



City of
Edwardsville
Third Oldest City in Illinois

**PUBLIC SAFETY COMMITTEE AGENDA
EDWARDSVILLE CITY HALL
118 HILLSBORO AVENUE
EDWARDSVILLE, IL 62025**

**TUESDAY, NOVEMBER 28, 2023
5:30 P.M.**

Committee Members

Chris Farrar, Chair

SJ Morrison

Andrea Miracle

Call to Order

Roll (Quorum)

Public Comment:

Approval of Minutes:

- Approval of Public Safety Committee minutes held Tuesday, October 10, 2023

Police Department:

Action Item(s):

- An approval of a Sole Source Resolution Authorizing the Purchase and Installation of one (1) AutoVu SharpV Camera Kit in a total amount not to exceed \$16,000.00

Fire Department:

Action Item(s):

- An approval of a Resolution Authorizing the Fire Department to apply for the 2023 Illinois Office of the State Fire Marshal Small Equipment Grant

Informational Item(s):

- Staffing Update
- East Station Grand Opening, Thursday, December 7, 2023 at 10 A.M.

Old Business:

New Business:

Next Meeting Date: Tuesday, December 12, 2023 at 5:30 p.m. held at City Hall, located at 118 Hillsboro Avenue, Edwardsville, IL 62025

If prospective attendees require an interpreter or other access accommodation, please contact the Edwardsville City Clerk's office at 618-692-7500 no later than 48 hours prior to the commencement of the meeting to arrange the accommodations.

Public Safety Committee

Meeting Minutes

October 10, 2023

Members Present: Alderman Chris Farrar
Alderwoman Andrea Miracle

Member Excused: Alderman SJ Morrison

Other Present: James Whiteford, Fire Chief
Mike Fillback, Director of Police
Cathy Hensley, Communication Coordinator
Anna Roseman, Fire Department

The Edwardsville Public Safety Committee meeting was called to order by Alderman Chris Farrar at 5:30 p.m. in the Governor Edwards Conference Room, 118 Hillsboro Avenue with a quorum present.

Public Comment: None

Approval of Minutes:

- Motion by Alderman Farrar, second by Alderwoman Miracle to approve minutes from the Public Safety Committee meeting held Tuesday, September 12, 2023.

Discussion: None

MOTION CARRIED UNANIMOUSLY.

Police Department: None

Fire Department:

Action Item(s):

- Motion by Alderman Farrar, second by Alderwoman Miracle for “An approval of a Resolution Authorizing the Fire Department to apply for the 2024 Illinois Department of Public Health Grant for EMS Assistance”.

Discussion:

- The grant will cover 100% of the cost of EMS equipment up to \$5,000.00.
- If awarded this grant will purchase three (3) video assisted intubation devices, one for each of the front line ambulances, for a total not to exceed \$5,000.00.
- Discussion on the importance of video assisted intubation devices.

MOTION CARRIED UNANIMOUSLY.

Informational Item(s):

- The Edwardsville Fire Department promotions will be announced at the Council Meeting on October 17, 2023.
 - Captain Robert Morgan will be promoted to Assistant Fire Chief
 - Lieutenant Edward Burnley will be promoted to Captain
 - Firefighter/Paramedic Tanner Sweetman will be promoted to Lieutenant

Old Business: None

New Business: None

The next regular scheduled meeting of the Public Safety Committee on Tuesday, October 31, 2023 has been cancelled. The next meeting will be Tuesday, November 14, 2023, at 5:30 p.m. at City Hall.

Motion to adjourn by Alderman Farrar, second by Alderwoman Miracle. With no further business at hand the meeting was adjourned at 5:35 p.m.

MOTION CARRIED UNANIMOUSLY.

Chris Farrar, Chair

Approved Date: _____

Minutes prepared by: Anna Roseman, Fire Department

Approved Signature: /s/ Chris Farrar, by staff liaison_____



DATE: November 28, 2023

ACTION ITEM TITLE: Approval of the purchase and installation of two (2) AutoVu SharpV Camera Kits.

ORIGIN: Public Safety Committee

Approval of the purchase and installation of two (2) AutoVu SharpV Camera Kits entering the city limits.

