



Meeting Date: January 14, 2026
Meeting Time: 4:30 P.M.
Meeting Location: City Hall
118 Hillsboro Avenue

PUBLIC SERVICES COMMITTEE AGENDA

Committee Members

Jennifer Warren, Alderman, Chair
SJ Morrison, Alderman
Adam Hanna, Alderman

1. Public Comment
2. Approval of the Minutes from the December 10, 2025 Public Services Committee Meeting
3. Resolution Approving Tru-Home2 Dual Brand Hotel Preliminary Subdivision Plat
4. A Resolution Authorizing the Police Department to Apply for the HeroFundUSA Grant
5. Sole Source Resolution Authorizing the Edwardsville Fire Department to Enter into a Five-Year Service Agreement (Contract) with Helget Gas Products Inc. for Medical Grade Oxygen
6. Approval of a Resolution Authorizing the Application for Congestion Mitigation and Air Quality Grant Funds from FY29 from East-West Gateway
7. Approval of a Resolution Authorizing the Application for Surface Transportation Program Grant Funds from FY29 from East-West Gateway
8. Approval of a Resolution Vacating an Easement and Dedicating an Easement for lots 34 thru 37 of Hawthorne Hills
9. Approval of a Professional Services Agreement with Horner & Schifrin, Inc. for the Route 66 Shared Use Path Preliminary Engineering Services in the amount of \$214,285.00
10. Approval of a Professional Services Agreement with Oates Associates, Inc. for the Governors Parkway Shared Use Path Preliminary Engineering Services in the amount of \$124,450.00

11. Approval to Award the 2025 Sewer Lining Contract to Insituform Technologies USA, LLC in the amount of \$416,802.72
12. Approval of a Professional Services Agreement with Crawford, Murphy & Tilly, Inc. for the Waste Water Treatment Plant Improvements
13. Approval of a Professional Services Agreement with Crawford, Murphy & Tilly, Inc. for the Florida Street Lift Station Improvements

Old Business:

New Business:

Information:

1. Change Order #1 and Final for the Flushing Hydrant Installation Contract in the decreased amount of \$15,973.29
2. BPAC Work Plan for FY2026-2027

PUBLIC SERVICES COMMITTEE MEETING: January 28, 2026 at 4:30 p.m. at City Hall, 118 Hillsboro Avenue.

If prospective attendees require an interpreter or other access accommodation, please contact the Edwardsville City Clerk's office at 618-692-7500 no later than 48 hours prior to the commencement of the meeting to arrange the accommodations.



**PUBLIC SERVICES COMMITTEE
MINUTES
Wednesday, December 10, 2025**

Approved Signature: _____ Approval Date: _____

Present:

Alderman Jennifer Warren
Alderman SJ Morrison
Alderman Adam Hanna
Eric Williams, City Administrator
Ryan Zwijack, Public Works Director
David Sirko, City Engineer
Mike Fillback, EPD
Brendan McKee, EFD
Cathy Hensley, Communications
Matt Kamp, Intelligencer
Don Munsch, Intelligencer

Excused:

I. **Public Comment:**

II. **Council Matters:**

A. Approval of Minutes from the November 24, 2025 Public Services Committee meeting:

Alderman Warren made a motion to approve with Alderman Hanna seconding the motion. All Ayes. Committee forwarded to Council for information.

B. Approval of a Resolution Authorizing the Police Department to Apply for CSX Pride in Service Grant

Alderman Warren made a motion to approve with Alderman Morrison seconding the motion. Staff explained that this for the implementation of a drone program within the department. All Ayes. Committee forwarded to Council for consideration.

C. Approval of a Resolution Adopting 2025 Madison County Multi-Jurisdictional All Hazards Mitigation Plan

Alderman Warren made a motion to approve with Alderman Hanna seconding the motion. Staff explained that this is for jurisdictions to apply for and receive federal hazard mitigation funds to implement the mitigation actions identified in the plan. All Ayes. Committee forwarded to Council for consideration.

D. Approval of a Resolution Authorizing the Application for Madison County Resource Management Program Grant Funds from Madison County

Alderman Warren made a motion to approve with Alderman Morrison seconding the motion. Staff explained that this is for a grant to install native landscaping during the North Main Street Water Main and Streetscape Project. All Ayes. Committee forwarded to Council for consideration.

E. Approval of a Sole Source Resolution Approving the Purchase of Decorative Streetlight Components from StressCrete, Inc. c/o Simply Bright Ideas, Inc.

Alderman Warren made a motion to approve with Alderman Hanna seconding the motion. Staff explained that this is for the replacement of damaged units during the upcoming infrastructure projects within the existing streetscape areas. All Ayes. Committee forwarded to Council for consideration.

F. Approval of a Sole Source Resolution Approving the Purchase of Decorative Streetlight Components from Sternberg Lighting c/o Lighting Associates LLC

Item was removed from agenda. No action was taken.

G. Approval of a Sole Source Resolution Authorizing the Purchase of Bulk LA Rock Salt from Gunther Salt Company in the estimated amount of \$181,250.00

Alderman Warren made a motion to approve with Alderman Morrison seconding the motion. Staff explained that this is for the purchase of rock salt used at the Water Treatment Plant for three months. All Ayes. Committee forwarded to Council for consideration.

III. **Old Business:**

IV. **New Business:**

V. **Information:**

A. Next Public Services Committee meeting will be held at City Hall, 118 Hillsboro Ave. on Wednesday, December 31, 2025 at 4:30 p.m.

VII. **Adjournment:** Alderman Warren made a motion to adjourn. Alderman Hanna seconded the motion. All Ayes. Committee adjourned at 4:47 pm.



DATE: January 14, 2026

ACTION ITEM TITLE: Resolution Approving Tru-Home2 Dual Brand Hotel Subdivision

ORIGIN: Public Works

SUMMARY:

The 3.64 acre Tru-Home2 Dual Brand Hotel Preliminary Plat proposes 2 lots, Lot 1 is 2.79 acres and Lot 2 is 0.85 acres. The property is zoned "B-2" Commercial Business District and is providing 4% passive greenspace along the perimeter of the property. Water, sanitary sewer and fire protection will be provided by the City of Edwardsville and electric and gas are provided by Ameren Illinois.

The developer is requesting a subdivision variance to waive the installation of the required sidewalk along Governors Parkway.

RATIONALE:

The proposed subdivision meets all the minimum requirements for the Land Development Code and Zoning Code with the exception of a variance request to waive the installation of a sidewalk along Governors Parkway.

COMPLIANCE WITH COMPREHENSIVE PLAN:

The City of Edwardsville 2010 Comprehensive Plan designates this area as "Residential".

SUGGESTED COUNCIL ACTION:

Approval.

RESOLUTION NO. _____

RESOLUTION APPROVING THE TRU-HOME2 DUAL BRAND HOTEL PRELIMINARY PLAT

WHEREAS, the Plan Commission of the City of Edwardsville did on January 7, 2026, after review and discussion, by a vote of 8 ayes and 0 nays, recommend approval of the Tru-Home2 Dual Brand Hotel Preliminary Plat and subdivision variance waiving the sidewalk requirement along Governors Parkway; and,

WHEREAS, the Public Services Committee of the City of Edwardsville did on January 14, 2026, after review and discussion, by a vote of ___ ayes and ___ nays, recommend approval of the Tru-Home2 Dual Brand Hotel Preliminary Plat and subdivision variance; and,

WHEREAS, the Administrative and Community Services of the City of Edwardsville did on January 15, 2026, after review and discussion, by a vote of ___ ayes and ___ nays, recommend approval of the Tru-Home2 Dual Brand Hotel Preliminary Plat and subdivision variance; and,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF EDWARDSVILLE CITY COUNCIL, THAT:

After appropriate review and discussion, the Tru-Home2 Dual Brand Hotel Preliminary Plat and subdivision variance is hereby approved.

PASSED BY THE CITY OF EDWARDSVILLE CITY COUNCIL, ILLINOIS, this ___ day of ____, 2026.

AYES:

NAYS:

ABSTENTIONS:

ABSENT:

APPROVED BY THE MAYOR OF THE CITY OF EDWARDSVILLE, ILLINOIS, this ___ day of ____, 2026.

Art Risavy, Mayor of the
City of Edwardsville, Madison County, Illinois

ATTESTED, Filed in my office,
this ___ day of ____, 2026

By: _____
Michelle Boyer, Clerk of the City of
Edwardsville, Madison County, Illinois.

RECEIVED
SEP 30 2025

Case No. 2025-33



BY: _____
APPLICATION FOR APPROVAL
OF
PRELIMINARY SUBDIVISION PLAT

Date 9/30/2025

Name of Subdivision Tru- Home2 Dual Brand Hotel

Location:

Section 15 Area of entire tract 3.64 Acres
Township 4 North Number of proposed lots Two
Range 8 West Current Zoning B-2 Proposed Zoning B-2

Name of Developer Old Capitol Properties LLC

Attn: Jaime Eads

Email Address _____

Address _____

Phone _____

Property interest of Developer/Applicant

Owner () Contract Purchaser () Other _____

Engineering Firm Thouvenot, Wade & Moerchen, Inc.

Attn: Marsha Maller

Email Address _____

Address _____

Phone (_____) _____

I do hereby affirm that I am complying with the subdivision regulations of the City of Edwardsville, as indicated by the attached check list.

[Redacted Signature]

Signature of Developer

[Redacted Signature]

Signature of Engineer

REQUIREMENT	SECTION	YES	NO	N/A
Thirty (30) Prints of Subdivision Preliminary Plat.	3-1.2			x
Payment of Plan Review Fee.	3-1.1	x		
Small Key Map.	3-1.3(a)	x		
Names & Addresses of owner, subdivider, licensed land surveyor and licensed professional engineer.	3-1.3(b)	x		
Proposed Name of Subdivision.	3-1.3(c)	x		
Zoning District classification of tract of land to be subdivided and of adjacent land.	3-1.3(d)	x		
North Arrow, graphic scale and date of plat.	3-1.3(e)	x		
Gross and net acreage area of proposed subdivision, acreage of street rights-of-way; the acreage of any areas reserved for common use of the property owners within the subdivision and/or for public use; and the gross acreage reserved for green space, the net acreage for active green space and net acreage for passive green space.	3-1.3(f)	x		
All lot lines adjacent to and abutting the subdivision.	3-1.3(g)	x		
Tract boundary lines showing dimensions, bearings, angles, and references to known land lines.	3-1.3(h)	x		
Types of existing vegetation and topography of the tract to be subdivided.	3-1.3(i)	x		
Any proposed alteration, adjustment or change in elevation, topography or existing vegetation of any area.	3-1.3(j)	x		
Locations of such features as bodies of water, ponding areas, natural drainage, railroads, cemeteries, bridges, parks, schools, etc.	3-1.3(k)	x		
Streets and rights-of-way on and adjoining the site of the proposed subdivision; names, street rights-of way and paving widths of pavement, curbs, sidewalks, crosswalks, planting strips, etc.	3-1.3(l)	x		
Copy of the results of any tests made to ascertain subsurface rock and soil conditions and the water table, and a report addressing soil types referencing the "Soil Survey of Madison County" (prepared by Soil Conservation Service).	3-1.3(m)	x		
Locations, widths, and purposes of all existing and proposed easements.	3-1.3(n)	x		
Copy of the description of all proposed deed restrictions and covenants.	3-1.3(o)	x		
Location and size of existing and proposed sanitary and storm sewers, water lines (with static pressure), fire hydrants (with flow test data), Flood Hazard Areas, and general stormwater detention basins.	3-1.3(p)	x		
Locations, types, and approximate sizes of all other existing and proposed utilities.	3-1.3(q)	x		

REQUIREMENT	SECTION	YES	NO	N/A
Building setback or front yard lines and dimensions.	3-1.3(r)	x		
Locations, dimensions and areas of all parcels to reserved or dedicated for schools, parks/playgrounds, and other public purposes.	3-1.3(s)			x
Locations, dimensions, and areas of all proposed or existing lots within the subdivision.	3-1.3(t)	x		
Signed Statements from Madison County "9-1-1" Coordinator, U.S. Post Master, Edwardsville Police Dept. & Edwardsville Fire Dept. approving street names.	3-1.3(u)			x
Evidence of proposed compliance with Soil Erosion and Sediment Control Ordinances.	3-1.3(v)	x		
Written report by a professional engineer discussing the infrastructure proposed and the manner in which site constraints are intended to be dealt with including Flood Hazard Areas, requirements for Section 404 permit and archaeological sign-off by the required public agencies (copies of requests).	3-1.3(w)			x
Evidence (copies of requests) that: <ul style="list-style-type: none"> • Cultural resource sign-off has been requested for the State of Illinois Dept. of Historic Sites. • Endangered species sign-off has been requested from the Department of Natural Resources. 	3-1.3(x)	x		
Drainage map showing extent of existing watersheds and outlets (indicate direction of drainage); proposed sub-watersheds and their outlets; contours, A-zones, existing and proposed drainage structures, drainage areas, existing and proposed land use, and detention storage basins, facilities, with indications of future responsibility for maintenance of the basins and structures.	3-1.3(y)	x		
Opinion of the probable cost of public improvements prepared by a licensed engineer (break out by line item).	3-1.3(z)			x
Locations, dimensions and areas of all parcels to be reserved or used for Green Space and its intended use	3-1.3(aa)			x
Variance Request (Application must be included with Preliminary Plat).	4-2.1		x	
Land shall be subdivided in such a way that each lot abuts a street meeting the requirements of section 5-5. Lot Access and relationship to street. All side lot lines shall be a right angles to straight street right-of-way lines or radial curved street right-of-way lines except where a deviation from this rule will provide a better street or more buildable lot.	5-3.1	x		
Flag Lots (requires a variance)	5-3.2		x	

REQUIREMENT	SECTION	YES	NO	N/A
Whenever a subdivision exceeds 50 lots in size, it shall be required to have more than one entrance into the subdivision which connects to a secondary, collector or arterial street. Where it is readily available subdivisions having 25 lots or more shall have an alternate access.	5-5		x	
Limited access to arterial streets.	5-5.4	x		
Streets shall be so arranged to provide for continuation of principal streets between adjacent properties when such continuation is necessary for convenient movement of traffic, effective fire and police protection, and efficient provision of utilities, and where such continuation comports with the City's Comprehensive Plan for street and future development (see temporary stub street requirements).	5-5.5 (a)			x
Permanent Cul-de-Sac - Streets limited to 500 feet in length. Cul-de-sac turnaround having a minimum right of way radius of 54 feet and a minimum pavement radius of 43 feet.	5-5.5 (b)			x
Intersections - Not more than 2 streets shall intersect at any one point.	5-5.6(a)			x
Intersections - Streets shall be laid out so as to intersect as nearly as possible at right angles; in no case shall 2 streets intersect an angle of less than 75 degrees. An oblique street shall be curved approaching an intersection and shall be at right angles with said intersection for at least 100 feet from the centerline intersection.	5-5.6(b)		x	
Intersection Alignment - Proposed new intersections along one side of an existing street shall whenever practicable, coincide with any existing intersections on the opposite side of each street. Street jogs with centerline offsets of less than 125 feet shall not be permitted, except where the intersected street has divided lanes without median breaks at either intersection. Intersections involving collector or arterial streets shall be at least 800 feet apart.	5-5.6(c)			x
Intersection Curb Radii - To permit safe vehicular movements at corners, the minimum curb radius at the intersection of two streets shall be 25 feet.	5-5.6(d)		x	
Intersection Flat Grade - Intersections shall be designed with a flat grade wherever practical. In hilly terrain, an area having not greater than three percent slope for a distance of 50 feet from the nearest right-of-way line of the intersecting street shall be provided at the approach to an intersection.	5-5.6(e)		x	
Intersection Maximum Cross-Slope - The cross-slopes on all streets, including intersections, shall not exceed three percent.	5-5.6(f)		x	

