Administrative and Community Services Committee

Minutes

February 14, 2019 5:30 P.M. at City Hall

Approved Date: 2-28-2019

Signature: [Signature]

PRESENT:
Art Risavy
Will Krause
Emily Fultz
Cheryl Porter
Eric Williams
Ryan Zwijack
Kevin Head
Jeanne Wojcieszak
Bob Pfeiffer

Katie Grable
Rick Welle
Al Canal
Mike Lybarger
Kevin Scheffel
Stephanie Scheffel
AJ Scheffel
Reagan Scheffel
Charles Bolinger

EXCUSED:
SJ Morrison

PUBLIC COMMENT: None

1. Approval of minutes for January 31, 2019 ACS meeting – Motion to approve (Krause), seconded (Risavy) and voted all ayes to forward to Council.

2. Correspondence & Announcements:
   A. Monthly Permit Report – January 2019

3. Council Matters
   A. FILED FOR SECOND READING: None

B. NEW ITEMS:
   1.) Wildey Theatre – Atlanta Rhythm Section March 3 & 4, 2019 – Total cost of the contract is about $24,000. The total projected profit is $14,720. Motion to approve (Krause), seconded (Risavy) and voted all ayes to forward to Council.

   2.) Wildey Theatre – Contract Amendment for Martin Barre’s Jethro Tull Anniversary Tour – Originally, this was scheduled for 3 nights. It was concurred it would make more sense to do 2 nights and add the 3rd night after the first 2 sold out. Motion to approve (Krause), seconded (Risavy) and voted all ayes to forward to Council.

   3.) Approval of Sole Source Resolution of Pool Filter Renovation – This is necessary to open the pool this year. In the past, repairs have been done. There continues to be an infiltration of particles into the pool when it’s operating. After investigating, it
was found that the filter elements inside are leaking through. Capri Pools will be doing the work. The cost of the work will be $42,689. They want this done early so the pool can open on time. Alderman Krause asked what the warranty or life expectancy of the filter would be. Bob Pfeiffer spoke to SIU and they indicated it had not been replaced for 5 years. Motion to approve (Krause), seconded (Risavy) and voted all ayes to forward to Council.

4.) Approval of item forwarded from RASE board Meeting 2/5/19
   - St. Boniface: Run for Bonifest – 5/25/19 – Motion to approve (Krause), seconded (Risavy) and voted all ayes to forward to Council.

5.) An Ordinance Amending Chapter 46 of the Codified Ordinances of the City of Edwardsville establishing fire safety guidelines for food trucks operating in the City of Edwardsville – Chief Welle spoke in regards to this. This was approved at Public Safety. Food trucks are now being allowed in Madison County for the first time for just general use under a special permit for special events. This is just specifically for the fire safety aspect of this. Motion to approve (Krause), seconded (Risavy) and voted all ayes to forward to Council.

6.) An Ordinance Amending Section 118 of the Codified Ordinances of the City of Edwardsville (Utilities) – The current water rate is $4.15 per 1,000 gallons with a $5.20 bi-monthly meter charge. These rates do not cover any system improvements. In the near future, the Village of Glen Carbon will no longer be purchasing water from the City, which accounts for about 25% of the City’s revenue. The existing rate increases that are currently in effect every May 1st do not cover any operation and maintenance annual increases. The proposed water rate would go from $4.15 to $5.19 effective May 1st. With this increase, the City would start to build a surplus in fiscal year 2025-2026. A separate letter detailing the increase would be sent to all water customers. Some of the language in the ordinance will be changed as well as the balance a customer will be able to carry on the account. The meter charge per month will also be increasing due to the fact that there are many old meters that need to be replaced. They would like to go to an automated meter reading system with a single point collection. The last administrative change to the ordinance would be increasing the fee for reconnection after hours from $65 to $220. The City averages about 26 water disconnections a week. Alderman Krause stated the big thing would be how this is rolled out and how the public is educated with regards to the money being used for infrastructure enhancement that is a necessity. Motion to approve (Krause), seconded (Risavy) and voted all ayes to forward to Council.

7.) Approval of Agreement for Professional Services with Crawford, Murphy & Tilly for Plummer Family Park Contract 2 – This is to assist staff with some of the inspections as well as the initial review of some of the submittals that staff is not completely knowledgeable about. City staff will be doing daily inspections. This is for limited construction services to assist our inspection staff. CMT would assist with technical
questions and submittals associated with the project. Motion to approve (Krause), seconded (Risavy) and voted all ayes to forward to Council.

8.) Information: An Ordinance Amending Chapter 82 (Peddlers and Solicitors) and Appendix B (Zoning) of the City of Edwardsville Code of Ordinances – This is presented as information only regarding food trucks. Because there is a change to the zoning code, it is required to go through Plan Commission for a public hearing before it comes to ACS for action. This ordinance, as it’s drafted, will allow food trucks to operate in the manufacturing district (M1) as a permitted use on lots that are 5 acres or more in size. Food trucks would also be allowed if they are part of a City-approved special event.

C.) ITEMS HELD IN COMMITTEE: None

D.) ITEMS RETURNED TO COMMITTEE: None

4. Boards & Commissions:

A.) Plan Commission

B.) Zoning Board of Appeals

C.) Human Relations Commission

D.) Historic Preservation Commission

E.) Recreation, Arts and Special Events Board

F.) ETEC

G.) Library Board

H.) Band Board

I.) Cool Cities

5. Old Business:

A. Discussion of Fence Permit – 4 Martin Court requested by Kevin & Stephanie Scheffel – The Scheffel family was in attendance to discuss the concerns they have about their neighbor’s fence. Staff stated, as the fence is installed, it meets current City code. Committee members concurred with staff that the issue is a civil matter.

B. Event Insurance Criteria – Wildey Theatre - $20,000 is the threshold for the performance amount

6. New Business:

7. Next ACS Meeting: Thursday, February 28, 2019 at 5:30 PM in City Hall.

8. Adjournment – Motion to adjourn (Krause), seconded (Risavy).