RATIONALE:

During the budget process for Fiscal year 2023/2024, police department staff requested, and was granted, approval to purchase and install two (2) AutoVu SharpV Camera Kits for installation along an entry route into the city. This camera would work as a License Plate Reader (LPR), which will be connected to the larger network of cameras in the area supported by the Drug Enforcement Agency (DEA). This system will provide Edwardsville Police Officers the ability to monitor cameras connected throughout the system. The utilization of such a camera system has proven effective in the investigation of criminal activity to include burglaries, thefts, drug cases and violent crimes. The funding for the purchase and installation of the equipment, at a cost not to exceed \$16,000 will be provided through the Public Safety Capital Equipment Fund.

COMPLIANCE WITH COMPREHENSIVE PLAN OR OTHER PLAN:

N/A

SUGGESTED COUNCIL ACTION:

Approval

Resolution No. _____

SOLE SOURCE RESOLUTION AUTHORIZING THE PURCHASE AND INSTALLATION OF ONE (1) AUTOVU SHARPV CAMERA KIT IN A TOTAL AMOUNT NOT TO EXCEED \$16,000.

WHEREAS, it is the desire of the City of Edwardsville to provide quality police service within the City, and

WHEREAS, the utilization of the License Plate Reader (LPR) Camera System supported by the Drug Enforcement Agency (DEA) has proven effective in the investigation of criminal activity to include burglaries, thefts, drug cases and violent crimes, and

WHEREAS, the purchase and installation of AutoVu SharpV Camera Kits will allow officers within the Edwardsville Police Department to monitor the system to help provide for the safety of the citizens of the City of Edwardsville, and

WHEREAS, the cost of two (2) AutoVu SharpV Camera Kits and installation of all equipment is \$14,830.06: and

WHEREAS, City Code, Section 2-591, Bid Purchasing Regulation, (d) Exemption from the Bidding Process; provides for the award of single source contracts for services without competitive bidding if such exemption is authorized by two-thirds of all the Aldermen then holding office.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EDWARDSVILLE that:

The City of Edwardsville City Council has reviewed and hereby approves by two-thirds majority vote the purchase and installation of two (2) AutoVu SharpV Camera Kits on December 5, 2023 at a cost not to exceed \$16,000.

THIS RESOLUTION PASSED BY THE CITY COUNCIL OF THE CITY OF EDWARDSVILLE, MADISON COUNTY, ILLINOIS, AND APPROVED BY THE MAYOR OF SAID CITY THIS _____ DAY OF _____, 2023.

ATTEST:

Art Risavy, Mayor

Michelle Boyer, City Clerk

Ayes:

Nays:

Absent:

**EDWARDSVILLE POLICE DEPARTMENT
MEMORANDUM**

TO: Dr. Chris Farrar
Chair, Public Safety Committee

FROM: Chief Michael A. Fillback
Director of Police

DATE: November 28, 2023

SUBJECT: Request to Purchase LPR Camera System

During the budget process for Fiscal year 2023/2024, police department staff requested, and was granted, approval to utilize funds from the Public Safety Capital Equipment Fund in the amount of **\$16,000** for the purchase of a License Plate Reader (LPR) Camera System to be used by the department to monitor traffic plates entering the city. This camera system will be part of a larger network monitored by the Drug Enforcement Administration (DEA) and made available to law enforcement agencies for identifying vehicles involved in criminal activity such as theft and violent crimes.

This camera system will be purchased from UTILITRA and installed by UTILITRA, at pricing available on and approved by the DEA. The pricing for this system, totals **\$14,830.06**.

Attached to this memorandum is the quote from UTILITRA. I am respectfully requesting to order/purchase this equipment before the end of the current fiscal year.

I am prepared to address any concerns of the Public Safety Committee. Thank you in advance for your consideration in this matter.