REQUIREMENT	SECTION	YES	NO	N/A
Intersection Adequate Site-Lines - Where any street intersection will involve earth banks or existing vegetation the developer shall cut such ground and/or vegetation (including trees) in connection with the grading of the public right-of-way to the extent necessary to provide an adequate sight distance as per the IDOT design standards in the Administrative Policy Manual for Local Roads and Streets for new construction.	5-5.6(g)			x
Reverse Curves - A tangent at least 100 feet long shall be introduced between reverse curves on local and primary streets.	5-5.7			x
Improvements to Existing Streets - Whenever any development abuts an existing street that is narrower than the standards indicated in the Table of Street Design Specifications, the subdivider shall dedicate sufficient right-of-way on the side abutting the development to permit compliance with those standards.	5-5.8			x
Block Width - Blocks shall be sufficiently wide to accommodate 2 tiers of lots having the minimum depth required by the zoning district regulations; provided that this requirement may be waived in blocks adjacent to local collector or collector streets, railroads, or watercourses.	5-7(a)		x	
Block Length - No block shall be longer than 1,400 feet nor shorter than 500 feet. Wherever practicable, blocks along collector streets shall not be less than 1,000 feet in length.	5-7(b)		x	
Crosswalks not less than 10 feet wide may be required through the center of blocks more than 1,000 feet long where necessary to provide circulation or access to schools, playgrounds, shopping centers, transportation, or other common facilities.	5-7(c)		x	
Sidewalks shall be provide on both sides of each street throughout the entire subdivision.	5-8			x

RECEIVED
DEC 18 2025

Case No. 2025-33



BY: _____

APPLICATION FOR APPROVAL OF
SUBDIVISION VARIANCE

Date 12/17/25

Name of Subdivision Tru- Home2 Dual Brand Hotel

Location:

Section 15 Area of entire tract 3.64 Acres
Township 4 North Number of proposed lots Two
Range 8 West Current Zoning B-2 Proposed Zoning B-2

Name of Developer Old Capitol Properties LLC
Attn: Jaime Eads
Email Address _____
Address _____
Phone _____

Engineering Firm Thouvenot, Wade & Moerchen, Inc.
Attn: Marsha Maller
Email Address _____
Address _____
Phone _____

Property interest of Developer/Applicant
 Owner Contract Purchaser Other _____

Development Plans:
 Sell Lots Only Construct Houses for Sale Other BUILD HOTEL

Explain fully the variances requested. Cite specific sections of the Land Development Code which, if strictly applied, would cause great and practical difficulties or hardship. (See attached procedures for Subdivision Variance.

A variance is requested for the installation of a sidewalk on Governors Parkway along the frontage of this property. This subdivision is located at the NE corner of Illinois Route 157 and Governors Parkway. There is an existing sidewalk along Illinois Route 157 and a pedestrian crossing at the signalized intersection of Illinois Route 157 and Governors Parkway. Currently there are no sidewalks along the north ROW of Governors Parkway from Illinois Route 157 to Illinois Route 159. All properties along this section of Governors Parkway are developed except for the northwest corner of IL Route 159 and Governors Parkway. A sidewalk along the frontage of this development would terminate without any connectivity and at the location of a storm sewer pipe and rip rap ditch. The proposed sidewalk would be a safety concern as it could lead blind pedestrians to a potential hazard.

Signature of Developer

Signature of Engineer

SUBDIVISION VARIANCE PROCEDURES

(a) Any subdivider/developer desiring a variance from the requirements of this code shall file a written application therefor with the Director of Public Works at, or prior to, the filing of the preliminary plat. The application shall fully explain the reason for the variance request, and specify the section(s) of this Code which, if strictly applied, would cause great practical difficulties or hardship. The Director of Public Works and/or the City Planner shall prepare advisory reports on every variance application and submit them, together with the completed application, to the Plan Commission.

(b) For variance requests for Minor Subdivisions, the subdivider shall file a written application with the Director of Public Works at the time the concept plan is submitted. The application shall fully explain the reason for the variance request, and specify section(s) of this code which, if strictly applied, would cause great practical difficulties or hardship and shall specifically address items a through g in Section 4-2.2. The Public Works Director and/or City Planner shall prepare an advisory report for the variance request, which shall be distributed to staff and to the Public Services Committee and Administrative and Community Service (ACS) Committee for approval with the Final Minor Plat.

4-2.1 Review by Plan Commission: For subdivision variances not for Final Minor Plats, the Plan Commission shall review the variance application and the advisory reports of the Public Works Director and/or City Planner, perform on-site review when appropriate, and submit their advisory report to the City Council together with their recommendation on preliminary plat approval (see subsection 3-1.2). The Plan Commission's advisory report shall be responsive to all the variance standards set forth in subsection 4-2.2.

4-2.2 Action by city council, variance standards: At the same meeting at which they take action on the application for preliminary plat approval (see subsection 3-1.3) or Final Minor Plat approval (see subsection 3-4B), the City Council shall decide by resolution whether to grant or deny the requested subdivision variance. A copy of their decision, clearly stating their reasons therefor and the exact terms of any variance granted, shall be attached to both the preliminary and final plats or to the Final Minor Plat. The City Council shall not grant any subdivision variance unless, based upon the information presented to them, they determine that:

- (a) The proposed variance is consistent with the general purposes of this code (see section 1-1); and
- (b) Strict application of the subdivision requirements (see [article 5](#)) would result in great practical difficulties or hardship to the applicant, not a mere inconvenience; and
- (c) The proposed variance is the minimum reasonable deviation from the subdivision requirements that will alleviate the difficulties/hardship; and
- (d) The plight of the applicant is due to peculiar circumstances not of his own making; and
- (e) The peculiar circumstances creating the variance request are not applicable to other tracts; and
- (f) The variance, if granted, will not materially frustrate implementation of the municipal comprehensive plan including the official map; and
- (g) The variance will result in a positive benefit to the City, or will prevent environmental damage, loss of tree cover, increased runoff, or increased erosion and sedimentation.



CONSULTING ENGINEERING
GEOSPATIAL SERVICES

ILLINOIS SWANSEA
COLUMBIA
GLEN CARBON
PEORIA
DECATUR

MISSOURI ST. LOUIS
COLUMBIA

TENNESSEE NASHVILLE
CHATTANOOGA
ATHENS

**THOUVENOT, WADE
& MOERCHEN, INC.**

SWANSEA OFFICE
4940 OLD COLLINSVILLE RD.
SWANSEA, ILLINOIS
62226-2025
TEL (618) 624-4488
WWW.TWM-INC.COM

PROF. LICENSE	NUMBER
IL. PROF. DESIGN FIRM	184-001220
IL. PROF. ENGR. CORP.	62-035370
IL. PROF. STR. ENGR. CORP.	81-005202
IL. PROF. LAND SURV. CORP.	048-000029
KS. PROF. ENGR. FACILITY	E-3256
MO. PROF. ENGR. CORP.	001528
MO. LAND SURVEYING CORP.	000346
TN. PROF. ENGR. FIRM	8974

SEAL

SIGNATURE:
DATE SIGNED:
LICENSE EXPIRATION:

ISSUED FOR REVIEW
NOVEMBER 20, 2025

REV.	DATE	DESCRIPTION
△		
△		
△		
△		
△		

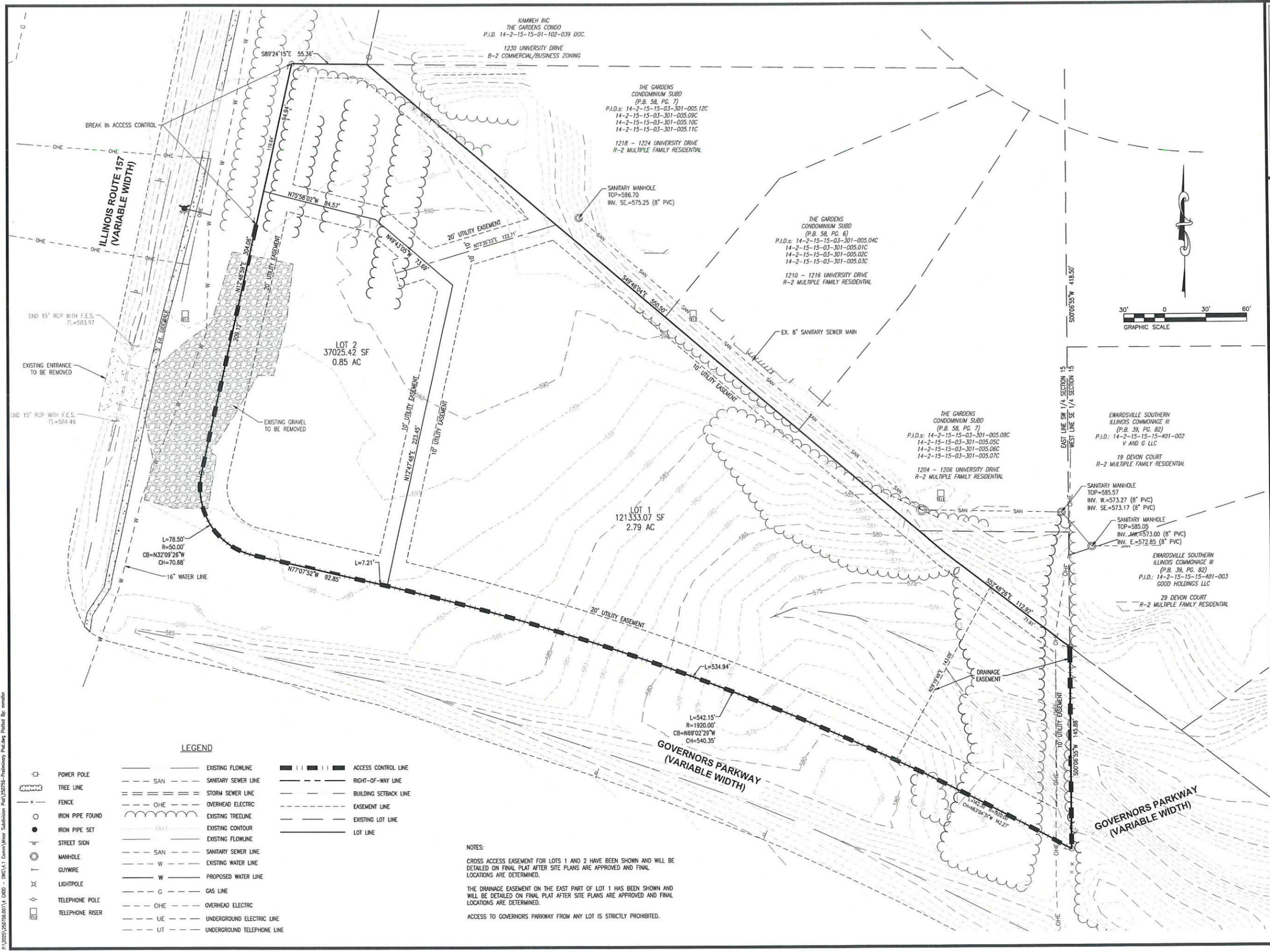
DRAWN BY: BAB
DESIGNED BY: BAB
CHECKED BY: MJM
APPROVED BY: MJM
PROJECT NO: 250756

PROJECT:

PRELIMINARY PLAT
TRU-HOME2 DUAL BRAND HOTEL
CITY OF EDWARDSVILLE
MADISON COUNTY, ILLINOIS

TITLE:

EXISTING CONDITIONS



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ILLINOIS SWANSEA
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CHATTANOOGA
ATHENS

**THOUVENOT, WADE
& MOERCHEN, INC.**

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IL. PROF. STR. ENGR. CORP.	81-005202
IL. PROF. LAND SURV. CORP.	048-000029
KS. PROF. ENGR. FACILITY	E-3256
MO. PROF. ENGR. CORP.	001528
MO. LAND SURVEYING CORP.	000346
TN. PROF. ENGR. FIRM	8974

SEAL

SIGNATURE:
DATE SIGNED:
LICENSE EXPIRATION:

ISSUED FOR REVIEW
NOVEMBER 20, 2025

REV.	DATE	DESCRIPTION
△		
△		
△		
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△		

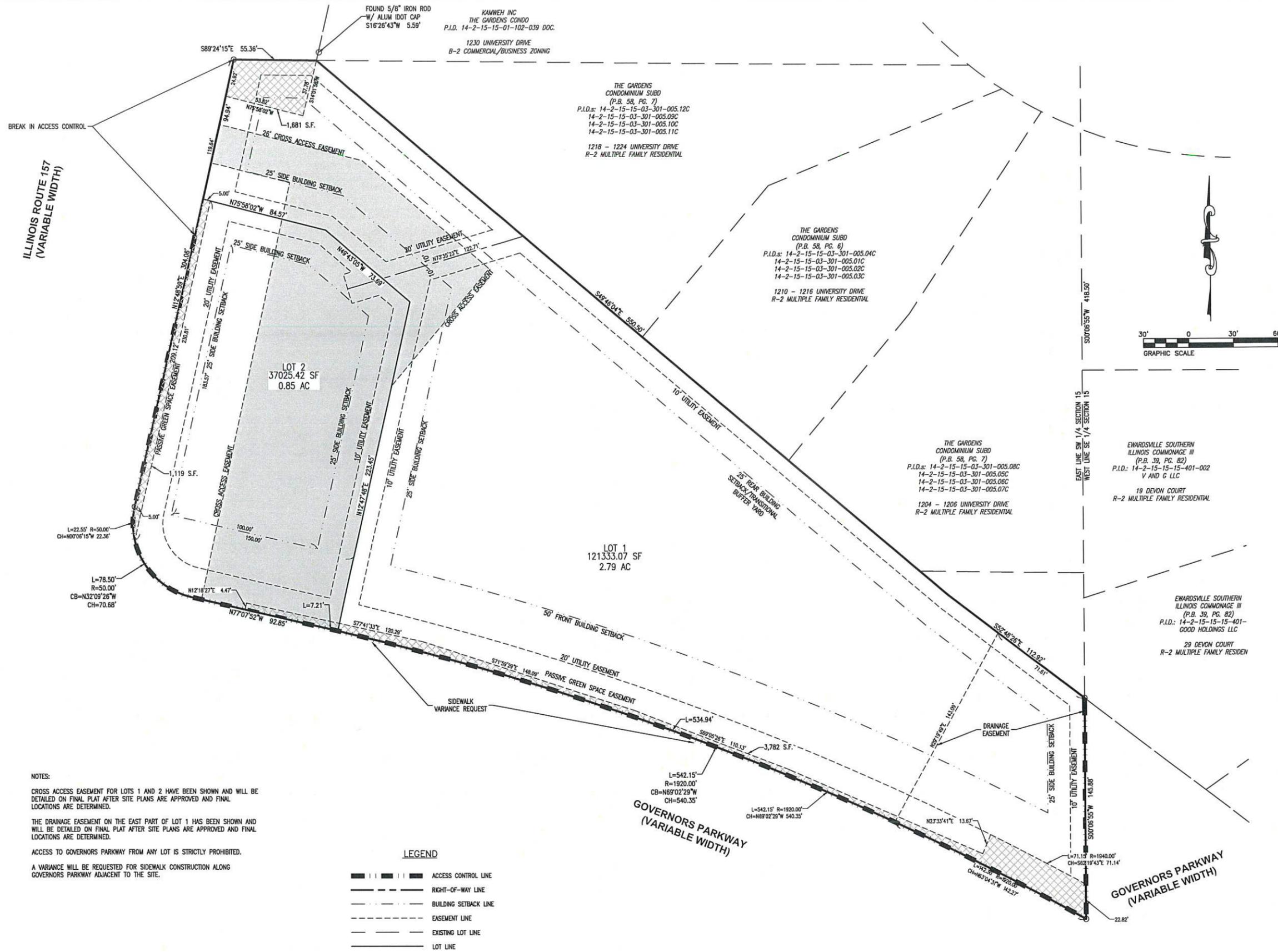
DRAWN BY: BAB
DESIGNED BY: BAB
CHECKED BY: MJM
APPROVED BY: MJM
PROJECT NO: 250756

PROJECT:

PRELIMINARY PLAT
TRU-HOME2 DUAL BRAND HOTEL
CITY OF EDWARDSVILLE
MADISON COUNTY, ILLINOIS

TITLE:

SITE PLAN



Staff Report
Tru-Home2 Dual Brand Hotel Plat
Plan Commission Wednesday, January 7, 2026



Development name: Tru-Home2 Dual Brand Hotel

Location: The subject property is located on the northwest corner of Illinois Route 157 and Governors Parkway. The plat contains 2 proposed lots.

