### Administrative and Community Services Committee

#### Minutes

January 31, 2019 5:30 P.M. at City Hall

**Approved Date:** 2/14/19  
**Signature:** [Signature]

<table>
<thead>
<tr>
<th>PRESENT:</th>
<th>EXCUSED:</th>
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<tbody>
<tr>
<td>Art Risavy</td>
<td>Jeff Berkbigler</td>
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<tr>
<td>Will Krause</td>
<td>Walt Williams</td>
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<tr>
<td>SJ Morrison</td>
<td>Bob Pfeiffer</td>
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<tr>
<td>Craig Louer</td>
<td>Katie Grable</td>
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<td>Jack Burns</td>
<td>Mike Lybarger</td>
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<td>Janet Stack</td>
<td>Jameson Sheley</td>
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<td>Emily Fultz</td>
<td>Kevin Klette</td>
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<tr>
<td>Cheryl Porter</td>
<td>Dale Miller</td>
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<td>Eric Williams</td>
<td>Tom Hewlett</td>
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<td>Ryan Zwijack</td>
<td>Bob Biarkis</td>
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<td>Kevin Head</td>
<td>Mark Rimkus</td>
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<td>Jeanne Wojcieszak</td>
<td>Chuck Hentz</td>
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**PUBLIC COMMENT:** None

1. **Approval of:**
   
   A. Corrected minutes for December 13, 2018 ACS Meeting – Motion to approve (Morrison), seconded (Krause) and voted all ayes to forward to Council.
   
   B. Minutes for January 10, 2019 ACS Meeting – Motion to approve (Morrison), seconded (Krause) and voted all ayes to forward to Council.

2. **Correspondence & Announcements:** None

3. **Council Matters**
   
   A. **FILED FOR SECOND READING:** None

   B. **NEW ITEMS:**

   1.) Authorization to purchase softball field groomer in the amount of $13,985.00 – There was one previously purchased as a trial. It was found to make preparation much more efficient and did a much better job than the old equipment. They would like to purchase a second one to be located at Vadalabene Park. Motion to approve (Krause), seconded (Morrison) and voted all ayes to forward to Council.
2.) Approval of LeClaire Academy (Children’s Museum) termite treatment agreement – During recent work, traces of termites were discovered in the basement. The initial treatment is $715.00 with an annual fee of $349.00 to continue. Motion to approve (Morrison), seconded (Krause) and voted all ayes to forward to Council.

3.) Authorization to apply for Park Enhancement Project (PEP) Grant Funds – This is an annual grant we apply for to get funds from the County. This is a per capita dollar amount on an annual basis. If awarded, it would be $133,055.00 The funds would be applied to Plummer Family Park. Motion to approve (Krause), seconded (Morrison) and voted all ayes to forward to Council.

4.) Resolution to Dedicate Right-of-Way on Sports Park Drive – A portion of the land would be dedicated road right-of-way and utility easements that are necessary for Southwestern Electric. The roadway would extend North to the intersection of Hwy. 143 and Blackburn Road. Motion to approve (Morrison), seconded (Krause) and voted all ayes to forward to Council.

5.) Approval to Award Plummer Family Park – Contract 2 to Byrne & Jones in the amount of $12,840,000 - This is for the construction of 4 baseball/softball fields, the center concession stand, 12 pickleball courts, pavilion building, and 6 multi-use fields (2 of which are synthetic). It also includes constructing a portion of Sports Park Drive. There will be a shared use path along Sports Park Drive. There will be walking paths as well. The concession stand and pavilion will have restrooms. Bleachers will also be included with this. There will be 821 parking spots and the parking lot will be made of asphalt. Kevin Head spoke regarding what this is actually going to cost the City. The PEP grant could be received immediately and the $133,000 could go to that now. We also have $1,000,000 from the old public safety building that could be used. We could take $787,000 from the general fund to begin with. That leaves a debt of $10,920,000. This would be paid for with the County park loan of $200,000, the County park infrastructure loan of $750,000 and a construction loan of $9,900,000. The annual payment of the loans would total $1,200,000. This could be paid back with donations, community redevelopment fund, hotel/motel tax, PEP grant, and new growth property tax revenue. TIF 3 will be terminated early so we could collect the property tax for that. The general fund could also be used. There are three other options that would require a vote by Council. One would be a water rate increase. Another would be a new food/beverage tax and another would be a City hotel tax. Alderman Craig Louter spoke and expressed his concern regarding the annual payment amount of $1,200,000. He stated he would like to know where they are with the budget for 2019/2020. Alderman Janet Stack expressed concern that it would only be a park for select teams and she would like it to be for everyone’s use. Motion to approve (Morrison), seconded (Risavy) and voted all ayes to forward to Council.

C.) ITEMS HELD IN COMMITTEE: None
D.) ITEMS RETURNED TO COMMITTEE: None

4. Boards & Commissions:
   A.) Plan Commission
   B.) Zoning Board of Appeals
   C.) Human Relations Commission
   D.) Historic Preservation Commission
   E.) Recreation, Arts and Special Events Board
   F.) ETEC
   G.) Library Board
   H.) Band Board
   I.) Cool Cities

5. Old Business:
   A. Report on zoning ordinance update – Draft sections of B-1 and Downtown Mixed Use District (MU1) are on the City’s website. There will be an open house regarding this February 11th from 7:30pm – 9:00pm. Each phase of the zoning code update will include revised definitions.

6. New Business: The rental registration due date was discussed.

7. Next ACS Meeting: Thursday, February 14, 2019 at 5:30 PM in City Hall.

8. Adjournment – Motion to adjourn (Krause), seconded (Morrison).