Utilitra

200 Lakefront Parkway PO Box 158
Edwardsville, IL 62025
(618) 797-9003
<https://www.utilitra.com/>



Proposal

New Poag Road LPR

QUOTE # 002739 V1

PREPARED FOR

City of Edwardsville

PREPARED BY

Jeff Kochan

(618) 797-9003
jeffk@utilitra.com
<https://www.utilitra.com/>



Wednesday, November 15, 2023

City of Edwardsville
Michael Fillback
333 S Main St
Edwardsville, IL 62025
mfillback@cityofedwardsville.com

Dear Michael,

Utilitra would like to thank you for this opportunity to provide the City of Edwardsville with this LPR proposal. This includes two LPRs at the New Poag Road location discussed.

This quote includes the labor associated with the installation of the two cameras and enclosure. The only additional cost would be for a SIM Card to be purchased for the location, through your wireless carrier.

Please let me know if you have any questions.

Thank You,

A handwritten signature in black ink, appearing to read "Jeff Kochan".

Jeff Kochan
Vice President - Technology Division
Utilitra

Hardware

Description	Price	Qty	Ext. Price
White AutoVu™ SharpV Camera Kit which includes: SharpV LR White AutoVu™ SharpV Camera Kit which includes: SharpV Long Range Dual (LPR and Context) lens and 850nm illuminator, mounting bracket and Sharp Camera Connection (POE+ Required. Cable not included)	\$4,200.00	2	\$8,400.00
Genetec Advantage for 1 AutoVu fixed camera - 2 Years Genetec™ Advantage for 1 AutoVu fixed camera connection - 2 Years	\$121.68	2	\$243.36
UTA Network Enclosure LTE 60W Unmanaged UTA Network Enclosure LTE 60W Unmanaged	\$3,000.00	1	\$3,000.00
Lineman Pole Mount Network Enclosure Double Camera Dual Camera aluminium lineman pole mount for UTA Enclosure	\$375.00	1	\$375.00

Hardware

Description	Price	Qty	Ext. Price
<p>Subcontractor</p> <p>WE INCLUDE:</p> <ol style="list-style-type: none"> 1. Installation of the supplied bracket, control box and cameras on the existing pole. 2. Furnish and installation of conduit and circuitry from the electrical disconnect to the control box. 3. Assist with camera aiming and focusing. 4. Terminations. 5. Equipment. <p>WE EXCLUDE:</p> <ol style="list-style-type: none"> 1. Cutting, patching and painting. 2. Work on electrical equipment when it is energized. 3. Sod, seed or repair of greenspace. 4. Permit and inspection fee. 5. Sales tax. 6. Utility fees. 7. Utilitra fees. 8. Easements and fees. 9. Premium time. 10. Traffic control if needed. 11. Repair, replacement or upgrade of existing electrical system to make code compliant. Any issues found to be handled on a time and material basis. 12. Any work outside listed scope of work. <p>CLARIFICATIONS:</p> <ol style="list-style-type: none"> 1. All work to be performed during normal working hours 7:00 am till 3:30 pm. Premium costs have not been included. 2. Please note this pricing is subject to change after seven (7) days due to labor and material escalations beyond our control. 3. Based on JFE employees having prior owner authorized access to the site to perform the installation. 4. JFE presumes the disconnect to have 120 volt circuitry. 5. It is the responsibility of the municipality to obtain all IDOT easements and permissions. 	\$1,811.70	1	\$1,811.70
<p>Project Labor</p> <p>Configuration, aiming and focusing of 1 control box and 2 LPR locations.</p>	\$1,000.00	1	\$1,000.00
	Subtotal:		\$14,830.06

New Poag Road LPR



Prepared by:
Utilitra
Jeff Kochan
(618) 797-6303
jeffk@utilitra.com

Prepared for:
City of Edwardsville
333 S Main St
Edwardsville, IL 62025
Michael Fillback
(618) 692-7540
mfillback@cityofedwardsville.com

Quote Information:
Quote #: 002739
Version: 1
Delivery Date: 11/15/2023
Expiration Date: 11/30/2023