Owner/Developer: Old Capital Properties, LLC

Zoning: "B-2" Commercial Business

Property Size: Approximately 3.64 acres

Topography: The subject property is generally flat.

Vegetation: The subject property is undeveloped with some vegetation along the south property line.

Greenspace: The proposed preliminary plat is required to have 4% of either active or passive greenspace. The developer is proposing approximately 6,582 square feet. They are required to provide 6,343 square feet.

Utilities and Services: Water and sanitary sewer service, and fire protection will be provided by the City of Edwardsville. Electric and gas are provided by Ameren Illinois.

Access: The subdivision is to be accessed by one entrance on IL Route 157 located on the west side of the property. Access to Governors Parkway from any lot is strictly prohibited as Governors Parkway is access controlled.

Sidewalks & Subdivision
Variance: There is an existing sidewalk along the west side of the property. The developer is requesting a variance for the required sidewalk along Governors Parkway stating that all other developed lots along Governors Parkway do not have sidewalks. The developer indicated in their subdivision variance application that if they were to install a sidewalk it would have no connection creating safety risks.

2010 Comprehensive Plan: The subject property is designated as suitable "residential" in the 2010 Comprehensive Plan. It should be noted that this lot was created after the adoption of the 2010 Comprehensive Plan after Right-of-Way was vacated.

Staff Discussion:

The proposed subdivisions meets all the minimum requirements for the Land Development Code and the Zoning Code except the sidewalk standards that they are requesting a variance for.

Standards of Review for Subdivision Variances: Plan Commission should consider the following items when considering the sidewalk variance request.

- (a)The proposed variance is consistent with the general purposes of this Code (see section 1-1); and
- (b)Strict application of the subdivision requirements (see article 5) would result in great practical difficulties or hardship to the applicant, not a mere inconvenience; and
- (c)The proposed variance is the minimum reasonable deviation from the subdivision requirements that will alleviate the difficulties/hardship; and
- (d)The plight of the applicant is due to peculiar circumstances not of his own making; and
- (e)The peculiar circumstances creating the variance request are not applicable to other tracts; and
- (f)The variance, if granted, will not materially frustrate implementation of the municipal comprehensive plan including the official map; and
- (g)The variance will result in a positive benefit to the city, or will prevent environmental damage, loss of tree cover, increased runoff, or increased erosion and sedimentation.

Staff Recommendation:

Staff recommends approval of the Preliminary Plat.



PLAN COMMISSION

DATE: January 12, 2026

TO: MAYOR
CITY COUNCIL
PUBLIC SERVICES COMMITTEE
ADMINISTRATIVE AND COMMUNITY SERVICES

FROM: PLAN COMMISSION

ITEM: Tru-Home2 Dual Brand Hotel – Preliminary Subdivision Plat

MOTION: Move for approval

VOTE:

Ayes:	8	Niebur Sharp, Boline, Gerber, Harr, Wagahoff, Scheffel, Page, Boyer
Nays:	0	
Abstains:	0	

COMMENTS: _____

SIGNATURE: s/ Ashley Niebur Sharp, Chairman

Meeting Dates: Plan Commission – January 7, 2026



City of
Edwardsville
Third Oldest City in Illinois

DATE: January 14, 2026

**ACTION ITEM TITLE: A RESOLUTION
AUTHORIZING THE POLICE DEPARTMENT
TO APPLY FOR HERO FUND USA, INC.,
GRANT**

ORIGIN: Police Department

SUMMARY:

This resolution authorizes the Police Department to apply for the HeroFundUSA, Inc., Grant.

RATIONALE:

The Edwardsville Police Department has identified the need for implementing a drone program within the department. The addition of a drone would benefit both the police and fire department for the City of Edwardsville. A drone will be utilized to assist us in locating missing individuals, traffic and crime scene investigations, natural disasters, structure fires, and other related situations. Utilizing a drone will further our ability to better search an area, save time, and reduce the risk of injury to our personnel. The department does not currently have a drone but often calls for assistance from neighboring agencies that possess one. The agencies we call do not always have personnel available to assist with our request and there is usually time delays involved when they do. The purpose in purchasing our own drone would be to ensure that we have more reliable access to a drone when needed.

HeroFundUSA, Inc., is a privately funded organization, which offers matching grants to first responders. The grant is intended to assist first responders with obtaining needed equipment for performing their duties in the safest manner possible. This is a matching grant and eligible equipment identified for purchase through this grant are drones. The Police Department will apply for a grant in the amount not to exceed \$18,000.00.

COMPLIANCE WITH COMPREHENSIVE PLAN OR OTHER PLAN:

N/A

SUGGESTED COUNCIL ACTION:

Pass on first reading to facilitate grant application.

Resolution No. _____

A RESOLUTION AUTHORIZING THE POLICE DEPARTMENT TO APPLY FOR HERO FUND USE, INC GRANT AND APPROVING THE MAYOR TO ENTER INTO THE AWARD AGREEMENT

WHEREAS, it is the desire of the City of Edwardsville to provide quality police service within the city, and

WHEREAS, drones are instrumental in assisting first responders with locating missing individuals, traffic and crime scene investigations, natural disasters, structure fires, and other related situations, and

WHEREAS, the utilization of drones enhances the ability of first responders to better search areas, save time, and reduce the risk of injury to our personnel, and

WHEREAS, HeroFundUSA, Inc., has established a matching grant intended to assist first responders with obtaining needed equipment for performing their duties, and

WHEREAS, if the grant is awarded the Mayor will need Council approval to enter into the award agreement;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EDWARDSVILLE that:

The City of Edwardsville City Council hereby authorizes the Police Department to apply for HeroFundUSA, Inc., Grant in an amount not to exceed \$18,000.00 and the Mayor to enter into the grant award agreement, when awarded.

THIS RESOLUTION PASSED BY THE CITY COUNCIL OF THE CITY OF EDWARDSVILLE, MADISON COUNTY, ILLINOIS, AND APPROVED BY THE MAYOR OF SAID CITY THIS _____ DAY OF _____, 2026.

Art Risavy, Mayor

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

ATTEST: _____

Michelle Boyer, City Clerk, City of Edwardsville, Madison County, Illinois this _____ day of _____, 2026.



DATE: 1/20/26

ACTION ITEM TITLE: SOLE SOURCE
RESOLUTION AUTHORIZING THE EDWARDSVILLE FIRE
DEPARTMENT TO ENTER INTO A FIVE-YEAR SERVICE
AGREEMENT (CONTRACT) WITH HELGET GAS
PRODUCTS INC. FOR MEDICAL GRADE OXYGEN.

ORIGIN:

SUMMARY:

The resolution is to authorize the Edwardsville Fire Department to execute a five-year service agreement (contract) with Helget Gas Products Inc. for medical grade oxygen. The service agreement will have a termination letter attached to the five-year contract to alleviate the auto-renewal process.

RATIONALE:

The Edwardsville Fire Department is in the process of reviewing numerous contracts and we have found that our current medical oxygen supplier being Airgas was charging what we thought to be an excessive amount for their services including cylinder rental, refills, and delivery costs. Chief McKee checked with numerous other municipal entities in the area and found that a majority used Airgas as well and there was no consistent fee schedule among all entities.

Chief McKee coordinated an effort to get all local municipal jurisdictions on board with pursuing another vendor as a group to secure better pricing. Helget Gas Products was identified as a vendor that all entities being Glen Carbon Fire Protection District, Troy Fire Protection District, Village of Maryville Fire Department, and Edwardsville Fire Department could agree to seek a bid from.

The City of Edwardsville cost for medical oxygen for the last year was **\$22,717.17** and the projected cost for the same service through Helget Gas products is anticipated at **\$5,215.40**. This is a considerable savings that will be re-allocated to offset the rising costs in other sectors of the fire department budget.

COMPLIANCE WITH COMPREHENSIVE PLAN OR OTHER PLAN: Not
Applicable.

SUGGESTED COUNCIL ACTION:

Resolution No. _____

SOLE SOURCE RESOLUTION AUTHORIZING THE EDWARDSVILLE FIRE DEPARTMENT TO ENTER INTO A FIVE-YEAR SERVICE AGREEMENT (CONTRACT) WITH HELGET GAS PRUDUCTS INC. FOR MEDICAL GRADE OXYGEN

WHEREAS, the Edwardsville Fire Department must purchase medical grade oxygen to treat individuals that need supplemental oxygen for medical treatment; and

WHEREAS, The Edwardsville Fire Department, working with numerous other municipal entities, agreed to pursue a medical grade oxygen supplier as a group to secure better pricing; and

WHEREAS, Medical oxygen suppliers are limited in our area and Helget Gas Products Inc. supplied pricing that provided considerable savings over the current supplier; and

WHEREAS, the fire department stands to decrease our medical oxygen cost across the board from monthly cylinder rentals to refills and hazardous material delivery charges; and

WHEREAS, the fire department recommends that the City of Edwardsville enter a five-year service agreement (contract) with Helget Gas with a termination letter attached to the agreement executing the end of the contract after five years; and

WHEREAS, the total yearly cost with Helget Gas Products Inc. for FY 2026 is estimated at approximately \$5,500.00; and

WHEREAS, the cost of the purchase contract over the five-year agreement would be approximately \$27,500.00.

NOW, THEREFORE, BE RESOLVED BY THE CITY COUNCIL OF THE CITY OF EDWARDSVILLE that:

The City of Edwardsville City Council has reviewed and hereby approves by two-thirds majority vote:

That the Fire Chief executes a service agreement with Helget Gas Products Inc. who are based out of Omaha, Nebraska but we would be serviced from their facility located at 13534 NW Industrial, Bridgeton, Missouri 63044.

THIS RESOLUTION PASSED BY THE CITY COUNCIL OF THE CITY OF EDWARDSVILLE, MADISON COUNTY, ILLINOIS, AND APPROVED BY THE MAYOR OF SAID CITY THIS _____ DAY OF _____, 2026.

Art Risavy, Mayor

AYES: _____
NAYS: _____

ABSENT: _____
ABSTENTION: _____

ATTEST: _____

Michelle Boyer, City Clerk, City of Edwardsville, Madison County, Illinois this _____
day of _____, 2026.

Contract# _____

SERVICE AGREEMENT

HELGET GAS PRODUCTS INC. ("SELLER")

AND Edwardsville Fire Department (BUYER)
(CORPORATION, PARTNERSHIP, LIMITED LIABILITY COMPANY, SOLE PROPRIETORSHIP, OR INDIVIDUAL d b a.)

OF 333 S. Main St Edwardsville IL 62025 618-692-7580
(STREET ADDRESS) (CITY) (STATE) (ZIP CODE) (PHONE)

1. Seller hereby agrees to sell and buyer hereby agrees to purchase all of buyer's requirements of liquid and high pressure gas, gas cylinders, and leasing of equipment (hereinafter collectively referred to as "products"), for an initial term of 5 years beginning on Jan 1st, 2025. The initial term shall be automatically renewed for unlimited additional terms of five years each unless notice is given by buyer of its intention not to renew this agreement at least twelve (12) months before the end of the initial term or any renewal term. This agreement shall be applicable to all of buyer's requirements of products in the following locations in seller's service area:

2. Seller will invoice buyer for each delivery of products as made. The price for products delivered to buyer by seller shall be as follows:

CYL. SIZE	PRODUCT	PRICE	RENT/ MONTH	CYL. SIZE	PRODUCT	PRICE	RENT/ MONTH
D-AL GO	HP O2 USP	\$10	\$6			-	
DEY	HP O2 USP	\$23	\$6		Hazmat	Default rate	Per Month
					Fuel Surcharge	Default rate	Per Del
					Delivery Charge	Default rate	Per Del
					Install	3000.00	

The above products and prices shall be subject to adjustment as provided for in this agreement.

3. Terms of payment are ACH, Credit Card or upon credit approval Net 30 days from date of invoice.

4. The prices set forth in paragraph 2 above are based upon delivery at seller's dock, and in the event of delivery to buyer's designated location, a delivery charge may be charged by seller in accordance with seller's then prevailing delivery charges.

5. Buyer shall pay all applicable taxes (including personal property taxes on the cylinders or other equipment), fees (including a hazardous material handling charges, force majeure and cylinder or equipment inspection charges), processing fees, assessments, and penalties and will provide permits and licenses in any manner connected with the operation and/or use of seller's cylinders, equipment, or products, and buyer will comply with all laws, regulations, and ordinances applicable thereto.

