gave an update on Plummer Park explaining organizations who are now utilizing the field – Glen Ed and SLYSA. Staff has been hired to get started. YMCA will be kicking off soon. The demand is there and between the YMCA and baseball tournaments, we are booked till July. Looking for additional programs that could be offered such as flag football leagues, adult soccer leagues, spikeball. Security for Plummer Field was discussed. The addition of cameras connected to the police department and triggered by motion. The park is now part of the circuit for regular police patrol. The Grand Opening is March 27th at 4:00.

- c) Baxter gave a conclusion report about Daddy/Daughter Dance.
- d) Vetter gave an update on Special Event programs. Kite Fly is still being confirmed due to a conflict with the Gateway Kite Club. Mother/Son Event will be formally announced soon and will be held as a luncheon or dinner option on Saturday, May 9, 2020 at the Wildey.
- e) Vetter gave an update on Route 66 held at City Park on June 13, 2020. The vendor applications have been posted and emailed out to all previous vendors. Food vendor is open to food trucks this year and the market is being expanded to include specialized boutique options. Music was discussed.
- f) Vetter gave an update on the Arts in the Park series. Musical acts are still being confirmed for Friday nights. Saturday movies are generally aimed at younger demographic. It was discussed to offer a movie that would appeal to older viewers. There was discussion of movies with language and content that would need parental approval. Vetter mentioned that she did a poll online and had a great, fast response. That poll listed the most popular movies and that was how they were chosen.
- g) Baxter discussed the changes to the Special Events Permit including sales tax coupon requirements by the state, food and drink 1% tax for the city as of July 1, 2020 and the Cool Cities Recycling program. There was a deeper discussion of the need for each vendor to have a state issued merchant license.
- h) Tingley reported to the board on the advancements with the ice rink plans. He informed them that they are currently meeting every 2 weeks. Three sub-committees (Marketing, Operations and Funding) meet first and then come together with the Leadership Group meeting at the end. It was reported that Matt Pfund is heading up the Design Committee. Tingley gave an update on their tour of three local ice rink facilities with designing group Generator Studio – Centene Community Ice Center, Brentwood Ice Arena and Chesterfield Ice Rink. Tingley also informed the committee that they are working closely with coaches, community leaders and a feasibility study group.

V. Other Information

- a) The Lions Club discussed their long standing tradition of the Easter Sunday Easter Egg Hung at Vadalebene (April 12, 2020). They do not have to turn in paperwork or take to ACS for approval. Parking was discussed and verified to have no predicted issue. Lt Byrne asked for and received a copy of the flyer so that he can share it with officers on duty that day.

- b) Ogelsby represented a committee interested in starting a collaborative event with the City and other vendors to put on a tree lighting in December at City Park. It was mentioned that a large deciduous tree is already in the park and could be used. Community to Gather Christmas Tree Lighting would be in conjunction with others such as the Santa House and a carriage rides offered in the past. Public Works would be a resource for lifts to help decorate. Schools and programs could be used as a resource to create ornaments. Future expansion could include having different businesses and organizations donate decorated trees. Committee encouraged Ogelsby to move forward with her committee.

Haroian asked for motion to adjourn the meeting, Suzanne Weiss motioned to adjourn, and Arnold Alexander seconded at 6:22pm.

The next meeting will be held on Tuesday, April 7th at 5:00 PM

Minutes submitted by: Trina Vetter