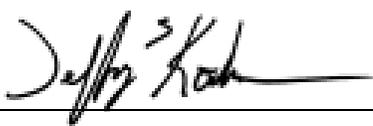
Quote Summary

Description	Amount
Hardware	\$14,830.06
Total:	\$14,830.06

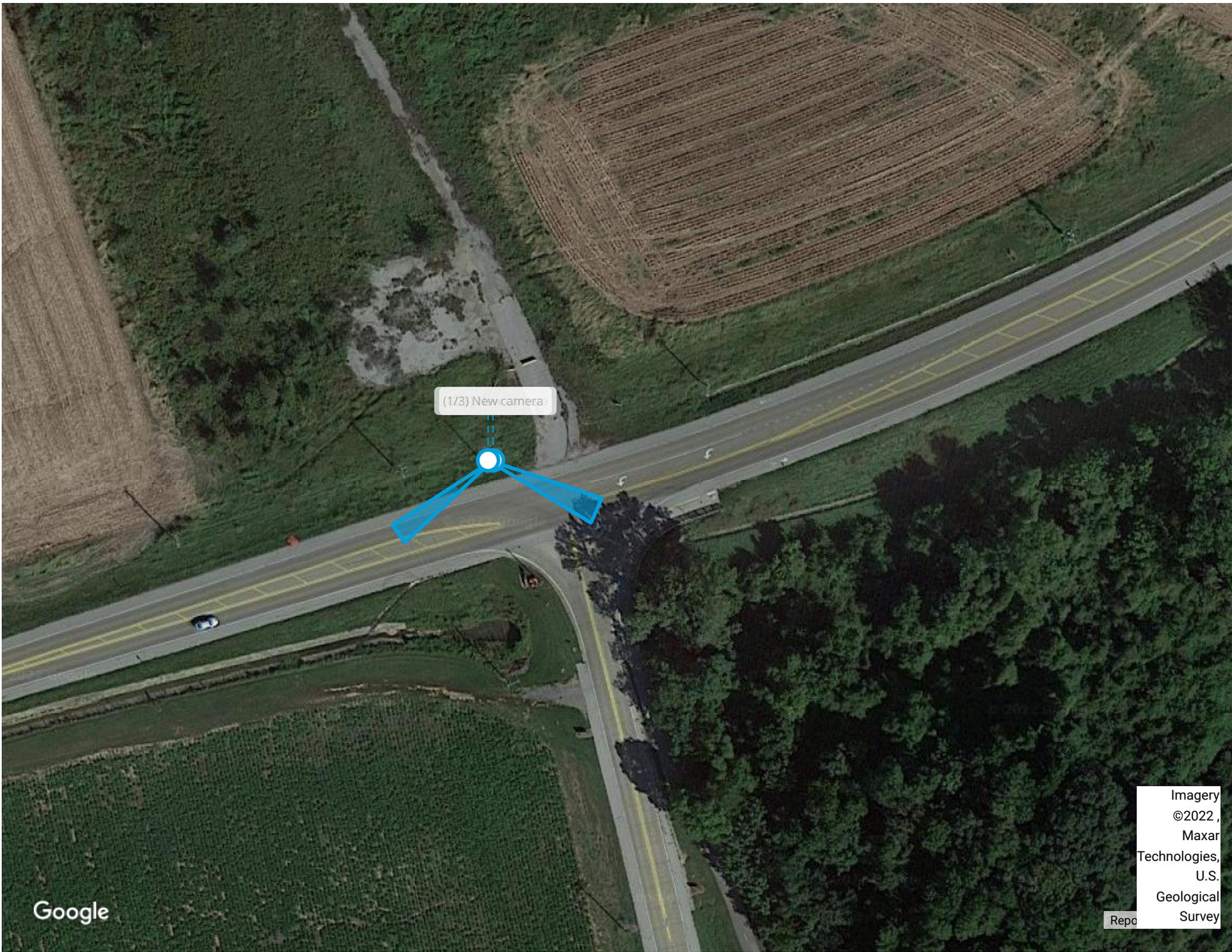
Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors. Terms are Net 30 days.