6. In respect of seller's products which are from time to time in the possession or control of buyer, buyer shall pay seller's then prevailing charges for the products as the same may be charged from time to time. The charges for the products in effect at the time of signing of this agreement are set forth in paragraph 2. Seller may, on fifteen (15) days prior written notice to buyer, revise its prices, rentals, or fees on any or all products covered by this agreement. If before the effective date of such revision, buyer shall furnish written evidence to seller, satisfactory to seller of buyer's ability to purchase any of seller's products to which the notice of price and/or charge increase relates, at the particular designated location, from a responsible seller thereof in like quantity and quality and by like delivery at a price and / or charge lower than the proposed price increase and/or charge as so revised by seller, and if within fifteen (15) days thereafter seller shall not agree to meet such lower price or charge or to reinstate the price in effect prior to written price increase notice, then buyer may, within ten (10) days after the end of such additional fifteen (15) day period, by notice in writing to seller terminate this agreement as it pertains to such product at the particular designated location. Buyer's right of termination is null and void if seller agrees to re-instate the price in effect at the time of the increase notice or meet the price contained in the bona fide offer, whichever is higher. Fees and specialty products such as Nitrous Oxide and Helium are exempt due to their limited availability in the market. A new initial term with automatic renewals provided for in paragraph 1 will begin on the date the Seller reinstates prices or meets the bona fide offer.

7. Seller warrants that seller's products delivered hereunder shall be of standard purity. Seller makes no other warranty of any kind either express or implied in fact or by law including but not limited to warranty of merchantability or fitness for a particular purpose. Determination of the suitability of the products furnished hereunder at the specifications set forth herein for the use contemplated by buyer is the sole responsibility of buyer, and seller shall have no responsibility in connection therewith. Buyer acknowledges that there are hazards associated with the use of the products, that it understands such hazards, and that it is the responsibility of buyer to warn and protect its employees and others exposed to such hazards through buyer's storage and use of the products. Buyer assumes all risk and liability for loss, damages, or injury to persons or to property of buyer or others arising out of the presence or use of the products. Buyer indemnifies and holds seller harmless from all claims, causes of action, liabilities, and damages, including reasonable attorney fees, arising out of or related to buyer's storage or use of the products or seller's cylinders or other equipment. Upon delivery of the products to buyer, regardless of where the products are delivered, seller shall have no liability of any kind whatsoever to buyer. Seller's sole liability and buyer's sole remedy for the non-delivery of products or for the delivery of products not conforming to the specifications shall be limited to the purchase price of the quantity of products not delivered or the purchase price of the non-specification products delivered by seller. Seller shall not be liable in contract or tort for any other incidental, special, direct, indirect, or consequential damages, including by way of illustration and not of limitation, loss of use, loss of work in process, downtime, or loss of profit.

8. Seller's cylinders or any other equipment used for delivery of products to buyer shall remain the sole and exclusive property of seller. Buyer shall have no right, title, or interest in seller's cylinders or any other equipment. Buyer shall be solely responsible for the care and condition of such cylinders and equipment after delivery and for their timely return to seller in good condition with valves tightly closed. Buyer at its own expense shall return seller's cylinders and any other equipment to seller at the place from which the cylinders or equipment were delivered to buyer. Buyer agrees that buyer will not fill, or permit to be filled by a third party, any of the cylinders owned by seller in buyer's possession or control without the express written permission of seller. If any of seller's cylinders are filled by a third party without seller's consent, buyer shall be liable for all damages set forth in paragraph 11 of this agreement. Buyer warrants and represents to seller that at all times seller's cylinders and other equipment will be free and clear of all liens and encumbrances, including any landlord's lien and buyer hereby indemnifies and holds seller harmless from any and all liens or encumbrances alleged by any third parties against seller's cylinders or other equipment. Buyer agrees to return seller's cylinders or other equipment to seller upon demand by seller or in the event of any breach of this agreement by buyer.

9. Cylinder or equipment balances set forth on seller's monthly statements shall be assumed to be correct unless, with respect to any such monthly statement, buyer shall notify seller in writing within 30 days of receipt thereof that buyer disputes the correctness thereof and sets forth in such notice, in reasonable detail, the facts upon which the dispute is based. If such cylinders or equipment are not returned, or if Buyer states in writing that Buyer is unable for any reason whatsoever to return such cylinders or equipment, buyer will be charged the prevailing retail rate for replacement of the cylinders or equipment. Buyer shall be conclusively presumed to have possession or control of such cylinders or equipment. No claim that cylinders or equipment have been returned by buyer will be honored unless buyer holds a valid signed receipt on the form provided by seller evidencing such return.

10. Seller shall have a right of first refusal to sell products to buyer for any of buyer's future locations in seller's service area during the initial term of this agreement and any renewal term. If buyer establishes another location, buyer shall notify seller of the new location in writing, and seller will have fourteen (14) days after written notice from buyer to confirm to buyer that it will sell products to buyer for buyer's new location.

11. Buyer represents and warrants to seller that buyer will not purchase any products listed in this agreement or future products delivered to buyer by seller from any other person, corporation, business, or entity during the initial term of this agreement or any renewal term without the prior written consent of seller. The parties agree that the remedy at law for breach of this covenant is inadequate, and seller will be entitled to injunctive relief if buyer breaches this covenant. Buyer further agrees that if buyer breaches this covenant or any other term or condition of this agreement, buyer shall be liable for liquidated damages in an amount equal to the monthly average of buyer's purchases or usage times the remaining number of months of the initial term of this agreement or any renewal term, and buyer shall be further liable for all costs and damages seller incurs to remove or repossess seller's cylinders or other equipment and any other special damages including, but not limited to, seller's installation costs and seller's attorney fees.

12. Buyer represents to seller that it is not bound by the terms of any other contract to purchase products, cylinders, and equipment from any party other than seller, and buyer agrees to indemnify and hold seller harmless from any claims, causes of action, loss, cost, damage or expense, including reasonable attorneys' fees, which seller may suffer, directly or indirectly, by entering into this agreement based upon a claim by any party that buyer is not free to enter into this agreement.

13. Seller shall not be responsible in damages or otherwise for any failure or delay in performance of any of its obligations hereunder caused by strike, lockout or other industrial disturbances, fire, earthquake, explosion, flood, storm, act of god, accident, governmental action and regulation, curtailment of or failure to obtain sufficient raw materials, labor or utilities, machinery or equipment breakdown, lack of transportation from a distribution facility, or any other cause whatsoever (whether or not the same class or kind as those set forth above) beyond its reasonable control and which, by the exercise of due diligence, it is unable to overcome.

14. This agreement is subject to acceptance by seller. This agreement constitutes the entire agreement between the parties relating to the sales of seller's products during the specified term and any renewals thereof. Any amendment or addendum signed after this agreement will reset the initial term begin date and auto renewals. No modification or waiver of any of the terms of this agreement shall bind seller unless in writing and signed and accepted by seller.

15. In the event that buyer fails to make or is late making any payment required to be made hereunder, then seller reserves the right to require buyer to pay C.O.D or put buyer on credit hold for all future deliveries of products and / or charge interest against the amount owed at the maximum legal rate then permitted. In the event that such default persists, seller may terminate this agreement without notice to buyer. When buyer has not paid seller all amounts due, seller may withhold its performance of any of its obligations to buyer under this and any other agreement.

IL 16. This agreement and its performance hereunder shall in all respects be governed and interpreted in accordance with the laws of the State of ~~Nebraska~~ without giving effect to conflict of laws principles. The state and federal courts of the State of ~~Nebraska~~ shall have exclusive jurisdiction over any and all disputes and claims in connection with this agreement. IL

17. This agreement shall be binding upon and inure to the benefit of the parties and their successors and assigns. The parties agree that in consideration of seller providing products to buyer, if buyer sells substantially all of its assets to a third-party, or a majority of the stock or interest in buyer's corporation, limited liability company, or partnership is sold to a third-party, buyer's obligations under this service agreement shall automatically transfer to said third-party, and said third-party shall be bound to perform all of the terms and conditions of this service agreement. This agreement may be signed by facsimile copy.

Accepted by: _____
By X _____
Print X _____
Title X _____
Date X _____

Helget Gas Products, Inc.
By X _____
Print X _____
Title X _____
Date X _____

Submitted by: A. Christensen



NEW CUSTOMER DATA SHEET

ACTIVE PROSPECT

Account# _____

SALESPERSON A. CHRISTENSEN SALES ID# 301 WHS # 300
 CORPORATION NAME _____ FEDERAL TAX ID# _____
 D.B.A. Edwardsville Fire Department STORE # _____
 DELIVERY ADDR 333 S. Main st COUNTY: _____
 CITY/STATE/ZIP Edwardsville, IL 62025 SHIPPING PHONE # - 6186927580
 SHIPPING CONTACT: Chief McKee SHIPPING EMAIL: bmckee@cityofedwardsville.com

CONTRACT TYPE:

(X) NEW ACCOUNT () NEW MULTI-UNIT LOCATION MULTI-UNIT MASTER# _____
 () EXISTING ACCOUNT-NEW CONTRACT NEW CONTRACT START DATE: 1/5/26
 () CHANGE OF OWNERSHIP – FORMER NAME _____ ACCOUNT # _____

Effective Date: _____

Cylinder Audit form completed

REFERRAL SOURCE: OTHER* REFERRAL BUSINESS/NAME: DON

PREVIOUS GAS PROVIDER: AIRGAS

PROPERTY OWNER OR LANDLORD

CONTACT NAME: _____ ADDRESS: _____ PHONE: _____

IF SELF OWNED: NAME PROPERTY IS TITLED UNDER: Edwardsville Fire Department

BILLING INSTRUCTIONS

BILL TO NAME _____ BILLING ADDRESS: _____

CITY/STATE/ZIP _____ A/P CONTACT: _____ A/P PHONE: - _____

ELECTRONIC INVOICING: email address _____

ACH: Complete ACH form **CREDIT CARD:** Complete Credit Card Auth. **NET30:** Complete Reference form

TAX EXEMPT: Complete Tax Form indicating exempt or non-exempt

E - COMMERCE: Single account Multi-account

Online billing e-mail: _____

Online ordering e-mail: _____

ROUTING INFORMATION

ROUTE CUSTOMER ONLINE ORDERING CUSTOMER (*Medical only*) (List ordering email above)

Route Day: _____ Week: _____ Frequency: _____ Rotation: _____

TRUCK ROUTE CODE 300- _____

Date of Install / First Delivery Ticket: 1/9/25

Items to include on install ticket: 7- DEY HP O2, 33 D/W GO HP O2

NOTES/SPECIAL INSTRUCTIONS:

KEEP PAR LEVELS OF ORGAINAL DELIVERY AT ALL TIMES, DRIVER ONLY REPLACES EMPTIES WITH FULL

DO NOT ADD ANYMORE UNLESS SPECIFIED ON ORDER



Sales Tax Resale Certificate acknowledgement

Resale certificates are used by purchasers, when acquiring property for resale in its present form or as components of other property. They are also used to purchase taxable services that become a part of property for resale in some states. States that allow for resale exemptions either accept a state issued resale certificate or, in some cases, a multi-state certificate. A business which is registered for sales and use tax can use a resale certificate only when the merchandise being purchased is to be resold by the business. A business cannot use a resale certificate to purchase merchandise that they will use and consume in the conduct of business. Any merchandise obtained upon resale certificate is subject to sales and use tax if it is used or consumed by the purchaser in any manner, and must be reported and the tax paid thereon direct to the appropriate jurisdiction.

Option 1: Customer is not supplying a Sales Tax Resale Certificate

Customer has not supplied a Sales Tax Resale Certificate and understands they will be paying tax on all applicable products.

Option 2: Customer is supplying a Sales Tax Resale Certificate

*Customer has supplied a Sales Tax Resale Certificate valid in all states Helget will be servicing for this customer.

Option 3: Customer already has a form on file

Customer is part of a Multi-Location under Tax ID# _____
Signature below not required

*By signing the customer acknowledges the Sales Tax Resale Certificate is only valid on product to be resold; not rentals or items purchased for use in business.

Customer:

Printed: _____ **Signature:** _____ **Date:** _____

08/17/17

Helget Gas Products, Inc.

30 DAY OUT ADDENDUM

This ADDENDUM is made and entered into this 12TH day of DECEMBER, 2025
by and between edwardsville fire hereinafter referred to as 'BUYER', and Helget
Gas Products, Inc. hereinafter referred to as 'SELLER'.

Buyer may terminate Seller's service to any single location in which is bound to Helget Gas
Products Service Agreement # TBD without penalty upon 30 Day written
notice to Seller with documented evidence of recurring inadequate delivery service to said
location. Seller shall have 30 days from receipt of any such notice in deficiency to remedy such
documented evidence of recurring inadequate delivery service to said location.

IN WITNESS THEREOF, the BUYER and SELLER have executed this ADDENDUM.

Corp. _____

Helget Gas Products, Inc.

By: _____

By: _____

Print _____

Print _____



P.O. Box 24246, Omaha, NE 68124

Ph: 866-814-1554

www.HelgetGas.com

Email completed form to ar@helgetgas.com

CREDIT CARD AUTHORIZATION

Customer Name _____

Customer/Account Numbers _____

Email for electronic invoice confirmation: _____

Type of Authorization: If an option is not chosen it will default to the "Auto Pay" option

Auto Pay

Pay all invoices automatically
Individual charges per invoice

Monthly

Pay all current month's invoices
1 EOM charge for Statement Total

Secured*

Pay **only** if the Account is **past due**
Pay All 31+ day Past Due Invoices

I agree to have Helget Gas Products, Inc. charge my invoices to the following:

Credit Card Type:    

Credit Card Number _____

Credit Card Expiration Date ____ / ____ CV ____ (on back of card or front on Amex)

Is this a Debit Card? Yes No

**Helget Gas will impose a surcharge of 3% on the transaction amount on credit card products, which is not greater than our cost of acceptance. We do not surcharge debit cards.*

Authorized Cardholder Signature _____ Date _____

Cardholder Printed Name _____ Phone # _____

Credit Card Billing Address: _____

City, State Zip Code _____

If Helget's cylinders are lost or stolen while in my possession, I understand & agree to have Helget Gas Products, Inc. charge my credit card for the cost of the cylinders. All charged invoices will be sent to customers electronically via email. I also understand & agree if this card is being placed on file due to the account being on "Credit Hold" a minimum of a \$50 reinstatement fee will be charged.

*If the secured option is used 3 times the account will automatically be changed to auto pay terms.

This agreement will remain in place until I cancel it with Helget Gas Products, Inc. in writing.



City of
Edwardsville
Third Oldest City in Illinois

Brendan McKee
Edwardsville Fire Chief

To: Helget Gas Products, Inc.
P.O. Box 24246
Omaha, NE 68124

From: Brendan S. McKee
Fire Chief, City of Edwardsville

Date: January 31, 2026

Subject: Notice of Non-Renewal and Termination of Service Agreement

Dear Helget Gas Products,

This letter serves as formal notice that the City of Edwardsville will terminate the current service agreement with Helget Gas Products, Inc. on January 31, 2031, at the conclusion of the original five-year term. Please note that we do not wish to renew or extend this agreement beyond this date.

If you require any additional documentation or have questions regarding this notice, please contact the Fire Chief for the City of Edwardsville.

Respectfully,

Brendan S. McKee
Fire Chief, City of Edwardsville

AIRGAS CYLINDER RENTAL

Invoice Date	Large		Medium		Hazmat Fee	Total
	# Large	Cylinder	# Med	Cylinder		
12/31/2024	8	\$266.60	33	\$813.29	\$247.17	\$1,327.06
1/31/2025	8	\$266.60	33	\$805.34	\$247.17	\$1,319.11
2/28/2025	8	\$252.85	33	\$771.36	\$247.17	\$1,271.38
3/31/2025	8	\$279.94	33	\$854.00	\$271.89	\$1,405.83
4/30/2025	8	\$278.11	33	\$856.15	\$271.89	\$1,406.15
5/31/2025	8	\$287.38	33	\$884.69	\$271.89	\$1,443.96
6/30/2025	8	\$304.18	33	\$1,073.43	\$299.99	\$1,677.60
7/31/2025	7	\$251.46	33	\$884.69	\$299.99	\$1,436.14
8/31/2025	7	\$251.46	33	\$884.69	\$299.99	\$1,436.14
9/30/2025	7	\$247.55	33	\$875.95	\$299.99	\$1,423.49
10/31/2025	7	\$255.80	33	\$905.15	\$299.99	\$1,460.94
11/30/2025	7	\$272.31	33	\$973.30	\$314.99	\$1,560.60
12/31/2025						
TOTALS		\$3,214.24		\$10,582.04	\$3,372.12	\$17,168.40

41 cylinders x \$6 a month = 246 x 12 m

AIRGAS OXYGEN

Invoice Date	# Large	Large Oxygen	# Med	Medium Oxygen	Energy Charge	Delivery Flat Fee	Fuel Charge Flat	Hazmat Charge	Total
12/4/2024	1	\$64.74	6	\$140.52	\$5.47	\$29.54	9.69	16.05	\$266.01
12/20/2024	1	\$64.74	5	\$117.10	\$4.80	\$29.54	9.69	16.05	\$241.92
1/3/2025	2	\$129.48	3	\$78.69	\$5.60	\$32.49	9.69	14.09	\$270.04
1/8/2025	0	\$0.00	2	\$52.46	\$1.56			3.57	\$57.59
1/24/2025	0		5	\$131.15	\$3.90	\$32.49	9.69	17.66	\$194.89
2/5/2025	3	\$194.22	4	\$104.92	\$8.01	\$32.49	9.96	17.66	\$367.26
2/26/2025	1	\$64.74	5	\$131.15	\$5.53	\$32.49	9.96	13.92	\$257.79
2/28/2025	0		2	\$52.46	\$1.56			3.74	\$57.76
3/21/2025	2	\$129.48	8	\$209.84	\$9.50	\$32.49	9.96	17.66	\$408.93
4/11/2025	2	\$129.48	4	\$104.92	\$6.38	\$32.49	9.96	17.66	\$300.89
5/9/2025	1	\$64.74	7	\$183.61	\$7.09	\$32.49	9.96	17.66	\$315.55
5/30/2025	3	\$194.22	4	\$104.92	\$8.01	\$32.49	9.96	17.66	\$367.26
6/20/2025	3	\$200.07	5	\$135.10	\$10.31	\$32.49	9.37	17.66	\$405.00
7/25/2025	2	\$129.48	10	\$262.30	\$12.94	\$32.49	10.22	17.66	\$465.09
8/8/2025	0		4	\$104.92	\$3.64	\$32.49	10.22	17.66	\$168.93
8/29/2025	0		6	\$157.38	\$5.46	\$32.49	10.22	17.66	\$223.21
9/23/2025	3	\$194.22	5	\$131.15	\$10.31			17.66	\$353.34
10/10/2025	1	\$64.74	7	\$183.61	\$8.29	\$32.49	10.22	17.66	\$317.01
11/1/2025	2	\$129.48	3	\$78.69	\$6.57	\$32.49	10.22	17.66	\$275.11
11/21/2025	1	\$64.74	4	\$104.92	\$5.56	\$32.49	10.22	17.66	\$235.59
TOTALS	28	\$1,818.57	99	\$2,569.81	\$130.49	\$546.43	169.21	314.66	\$5,549.17

DATE: January 13, 2026



ACTION ITEM TITLE: Resolution Authorizing the Application for Congestion Mitigation and Air Quality Program Grant funds for FY 29 from East-West Gateway.

ORIGIN: Public Works

SUMMARY:

East-West Gateway is currently accepting applications for the Congestion Mitigation and Air Quality Program Grant, which is designed to fund a variety of transportation projects that are focused reducing congestion and programs to help meet the requirements of the Clean Air Act. The proposed project is a roundabout located at Madison Avenue and Governors Parkway that will include the two commercial entrances on Governors Parkway between Troy Road and Madison Avenue.

RATIONALE:

This resolution is required in order to apply for the CMAQ grant. This grant would cover 80% of preliminary engineering, construction, and construction engineering. This roundabout has an estimated cost of \$2,620,800.

COMPLIANCE WITH COMPREHENSIVE PLAN OR OTHER PLAN:

Compliant

SUGGESTED COUNCIL ACTION:

Approval

RESOLUTION

RESOLUTION AUTHORIZING THE APPLICATION FOR CONGESTION MITIGATION AND AIR QUALITY GRANT FUNDS FOR FY 29 FROM EAST-WEST GATEWAY

WHEREAS, the City of Edwardsville proposes to apply for Congestion Mitigation and Air Quality grant funds for the following project:

- Governors Parkway and Madison Avenue Roundabout

WHEREAS, the Congestion Mitigation and Air Quality grant covers 80% of preliminary engineering, 80% of construction, and 80% of construction engineering. The City’s match will come out of Motor Fuel Tax funds;

WHEREAS, an application fee of ½ of 1% of the requested federal funds is due upon grant submittal. The application fee is refunded if the project is not selected.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Edwardsville authorizes the filing of the above listed application to East-West Gateway in adherence to all applicable rules and regulations of the Congestion Mitigation and Air Quality Program; and

BE IT FURTHER RESOLVED that the City Council of the City of Edwardsville hereby directs and designates the Director of Public Works and/or City Engineer to act as the authorized representative in connection with the filing of the aforementioned applications and all concurrent meetings and hearings associated with the project approval process.

This Resolution passed by the City Council of the City of Edwardsville, Madison County, Illinois this _____ day of _____, 2026, pursuant to a roll call vote as follows:

- AYES:
- NAYS:
- ABSENT:
- ABSTENTION:

APPROVED by me this _____ day of _____, 2026

By: _____
 Art Risavy, Mayor
 City of Edwardsville
 Madison County, Illinois

ATTESTED, Filed in my office,
 this _____ day of _____, 2026

By: _____
 Michelle Boyer, Clerk of the City of
 Edwardsville, Madison County, Illinois

DATE: January 13, 2026



ACTION ITEM TITLE: Resolution Authorizing the Application for Surface Transportation Program Grant funds for FY 29 from East-West Gateway.

ORIGIN: Public Works

SUMMARY:

East-West Gateway is currently accepting applications for the Surface Transportation Program Grant, which is designed to fund a variety of transportation projects that are focused around preserving and improving the conditions and performance on any Federal-aid highway. The proposed Madison Avenue Resurfacing and Shared Use Path, Phase One will start at Franklin Avenue and extend south to Montclair Avenue.

RATIONALE:

This resolution is required in order to apply for the STP grant. This grant would cover 80% of construction and construction engineering. This is a 1,550 foot section of road resurfacing and reconstruction has an estimated cost of \$1,500,000.

COMPLIANCE WITH COMPREHENSIVE PLAN OR OTHER PLAN:

Compliant

SUGGESTED COUNCIL ACTION:

Approval

RESOLUTION

RESOLUTION AUTHORIZING THE APPLICATION FOR SURFACE TRANSPORTATION PROGRAM GRANT FUNDS FOR FY 29 FROM EAST-WEST GATEWAY

WHEREAS, the City of Edwardsville proposes to apply for Surface Transportation Program funds for the following project:

- Madison Avenue Resurfacing and Shared Use Path – Phase 1. Franklin Avenue to Montclair Avenue.

WHEREAS, the Surface Transportation Grant covers 80% of construction, and 80% of construction engineering. The City’s match will come out of Motor Fuel Tax funds;

WHEREAS, an application fee of ½ of 1% of the requested federal funds is due upon grant submittal. The application fee is refunded if the project is not selected.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Edwardsville authorizes the filing of the above listed application to East-West Gateway in adherence to all applicable rules and regulations of the Surface Transportation Program; and

BE IT FURTHER RESOLVED that the City Council of the City of Edwardsville hereby directs and designates the Director of Public Works and/or City Engineer to act as the authorized representative in connection with the filing of the aforementioned applications and all concurrent meetings and hearings associated with the project approval process.

This Resolution passed by the City Council of the City of Edwardsville, Madison County, Illinois this _____ day of _____, 2026, pursuant to a roll call vote as follows:

- AYES:
- NAYS:
- ABSENT:
- ABSTENTION:

APPROVED by me this _____ day of _____, 2026

By: _____
 Art Risavy, Mayor
 City of Edwardsville
 Madison County, Illinois

ATTESTED, Filed in my office,
 this _____ day of _____, 2026

By: _____
 Michelle Boyer, Clerk of the City of
 Edwardsville, Madison County, Illinois

DATE: February 14, 2023

ACTION ITEM TITLE: A Resolution Vacating an Easement and Dedicating an Easement for Lots 34 thru 37 of Hawthorne Hills



ORIGIN: Public Works

SUMMARY: Vacation of an existing utility easement and re-dedication of same in a new location within Hawthorne Hills subdivision. The city utilities within this existing easement have been relocated to align with the proposed easement to be dedicated. The vacation and dedication will allow for the construction of a proposed house on the consolidated lots.

RATIONALE: The city utilities within this existing easement have been relocated to align with the proposed easement to be dedicated. The vacation and dedication will allow for the construction of a proposed house on the consolidated lots.

COMPLIANCE WITH COMPREHENSIVE PLAN OR OTHER PLAN:

Not Applicable

SUGGESTED COUNCIL ACTION:

Approval

**Deed of Easement
& Right-of-Way
for Drainage & Utilities**

After recording return to:

TWM INC.
204 Evergreen Lane, Unit B
Glen Carbon, Illinois 62034

Description No.:

Project: **Hawthorne Hills Lot 34A**

THIS INDENTURE, made this 19th day of December, 2025, by and between Milton J. Hopkins IV & Michele A. Hopkins having an address at 38 Country Club View Edwardsville, Illinois 62025, hereinafter referred to collectively as the "Grantor", and the City of Edwardsville organized and existing under the laws of the State of Illinois, having an office for the transaction of business at 200 East Park Street Edwardsville, Illinois 62025, hereinafter referred as the "Grantee".

WITNESSETH:

The Grantor, in consideration of the covenants and agreements hereinafter recited and the sum of one Dollar(s) (\$1.00), the receipt and sufficiency of which are hereby acknowledged, does hereby give, grant, and convey unto the Grantee, its successor and assigns, forever, a drainage and utility easement and a free uninterrupted and unobstructed right of way in, under, across, and over the property of the Grantor situated in Madison County, Illinois; said easement to be twenty (20) feet in width and more particularly described as follows:

A drainage and utility easement being part of Lots 34A of the Consolidation Plat of Lots 34, 35, 36, and 37 of the Final Plat for Hawthorne Hills, reference being had to the plat thereof in the Madison County Recorder's Office in Plat Cabinet 67 on page 329 and being part of the Southeast Quarter of Section 24, Township 4 North, Range 8 West of the Third Principal Meridian, City of Edwardsville, County of Madison, State of Illinois, and being more particularly described as follows:

Commencing at the most westerly corner of said Lot 34A; thence on the southwesterly line of said Lot 34A and the northeasterly line of Commons-10 (Active Green Space) the following two (2) courses and distances; 1.) southeasterly 99.62 feet a curve to the left having a radius of 415.00 feet, the chord of said curve bears South 29 degrees 44 minutes 47 seconds East, 99.38 feet; 2.) South 36 degrees 37 minutes, 24 seconds East, 37.55 feet to the Point of Beginning.

From said Point of Beginning; thence North 53 degrees 22 minutes 36 seconds East, perpendicular to the last described course, 10.00 feet; thence South 68 degrees 21 minutes 34 seconds East, 160.71 feet; thence North 11 degrees 57 minutes 27 seconds East, 104.33 feet to a point 30.00 feet southwesterly of the southwesterly right of way line of Gray Oak Drive; thence North 49 degrees 29 minutes 39 seconds West, on a line 30.00 feet southwesterly of and parallel to said southwesterly right of way line, 28.55 feet; thence northwesterly 122.57 feet on a curve 30.00 feet southwesterly of and concentric to said southwesterly right of way line, being a curve to the right having a radius of 255.00 feet, the chord of said curve bears North 35 degrees 43 minutes 28 seconds West, 121.39 feet to the southeasterly line of an existing 15 foot wide easement; thence on said southeasterly and the southerly and the southwesterly lines of said 15 foot wide easement the following four (4) courses and distances; 1.) North 67 degrees 26 minutes 45 seconds East, 5.09 feet; 2.) southeasterly 15.41 feet on a curve to the right having a radius of 10.00 feet, the chord of said curve bears South 68 degrees 23 minutes 40 seconds East, 13.93 feet; 3.) southeasterly 105.81 feet on a curve to the left having a radius of 240.00 feet, the chord of said curve bears South 36 degrees 51 minutes 52 seconds East, 104.95 feet; 4.) South 49 degrees 29 minutes 39 seconds East, 48.60 feet; thence South 40 degrees 30 minutes 21 seconds West, 10.00 feet; thence South 11 degrees 57 minutes 27 seconds West, 122.84 feet; thence North 68 degrees 21 minutes 34 seconds West, 171.08 feet to the northeasterly line of said Commons-10; thence North 36 degrees 37 minutes 24 seconds West, on said northeasterly line of Commons-10, 21.85 to the point of beginning.

Said Easement contains 0.19 acres, more or less.

As shown on Exhibit 'B' attached hereto and made a part hereof.

Subject to easements, conditions, and restrictions of record.

And as shown on the exhibit attached hereto and made a part hereof, for the purpose of installing said utilities and drainage system.

Together with the right to the **Grantee**, its successors and assigns, to (i) enter in and upon the premises described above with men and machinery, vehicles and material at any and all times for the purpose of making all necessary excavations and doing all acts necessary or convenient for the purpose of constructing said utility and drainage systems and appurtenances, together with the right and authority to go upon said land at all reasonable times in the future for the purpose of doing all acts necessary to maintain and repair utility lines, utility poles, pipes, conduit, ditches, drainage structures, fixtures, and appurtenances of said utilities and drainage system for its intended purpose, and to use such additional space adjacent to the right-of-way so granted as may be required for working room during the time of construction or maintenance of the utilities and drainage system and appurtenances; (ii) remove trees, bushes, undergrowth, and other obstructions interfering with the activities authorized herein; and (iii) for doing anything necessary, useful, or convenient for the enjoyment of the easement herein granted.

The right of the **Grantor** to freely use and enjoy its interest in the premises is reserved to **Grantor**, its successors and assigns insofar as the exercise thereof does not endanger or interfere with the construction, operation, and maintenance of **Grantee's** utilities and drainage system and attached facilities, except that no building, structure, or similar improvements shall be erected within said easement, nor shall the grade or ground cover over **Grantee's** facilities be substantially altered, without the consent of the **Grantee**. Notwithstanding the foregoing, the **Grantor** agrees that no other pipes or conduits shall be placed within ten (10) feet, measured horizontally, from the said utility and drainage systems except pipes crossing same at right angle, in which latter case, a minimum distance of two (2) feet shall be maintained between the pipes. No excavation or blasting shall be carried on which in any way endangers or might endanger the utilities, drainage system, and attached facilities.