Utilitra

City of Edwardsville

Signature: 
Name: Jeff Kochan
Title: Vice President - Technology Division
Date: 11/15/2023

Signature: _____
Name: Michael Fillback
Date: _____



(173) New camera



City of
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DATE: December 5, 2023

ACTION ITEM TITLE: A RESOLUTION AUTHORIZING THE FIRE DEPARTMENT TO APPLY FOR THE 2023 ILLINOIS OFFICE OF THE STATE FIRE MARSHAL SMALL EQUIPMENT GRANT

ORIGIN: Fire Department

SUMMARY:

This resolution authorizes the Fire Department to apply for the 2023 OSFM Small Equipment Grant and approves the Mayor to enter into the award agreement if and when the grant is awarded. The grant will cover 100% of the cost of the equipment up to \$25,000.00. The grant application is to purchase seven (7) oral suction devices with mounting brackets, one for each of the front line ambulances, for a total expected not to exceed \$10,000.00.

RATIONALE:

The ability to suction secretions and debris that inhibit adequate respirations is essential during critical patient care. The Fire Department provides EMS service to the community and responds to calls for patients requiring respiratory support. The Department currently has suction devices on each ambulance that are aging and in need of replacement. This grant seeks to replace the four devices currently in service on the ambulances and add a device to each of the three Advanced Life Support fire engines. These devices will help firefighter/paramedics to improve patient outcome.

COMPLIANCE WITH COMPREHENSIVE PLAN OR OTHER PLAN:

N/A

SUGGESTED COUNCIL ACTION:

Resolution No. _____

**A RESOLUTION AUTHORIZING THE FIRE DEPARTMENT TO APPLY FOR
THE 2023 ILLINOIS OFFICE OF THE STATE FIRE MARSHAL SMALL
EQUIPMENT GRANT**

WHEREAS, the Edwardsville Fire Department intends to apply for the 2023 Illinois Office of the State Fire Marshal (OSFM) Small Equipment Grant; and

WHEREAS, the OSFM Grant funding covers (100%) of the cost of the requested equipment up to \$25,000.00; and

WHEREAS, the Firefighter/Paramedics can provide improved service to the public during respiratory distress and cardiac arrest responses with the addition of seven (7) oral suction devices with mounting brackets; and

WHEREAS, the Fire Department projects the grant will completely cover the cost of the requested equipment; and

WHEREAS, the Mayor must sign for the grant if and when it is awarded;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF EDWARDSVILLE that:**

The City Council authorizes the Fire Department to apply for the 2023 Illinois Office of the State Fire Marshal Small Equipment Grant, and the Mayor to sign for the acceptance of said Grant if and when the Grant is awarded; and

THIS RESOLUTION PASSED BY THE CITY COUNCIL OF THE CITY OF
EDWARDSVILLE, MADISON COUNTY, ILLINOIS, AND APPROVED BY THE
MAYOR OF SAID CITY THIS _____ DAY OF _____, 2023.

Art Risavy, Mayor

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

ATTEST: _____

Michelle Boyer, City Clerk, City of Edwardsville, Madison County, Illinois this _____
day of _____, 2023.

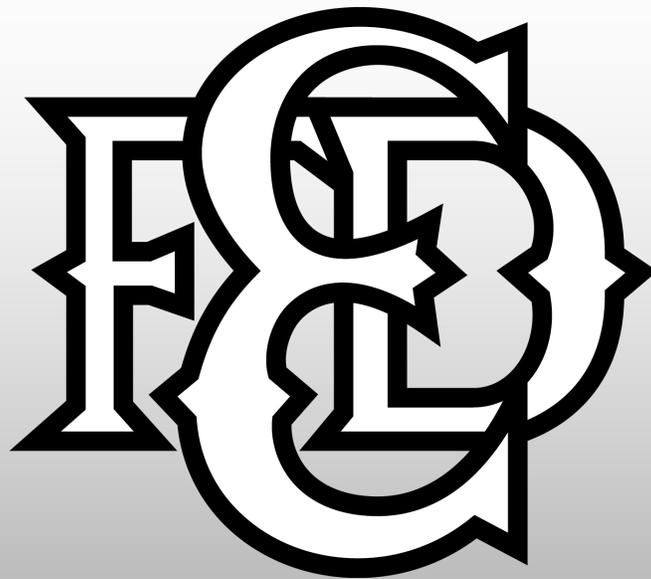
The City of Edwardsville
invites you to the

Grand Opening

of the

Edwardsville Fire Department
East Station

10 a.m. Thursday, December 7, 2023



7407 Governors' Parkway