The **Grantee** agrees, by acceptance of this **Deed of Easement and Right of Way** that, upon any opening made in connection with any of the purposes of this easement and right of way, said opening shall be backfilled and resurfaced to as nearly as possible the same condition as existed when said opening was made, provided that **Grantee** shall not be obligated to restore landscaping, other than grass which was destroyed upon entry, all such work to be done at the expense of the **Grantee**.

TO HAVE AND TO HOLD the above granted easement and right of way unto the **Grantee**, its successors and assigns, forever.

And the **Grantor** does further covenant with the **Grantee** as follows:

1. That the **Grantor** is the owner in fee simple of the real estate hereby subjected to said easement and right of way and has good title to convey the same.
2. That the **Grantee** shall quietly enjoy the said easement and right of way.

IN WITNESS WHEREOF, the **Grantor** has duly executed this **INDENTURE**, all as of the day and year first above written.

GRANTEE:

City of Edwardsville

Signature: _____

Print Name: _____

Title: Public Works Director

GRANTOR:

Milton J. Hopkins

Signature: _____

Print Name: _____

Title: Property Owner

GRANTOR:

Michele A. Hopkins

Signature: _____

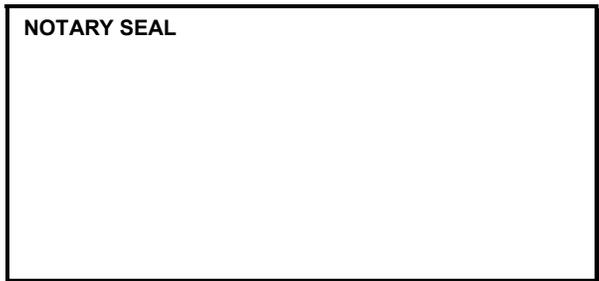
Print Name: _____

Title: Property Owner

STATE OF ILLINOIS)
)
COUNTY OF MADISON) SS

I, _____, a Notary Public for the State and County aforesaid, do hereby certify that _____, personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that he/she signed and delivered the same instrument as the free and voluntary act for the uses and purposes therein set forth.

Given under my hand and notarial seal this _____ day of _____, 20_____.



Notary Public

My Commission Expires: _____

Exempt under provision of paragraph _____ section 4 of II. Real Estate Transfer Tax Act.

Buyer, Seller, or Representative

Date



EXHIBIT 'A'

PIN:
14-2-15-24-20-401-015
Madison County, IL

RE: Utility Easement Dedication Description

A drainage and utility easement being part of Lots 34A of the Consolidation Plat of Lots 34, 35, 36, and 37 of the Final Plat for Hawthorne Hills, reference being had to the plat thereof in the Madison County Recorder's Office in Plat Cabinet 67 on page 329 and being part of the Southeast Quarter of Section 24, Township 4 North, Range 8 West of the Third Principal Meridian, City of Edwardsville, County of Madison, State of Illinois, and being more particularly described as follows:

Commencing at the most westerly corner of said Lot 34A; thence on the southwesterly line of said Lot 34A and the northeasterly line of Commons-10 (Active Green Space) the following two (2) courses and distances; 1.) southeasterly 99.62 feet a curve to the left having a radius of 415.00 feet, the chord of said curve bears South 29 degrees 44 minutes 47 seconds East, 99.38 feet; 2.) South 36 degrees 37 minutes, 24 seconds East, 37.55 feet to the Point of Beginning.

From said Point of Beginning; thence North 53 degrees 22 minutes 36 seconds East, perpendicular to the last described course, 10.00 feet; thence South 68 degrees 21 minutes 34 seconds East, 160.71 feet; thence North 11 degrees 57 minutes 27 seconds East, 104.33 feet to a point 30.00 feet southwesterly of the southwesterly right of way line of Gray Oak Drive; thence North 49 degrees 29 minutes 39 seconds West, on a line 30.00 feet southwesterly of and parallel to said southwesterly right of way line, 28.55 feet; thence northwesterly 122.57 feet on a curve 30.00 feet southwesterly of and concentric to said southwesterly right of way line, being a curve to the right having a radius of 255.00 feet, the chord of said curve bears North 35 degrees 43 minutes 28 seconds West, 121.39 feet to the southeasterly line of an existing 15 foot wide easement; thence on said southeasterly and the southerly and the southwesterly lines of said 15 foot wide easement the following four (4) courses and distances; 1.) North 67 degrees 26 minutes 45 seconds East, 5.09 feet; 2.) southeasterly 15.41 feet on a curve to the right having a radius of 10.00 feet, the chord of said curve bears South 68 degrees 23 minutes 40 seconds East, 13.93 feet; 3.) southeasterly 105.81 feet on a curve to the left having a radius of 240.00 feet, the chord of said curve bears South 36 degrees 51 minutes 52 seconds East, 104.95 feet; 4.) South 49 degrees 29 minutes 39 seconds East, 48.60 feet; thence South 40 degrees 30 minutes 21 seconds West, 10.00 feet; thence South 11 degrees 57 minutes 27 seconds West, 122.84 feet; thence North 68 degrees 21 minutes 34 seconds West, 171.08 feet to the northeasterly line of said Commons-10; thence North 36 degrees 37 minutes 24 seconds West, on said northeasterly line of Commons-10, 21.85 to the point of beginning.

Said Easement contains 0.19 acres, more or less.

As shown on Exhibit 'B' attached hereto and made a part hereof.

Subject to easements, conditions, and restrictions of record.

P:\2014\140333A\4 CADD - DWG\4.5 Subd\Lot 34-37\ Easement Vacations & Dedications\140333A-Lots 34-37 Easement Dedication.dwg Plotted By: bgebbe



CONSULTING ENGINEERING
GEOSPATIAL SERVICES

ILLINOIS SWANSEA
COLUMBIA
GLEN CARBON
PEORIA
DECATUR

MISSOURI ST. LOUIS
COLUMBIA

TENNESSEE NASHVILLE
CHATTANOOGA
ATHENS

**THOUVENOT, WADE
& MOERCHEN, INC.**

GLEN CARBON OFFICE
204 EVERGEEN LANE, UNIT B
GLEN CARBON, ILLINOIS
62034
(618) 656-4040
WWW.TWM-INC.COM

140333A

PROJECT:
LOTS 34, 35, 36, & 37 OF
FINAL PLAT FOR HAWTHORNE HILLS
P.C. 66, P.G. 132
CITY OF EDWARDSVILLE
MADISON COUNTY, ILLINOIS

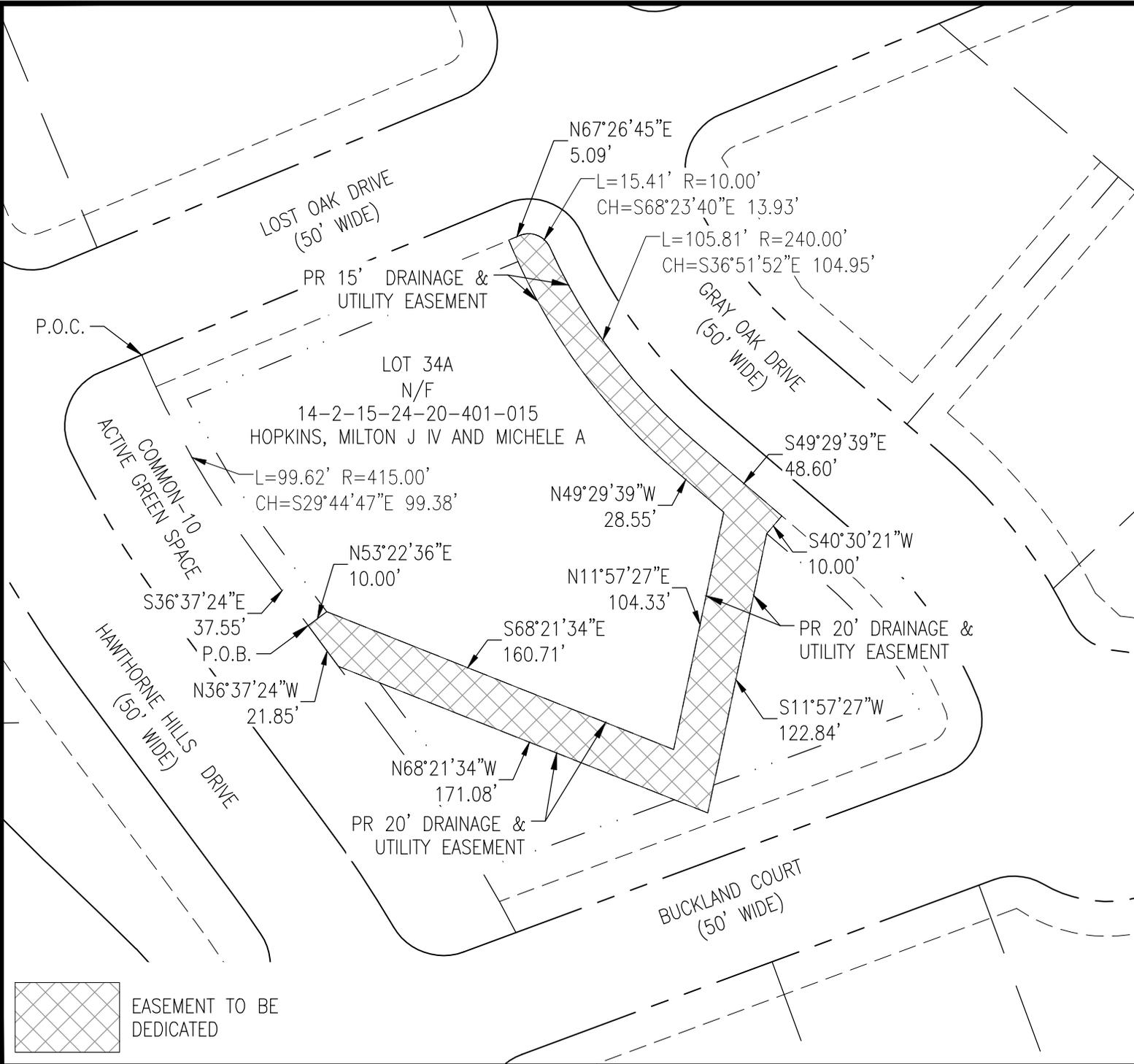
TITLE:

DRAINAGE & UTILITY
EASEMENT DEDICATION

EXHIBIT B



SCALE: 1"=60'



EASEMENT TO BE
DEDICATED



EXHIBIT 'A'

PIN:
14-2-15-24-20-401-015
Madison County, IL

RE: Utility Easement Vacation Description

A drainage and utility easement being part of Lots 34A of the Consolidation Plat of Lots 34, 35, 36, and 37 of the Final Plat for Hawthorne Hills, reference being had to the plat thereof in the Madison County Recorder's Office in Plat Cabinet 67 on page 329 and being part of the Southeast Quarter of Section 24, Township 4 North, Range 8 West of the Third Principal Meridian, City of Edwardsville, County of Madison, State of Illinois, and being more particularly described as follows:

Commencing at the most westerly corner of said Lot 34; thence southeasterly 15.00 feet on a curve to the left having a radius of 415.00 feet, the chord of said curve bears South 23 degrees 54 minutes 18 seconds East, 15.00 feet to the southeasterly line of an existing 15 foot wide drainage and utility easement as shown on said plat of Hawthorne Hills; thence North 67 degrees 26 minutes 45 seconds East, on said southeasterly line of an existing 15 foot wide easement, 91.92 feet to the southwesterly line of an existing 20 foot wide drainage and utility easement to be vacated and the Point of Beginning.

From said Point of Beginning; thence continuing North 67 degrees 26 minutes 45 seconds West, on said southeasterly line of an existing 15 foot wide drainage and utility easement and a northwesterly line of said 20 foot wide drainage and utility easement to be vacated, 20.15 feet to a northeasterly line of said 20 foot wide drainage and utility easement to be vacated; thence South 29 degrees 39 minutes 22 seconds East, on said northeasterly line of a 20 foot wide drainage and utility easement to be vacated, 130.19 feet to a northwesterly line of said 20 foot wide drainage and utility easement to be vacated; thence North 69 degrees 42 minutes 29 seconds East, on said northwesterly line of a 20 foot wide drainage and utility easement to be vacated, 88.40 feet to the southwesterly line of a 15 foot wide drainage and utility easement and a northeasterly line of said 20 foot wide drainage and utility easement to be vacated; thence South 49 degrees 29 minutes 39 seconds East, on said northeasterly line of a 20 foot wide drainage and utility easement to be vacated, 22.91 feet to the southeasterly line of a 20 foot wide drainage and utility easement to be vacated; thence South 69 degrees 42 minutes 29 seconds West on said southeasterly line of a 20 foot wide drainage and utility easement to be vacated, 199.50 feet to the northeasterly line of Common-10 (Active Green Space) and a southwesterly line of said 20 foot wide drainage and utility easement to be vacated; thence North 36 degrees 37 minutes 24 seconds West, on said southwesterly line of a 20 foot wide drainage and utility easement to be vacated, 20.84 feet to a northwesterly line of a 20 foot wide drainage and utility easement to be vacated; thence North 69 degrees 42 minutes 29 seconds East, on said northwesterly line of a 20 foot wide drainage and utility easement to be vacated, 85.52 feet to said southwesterly line of a 20 foot wide drainage and utility easement to be vacated; thence North 29 degrees 39 minutes 32 seconds West, on said southwesterly line of a 20 foot wide drainage and utility easement to be vacated, 129.38 feet to the Point of Beginning.

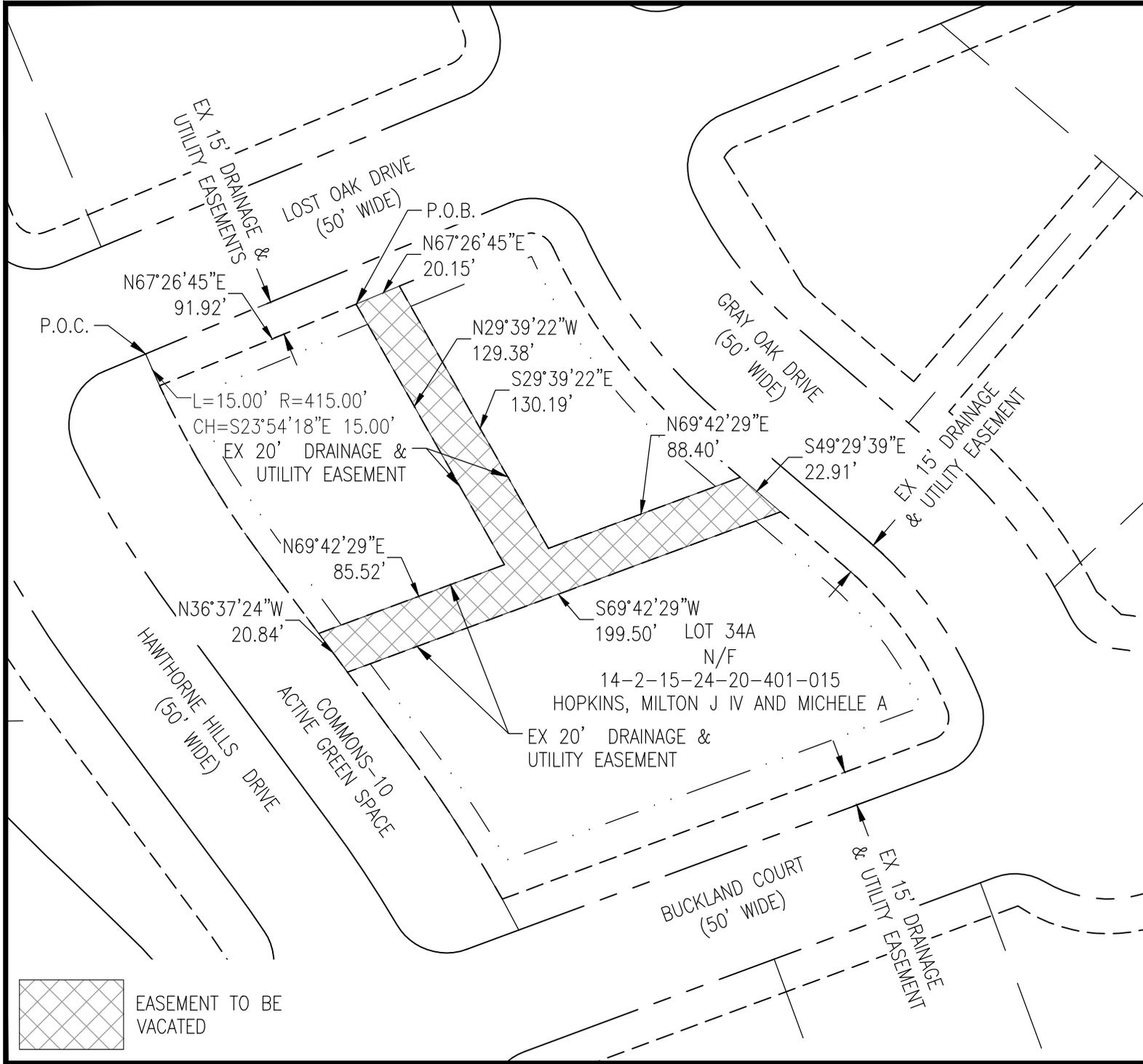
Said Easement Vacation contains 0.15 acres, more or less.



As shown on Exhibit 'B' attached hereto and made a part hereof.

Subject to easements, conditions, and restrictions of record.

P:\2014\140333A\4 CADD - DWG\4.5 Subd\Lot 34-37\Easement Vacations & Dedications\140333A-Lots 34-37 Easement Vacation.dwg Plotted By: bgebke



 EASEMENT TO BE VACATED



**CONSULTING ENGINEERING
 GEOSPATIAL SERVICES**

ILLINOIS SWANSEA
 COLUMBIA
 GLEN CARBON
 PEORIA
 DECATUR

MISSOURI ST. LOUIS
 COLUMBIA

TENNESSEE NASHVILLE
 CHATTANOOGA
 ATHENS

**THOUVENOT, WADE
 & MOERCHEN, INC.**

GLEN CARBON OFFICE
 204 EVERGEEN LANE, UNIT B
 GLEN CARBON, ILLINOIS
 62034
 (618) 656-4040
 WWW.TWM-INC.COM

140333A

PROJECT:
 LOTS 34, 35, 36, & 37 OF
 FINAL PLAT FOR HAWTHORNE HILLS
 P.C. 66, P.G. 132
 CITY OF EDWARDSVILLE
 MADISON COUNTY, ILLINOIS

TITLE:
 DRAINAGE & UTILITY
 EASEMENT VACATION

EXHIBIT B



SCALE: 1"=60'



DATE: January 14, 2026

ACTION ITEM TITLE: Approval of Professional Services Agreement with Horner & Schifrin, Inc. for the Route 66 Shared Use Path in the amount of \$214,285.00

ORIGIN: Public Works

SUMMARY:

Horner & Schifrin, Inc. will provide Professional Engineering Services in regards to the preliminary design of the Route 66 trail from Center Grove Road to Country Club Drive, then down Country Club Drive to MCT's Nature Trail. This contract will get the design through the project development report stage.

RATIONALE:

This item is for the preparation of a project development report by Horner & Schifrin, Inc. Proposed improvements will consist of a new shared use path along Route 157. Having a Project Development Report approved by IDOT, increases the City's scoring on future ITEP grant applications.

COMPLIANCE WITH COMPREHENSIVE PLAN OR OTHER PLAN:

Not Applicable

SUGGESTED COUNCIL ACTION:

Approval



Local Public Agency Engineering Services Agreement

Using Federal Funds? Yes No

Agreement For

MFT-PE

Agreement Type

Original

Using State Funds (Non-MFT)? Yes No

LOCAL PUBLIC AGENCY

Local Public Agency		County	Section Number	Job Number
City of Edwardsville		Madison		
Project Number	Contact Name	Phone Number	Email	
	Ryan Zwijack	(618) 692-7535	rzwijack@cityofedwardsville.com	

SECTION PROVISIONS

Local Street/Road Name	Key Route	Length	Structure Number
IL 157/County Club Drive	FAP 592	2.3	
Location Termini			Add Location
IL 157 @ Center Grove Road to Country Club Lane down Country Club to S. University Drive			Remove Location

Project Description

Prepare a Local Project Development Report (BLR 22210) for the Route 66 Trail Extension from the intersection of IL-157 and Center Grove Road, to tie-into the existing asphalt trail, just north of the intersection of Country Club Drive and University Drive.

Engineering Funding	<input checked="" type="checkbox"/> MFT/TBP	<input type="checkbox"/> State	<input type="checkbox"/> Other	
Anticipated Construction Funding	<input checked="" type="checkbox"/> Federal	<input checked="" type="checkbox"/> MFT/TBP	<input type="checkbox"/> State	<input type="checkbox"/> Other

AGREEMENT FOR

Phase I - Preliminary Engineering Phase II - Design Engineering

CONSULTANT

Prime Consultant (Firm) Name	Contact Name	Phone Number	Email	
Horner & Shifrin, Inc.	Brad Riechmann	(618) 726-0307	beriechmann@hornershifrin.com	
Address	City	State	Zip Code	
231 N. Main St., Suite 25	Edwardsville	IL	62025	

THIS AGREEMENT IS MADE between the above Local Public Agency (LPA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Project funding allotted to the LPA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT," will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

Since the services contemplated under the AGREEMENT are professional in nature, it is understood that the ENGINEER, acting as an individual, partnership, firm or legal entity, qualifies for professional status and will be governed by professional ethics in its relationship to the LPA and the DEPARTMENT. The LPA acknowledges the professional and ethical status of the ENGINEER by entering into an AGREEMENT on the basis of its qualifications and experience and determining its compensation by mutually satisfactory negotiations.

WHEREVER IN THIS AGREEMENT or attached exhibits the following terms are used, they shall be interpreted to mean:

Regional Engineer Deputy Director, Office of Highways Project Implementation, Regional Engineer, Department of Transportation

AGREEMENT EXHIBITS

The following EXHIBITS are attached hereto and made a part of hereof this AGREEMENT:

- EXHIBIT A: Scope of Services
- EXHIBIT B: Project Schedule
- EXHIBIT C: Qualification Based Selection (QBS) Checklist
- EXHIBIT D: Cost Estimate of Consultant Services (BLR 05513 or BLR 05514)
- EXHIBIT ___ : Direct Costs Summary Sheet
- EXHIBIT E: Manhours Breakdown _____
- _____
- _____

I. THE ENGINEER AGREES,

1. To perform or be responsible for the performance of the Scope of Services presented in EXHIBIT A for the LPA in connection with the proposed improvements herein before described.
2. The Classifications of the employees used in the work shall be consistent with the employee classifications and estimated staff hours. If higher-salaried personnel of the firm, including the Principal Engineer, perform services that are to be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the payroll rate for the work performed.
3. That the ENGINEER shall be responsible for the accuracy of the work and shall promptly make necessary revisions or corrections required as a result of the ENGINEER'S error, omissions or negligent acts without additional compensation. Acceptance of work by the LPA or DEPARTMENT will not relieve the ENGINEER of the responsibility to make subsequent correction of any such errors or omissions or the responsibility for clarifying ambiguities.
4. That the ENGINEER will comply with applicable Federal laws and regulations, State of Illinois Statutes, and the local laws or ordinances of the LPA.
5. To pay its subconsultants for satisfactory performance no later than 30 days from receipt of each payment from the LPA.
6. To invoice the LPA, The ENGINEER shall submit all invoices to the LPA within three months of the completion of the work called for in the AGREEMENT or any subsequent Amendment or Supplement.
7. The ENGINEER or subconsultant shall not discriminate on the basis of race, color, national origin or sex in the performance of this AGREEMENT. The ENGINEER shall carry out applicable requirements of 49 CFR part 26 in the administration of US Department of Transportation (US DOT) assisted contract. Failure by the Engineer to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination of this AGREEMENT or such other remedy as the LPA deems appropriate.
8. That none of the services to be furnished by the ENGINEER shall be sublet, assigned or transferred to any other party or parties without written consent of the LPA. The consent to sublet, assign or otherwise transfer any portion of the services to be furnished by the ENGINEER shall be construed to relieve the ENGINEER of any responsibility for the fulfillment of this AGREEMENT.
9. For Preliminary Engineering Contracts:
 - (a) To attend meetings and visit the site of the proposed improvement when requested to do so by representatives of the LPA or the DEPARTMENT, as defined in Exhibit A (Scope of Services).
 - (b) That all plans and other documents furnished by the ENGINEER pursuant to the AGREEMENT will be endorsed by the ENGINEER and affixed the ENGINEER's professional seal when such seal is required by law. Such endorsements must be made by a person, duly licensed or registered in the appropriate category by the Department of Professional Regulation of the State of Illinois. It will be the ENGINEER's responsibility to affix the proper seal as required by the Bureau of Local Roads and Streets manual published by the DEPARTMENT.
 - (c) That the ENGINEER is qualified technically and is thoroughly conversant with the design standards and policies applicable for the PROJECT; and that the ENGINEER has sufficient properly trained, organized and experienced personnel to perform the services enumerated in Exhibit A (Scope of Services).
10. That the engineering services shall include all equipment, instruments, supplies, transportation and personnel required to perform the duties of the ENGINEER in connection with this AGREEMENT (See DIRECT COST tab in BLR 05513 or BLR 05514).

II. THE LPA AGREES,

1. To certify by execution of this AGREEMENT that the selection of the ENGINEER was performed in accordance with the Professional Services Selection Act (50 ILCS 510) (Exhibit C).
2. To furnish the ENGINEER all presently available survey data, plans, specifications, and project information.
3. To pay the ENGINEER:
 - (a) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to the value of the partially completed work minus all previous partial payments made to the ENGINEER.
 - (b) Final payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by the LPA and DEPARTMENT a sum of money equal to the basic fee as determined in this AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER

shall be due and payable to the ENGINEER.

(c) For Non-Federal County Projects - (605 ILCS 5/5-409)

- (1) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER. Such payments to be equal to the value of the partially completed work in all previous partial payments made to the ENGINEER.
- (2) Final payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by the LPA and STATE, a sum of money equal to the basic fee as determined in the AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.

4. To pay the ENGINEER as compensation for all services rendered in accordance with the AGREEMENT on the basis of the following compensation method as discussed in 5-5.10 of the BLR Manual.

Method of Compensation:

- Percent
- Lump Sum
- Specific Rate
- Cost plus Fixed Fee: Fixed

Total Compensation = DL + DC + OH + FF

Where:

DL is the total Direct Labor,

DC is the total Direct Cost,

OH is the firm's overhead rate applied to their DL and

FF is the Fixed Fee.

Where $FF = (0.33 + R) DL + \%SubDL$, where R is the advertised Complexity Factor and %SubDL is 10% profit allowed on the direct labor of the subconsultants.

The Fixed Fee cannot exceed 15% of the DL + OH.

5. The recipient shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The recipient shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as violation of this AGREEMENT. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.).

III. IT IS MUTUALLY AGREED,

1. To maintain, for a minimum of 3 years after the completion of the contract, adequate books, records and supporting documents to verify the amount, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review and audit by the Auditor General, and the DEPARTMENT; the Federal Highways Administration (FHWA) or any authorized representative of the federal government, and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the DEPARTMENT for the recovery of any funds paid by the DEPARTMENT under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
2. That the ENGINEER shall be responsible for any all damages to property or persons out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and save harmless the LPA, the DEPARTMENT, and their officers, agents and employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.

The LPA will notify the ENGINEER of any error or omission believed by the LPA to be caused by the negligence of the ENGINEER as soon as practicable after the discovery. The LPA reserves the right to take immediate action to remedy any error or omission if notification is not successful; if the ENGINEER fails to reply to a notification; or if the conditions created by the error or omission are in need of urgent correction to avoid accumulation of additional construction costs or damages to property and reasonable notice is not practicable.
3. This AGREEMENT may be terminated by the LPA upon giving notice in writing to the ENGINEER at the ENGINEER's last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LPA all drawings, plats, surveys, reports, permits, agreements, soils and foundation analysis, provisions, specifications, partial and completed estimates and data, if any from soil survey and subsurface investigation with the understanding that all such materials becomes the property of the LPA. The LPA will be responsible for reimbursement of all eligible expenses incurred under the terms of this AGREEMENT up to the date of the written notice of termination.

4. In the event that the DEPARTMENT stops payment to the LPA, the LPA may suspend work on the project. If this agreement is suspended by the LPA for more than thirty (30) calendar days, consecutive or in aggregate, over the term of this AGREEMENT, the ENGINEER shall be compensated for all services performed and reimbursable expenses incurred prior to receipt of notice of suspension. In addition, upon the resumption of services the LPA shall compensate the ENGINEER, for expenses incurred as a result of the suspension and resumption of its services, and the ENGINEER's schedule and fees for the remainder of the project shall be equitably adjusted.
5. This AGREEMENT shall continue as an open contract and the obligations created herein shall remain in full force and effect until the completion of construction of any phase of professional services performed by others based upon the service provided herein. All obligations of the ENGINEER accepted under this AGREEMENT shall cease if construction or subsequent professional services are not commenced within 5 years after final payment by the LPA.
6. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and have harmless the LPA, the DEPARTMENT, and their officers, employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.
7. The ENGINEER and LPA certify that their respective firm or agency:
 - (a) has not employed or retained for commission, percentage, brokerage, contingent fee or other considerations, any firm or person (other than a bona fide employee working solely for the LPA or the ENGINEER) to solicit or secure this AGREEMENT,
 - (b) has not agreed, as an express or implied condition for obtaining this AGREEMENT, to employ or retain the services of any firm or person in connection with carrying out the AGREEMENT or
 - (c) has not paid, or agreed to pay any firm, organization or person (other than a bona fide employee working solely for the LPA or the ENGINEER) any fee, contribution, donation or consideration of any kind for, or in connection with, procuring or carrying out the AGREEMENT.
 - (d) that neither the ENGINEER nor the LPA is/are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency,
 - (e) has not within a three-year period preceding the AGREEMENT been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property.
 - (f) are not presently indicated for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph and
 - (g) has not within a three-year period preceding this AGREEMENT had one or more public transaction (Federal, State, local) terminated for cause or default.

Where the ENGINEER or LPA is unable to certify to any of the above statements in this clarification, an explanation shall be attached to this AGREEMENT.

8. In the event of delays due to unforeseeable causes beyond the control of and without fault or negligence of the ENGINEER no claim for damages shall be made by either party. Termination of the AGREEMENT or adjustment of the fee for the remaining services may be requested by either party if the overall delay from the unforeseen causes prevents completion of the work within six months after the specified completion date. Examples of unforeseen causes included but are not limited to: acts of God or a public enemy; acts of the LPA, DEPARTMENT, or other approving party not resulting from the ENGINEER's unacceptable services; fire; strikes; and floods.

If delays occur due to any cause preventing compliance with the PROJECT SCHEDULE, the ENGINEER shall apply in writing to the LPA for an extension of time. If approved, the PROJECT SCHEDULE shall be revised accordingly.

9. By execution of this AGREEMENT the LPA and ENGINEER certify compliance with the Drug Free Workplace (30 ILCS 580). The Drug Free Workplace Act requires that no grantee or contractor shall receive a grant or be considered for the purpose of being awarded a contract for the procurement of any property or service from the DEPARTMENT unless that grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to suspension of contract on grant payments, termination of a contract or grant and debarment of the contracting or grant opportunities with the DEPARTMENT for at least one (1) year but not more than (5) years.

For the purpose of this certification, "grantee" or "Contractor" means a corporation, partnership or an entity with twenty-five (25) or more employees at the time of issuing the grant or a department, division or other unit thereof, directly responsible for the specific performance under contract or grant of \$5,000 or more from the DEPARTMENT, as defined the Act.

The contractor/grantee certifies and agrees that it will provide a drug free workplace by:

- (a) Publishing a statement:
 - (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
 - (2) Specifying actions that will be taken against employees for violations of such prohibition.
 - (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
 - (a) abide by the terms of the statement; and
 - (b) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than (5) days after such conviction.
- (b) Establishing a drug free awareness program to inform employees about:
 - (1) The dangers of drug abuse in the workplace;

- (2) The grantee's or contractor's policy to maintain a drug free workplace;
 - (3) Any available drug counseling, rehabilitation and employee assistance program; and
 - (4) The penalties that may be imposed upon an employee for drug violations.
- (c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
 - (d) Notifying the contracting, or granting agency within ten (10) days after receiving notice under part (b) of paragraph (3) of subsection (a) above from an employee or otherwise, receiving actual notice of such conviction.
 - (e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program.
 - (f) Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.

Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act, the ENGINEER and LPA agree to meet the PROJECT SCHEDULE outlined in EXHIBIT B. Time is of the essence on this project and the ENGINEER's ability to meet the PROJECT SCHEDULE will be a factor in the LPA selecting the ENGINEER for future projects. The ENGINEER will submit progress reports with each invoice showing work that was completed during the last reporting period and work they expect to accomplish during the following period.

- 10. Due to the physical location of the project, certain work classifications may be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.).
- 11. For Preliminary Engineering Contracts:
 - (a) That tracing, plans, specifications, estimates, maps and other documents prepared by the ENGINEER in accordance with this AGREEMENT shall be delivered to and become the property of the LPA and that basic survey notes, sketches, charts, CADD files, related electronic files, and other data prepared or obtained in accordance with this AGREEMENT shall be made available, upon request to the LPA or to the DEPARTMENT, without restriction or limitation as to their use. Any re-use of these documents without the ENGINEER involvement shall be at the LPA's sole risk and will not impose liability upon the ENGINEER.
 - (b) That all reports, plans, estimates and special provisions furnished by the ENGINEER shall conform to the current Standard Specifications for Road and Bridge Construction, Bureau of Local Roads and Streets Manual or any other applicable requirements of the DEPARTMENT, it being understood that all such furnished documents shall be approved by the LPA and the DEPARTMENT before final acceptance. During the performance of the engineering services herein provided for, the ENGINEER shall be responsible for any loss or damage to the documents herein enumerated while they are in the ENGINEER's possession and any such loss or damage shall be restored at the ENGINEER's expense.

AGREEMENT SUMMARY

Prime Consultant (Firm) Name	TIN/FEIN/SS Number	Agreement Amount
Horner & Shifrin, Inc.	43-0861661	\$214,285.00

Subconsultants	TIN/FEIN/SS Number	Agreement Amount
Subconsultant Total		
Prime Consultant Total		\$214,285.00
Total for all work		\$214,285.00

AGREEMENT SIGNATURES

Executed by the LPA:

Attest: The of

By (Signature & Date)

By (Signature & Date)

Local Public Agency Local Public Agency Type Clerk

Title

(SEAL)

Executed by the ENGINEER:

Attest: Prime Consultant (Firm) Name

By (Signature & Date)
 12/3/25

Title

By (Signature & Date)
 12/3/25

Title

For information about IDOTs collection and use of confidential information review the department's [Identity Protection Policy](#).

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
City of Edwardsville	Horner & Shifrin, Inc.	Madison	

**EXHIBIT A
SCOPE OF SERVICES**

To perform or be responsible for the performance of the engineering services for the LPA, in connection with the PROJECT herein before described and enumerated below

See Attached Document

EXHIBIT A: SCOPE OF SERVICES



231 N. MAIN ST. • EDWARDSVILLE, ILLINOIS 62025-1631



Project: Route 66 Trail Extension, Phase I PDR

Prepared By: Brad Riechmann

Date: 12/3/2025

Scope of Work: Prepare a Local Project Development Report (BLR 22210) for the Route 66 Trail Extension from the intersection of IL-157 and Center Grove Road, to tie-into the existing asphalt trail, just north of the intersection of Country Club Drive and University Drive.

To prepare the Project Development Report (PDR), Horner & Shifrin (H&S) will provide the City of Edwardsville (Contract) with the following services:

1. Data Collection, Review, and Site Visits
 - a. Data Collection Review
 - i. The H&S design team will review and incorporate the topographic survey and boundary strip map into the design files.
 - b. Site Visits
 - i. The H&S design team will make up to two site visits to assist with design.
2. Survey
 - a. This task item will consist of a Topographic, and Boundary strip map, to ensure coverage of all areas within the project limits. The Control points and benchmarks will be established as necessary. Catch basins and utility manholes/handholes will be opened and inspected to assess condition, determine offsets, invert measure-downs, and the construction material. A JULIE request will be submitted during this task to ascertain and verify utilities located within the project limits. Drone Lidar will be utilized for the length of the project supplemented with conventional total station data collected at all the entrances along the proposed path.

Horner and Shifrin will perform the survey using State Plane Coordinates and National CAD Standards. The topographic survey shall include the surface in AutoCAD Civil 3D format.

A Boundary Strip map with 2 locations of specialized detail, including Title reports, will be provided in AutoCAD format.

3. Meetings and Coordination
 - a. H&S will coordinate design of the project with the City, with up to two meetings.
 - b. H&S will coordinate up to four meetings with the City, FHWA, and IDOT.
 - c. H&S will coordinate up to two additional meetings with the City, for discussions of design alternatives for the areas described below:
 - i. 6 Clb Ctr Ct
 - ii. Existing path that goes underneath Country Club Dr from the Country Club
4. Pre-Final Project Development Report
 - a. H&S will provide the following items in design for the PDR:

- i. Location map
 - ii. Typical sections
 - 1. Existing typical sections (3 assumed)
 - 2. Proposed typical sections (4 assumed)
 - iii. Plan-Profile
 - 1. Combined plan-profile sheets with plan view at 20 scale (24 sheets assumed)
 - 2. Corridor modeling (for construction limits only, no cross sections will be provided)
 - 3. Entrance profile design (for construction limits only, no cross sections will be provided)
 - 4. Curb ramp layout (41 ramps assumed)
 - 5. Site grading for the relocated parking lot
 - 6. Alternatives design (2 locations), if needed, will be explored and discussed with the City, for the two locations described below:
 - a. 6 Clb Ctr Ct
 - b. Existing path that goes underneath Country Club Dr from the Country Club
 - 7. Pavement marking design
 - 8. Signing design
 - 9. Plan-Profile sheets detailed
 - iv. Geometric details (for two intersections)
 - 1. It is assumed IDS will not be required for the PDR, however, H&S will provide geometric details for the two intersections described below:
 - a. IL-157/Center Grove Rd
 - b. IL-157/Clb Ctr Ct
 - 2. Details of each intersection (3 sheets per intersection assumed)
 - v. Crash analysis
 - vi. Drainage layout
 - vii. Utility conflict identification
 - viii. Proposed ROW/easement delineation (no acquisition services will be provided)
 - ix. MOT layout
 - x. Traffic signal layout (for the two intersections with geometric layouts)
 - xi. Cost estimate
 - 1. Quantity calculations and cost estimate (schedules will be used for the cost estimate but not provided)
 - xii. Environmental screening
 - 1. The H&S Environmental Unit will complete the following:
 - Establish the Environmental Survey Request (ESR) limits
 - 2. Complete & Submit the Environmental Survey Request (ESR) and required attachments to the BLRS District 8
 - 3. Examine the existing environment within the ESR limits and complete Sections 5-15 and Section 22 of the BLR 22210 form.
 - 4. Prepare environmental exhibits for the PDR.
 - xiii. Submit Pre-Final PDR
 - 1. H&S will deliver a draft PDR to the City and IDOT BLR D8
5. Final Project Development Report
- a. H&S will revise the PDR based on comments from the City and IDOT

b. H&S will deliver a final PDR to the City and IDOT.

6. Administration and Project Management

H&S will create and maintain a method for tracking budget and schedule for the duration of the project and ensure the project remains on track. Additionally, H&S will administer project setup, send regular invoices and give progress report updates to the City.

7. Quality Assurance/Quality Control (QA/QC)

H&S will utilize internal and external controls for QA/QC during project delivery. This will cover engineering analyses, reports, drawings, plans, calculations, quantities, milestone submittals, cost and schedule estimates, and constructability.

Design Assumptions:

1. IDOT standards shall be utilized
2. City will provide H&S with public involvement documentation as needed for PDR
3. AutoCAD Civil 3D software will be used

Items to be Provided by City:

1. Existing plans for IL-157
2. Existing plats for IL-157

Items Not in Scope of Work:

- | | |
|---|--|
| 1. Proposed right-of-way or easement exhibits, plats, or legals | 7. Hydraulic calculations |
| 2. Property acquisition services | 8. Lighting |
| 3. Geotechnical services | 9. Landscaping |
| 4. Soil boring | 10. Intersection Design Studies (IDS) |
| 5. Retaining wall design | 11. Alignment tables, coordinate points, or benchmarks |
| 6. Cross sections (mainline or entrances) | 12. Public involvement |

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
City of Edwardsville	Horner & Shifrin, Inc.	Madison	

**EXHIBIT B
PROJECT SCHEDULE**

NTP 12/20
 IDOT Scoping/Coordination meeting 1/15
 ESR Submittal 1/19
 Survey Flight Complete 1/20
 Design Review with City 3/10
 Draft PDR submittal 4/3
 Final PDR submittal 5/5
 Approved PDR 5/29

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
City of Edwardsville	Horner & Shifrin, Inc.	Madison	

**Exhibit C
Qualification Based Selection (QBS) Checklist**

The LPA must complete Exhibit C. If the value meets or will exceed the small dollar threshold in 50 ILCS 510, QBS requirements must be followed. Under the threshold, QBS requirements do not apply. The small dollar threshold is adjusted annually and can be found in IDOT Circular Letters. If the value is under the threshold with federal funds being used, federal small purchase guidelines must be followed.

Form Not Applicable (engineering services less than the threshold)

Items 1-13 are required when using federal funds and QBS process is applicable. Items 14-16 are required when using State funds and the QBS process is applicable.

		No	Yes
1	Do the written QBS policies and procedures discuss the initial administration (procurement, management and administration) concerning engineering and design related consultant services?	<input type="checkbox"/>	<input type="checkbox"/>
2	Do the written QBS policies and procedures follow the requirements as outlined in Section 5-5 and specifically Section 5-5.06 (e) of the BLRS Manual?	<input type="checkbox"/>	<input type="checkbox"/>
3	Was the scope of services for this project clearly defined?	<input type="checkbox"/>	<input type="checkbox"/>
4	Was public notice given for this project?	<input type="checkbox"/>	<input type="checkbox"/>
5	Do the written QBS policies and procedures cover conflicts of interest?	<input type="checkbox"/>	<input type="checkbox"/>
6	Do the written QBS policies and procedures use covered methods of verification for suspension and debarment?	<input type="checkbox"/>	<input type="checkbox"/>
7	Do the written QBS policies and procedures discuss the methods of evaluation?	<input type="checkbox"/>	<input type="checkbox"/>
Project Criteria		Weighting	
8	Do the written QBS policies and procedures discuss the method of selection?	<input type="checkbox"/>	<input type="checkbox"/>
Selection committee (titles) for this project			
Top three consultants ranked for this project in order			
1			
2			
3			
9	Was an estimated cost of engineering for this project developed in-house prior to contract negotiation?	<input type="checkbox"/>	<input type="checkbox"/>
10	Were negotiations for this project performed in accordance with federal requirements.	<input type="checkbox"/>	<input type="checkbox"/>
11	Were acceptable costs for this project verified?	<input type="checkbox"/>	<input type="checkbox"/>
12	Do the written QBS policies and procedures cover review and approving for payment, before forwarding the request for reimbursement to IDOT for further review and approval?	<input type="checkbox"/>	<input type="checkbox"/>
13	Do the written QBS policies and procedures cover ongoing and finalizing administration of the project (monitoring, evaluation, closing-out a contract, records retention, responsibility, remedies to violations or breaches to a contract, and resolution of disputes)?	<input type="checkbox"/>	<input type="checkbox"/>
14	QBS according to State requirements used?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
15	Existing relationship used in lieu of QBS process?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
16	LPA is a home rule community (Exempt from QBS).	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Local Public Agency City of Edwardsville	County Madison	Section Number
Prime Consultant (Firm) Name Horner & Shifrin, Inc.	Prepared By Brad Riechmann	Date 12/3/2025
Consultant / Subconsultant Name Horner & Shifrin, Inc.	Job Number 	

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

PAYROLL ESCALATION TABLE

CONTRACT TERM	12	MONTHS	OVERHEAD RATE	176.86%
START DATE	12/20/2025		COMPLEXITY FACTOR	0
RAISE DATE	1/1/2026		% OF RAISE	3.00%
END DATE	12/19/2026			

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	12/20/2025	1/1/2026	0	0.00%
1	1/2/2026	1/1/2027	12	103.00%

The total escalation = 3.00%

Local Public Agency

City of Edwardsville

County

Madison

Section Number

Consultant / Subconsultant Name

Horner & Shifrin, Inc.

Job Number

DIRECT COSTS WORKSHEET

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.
EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Per Diem (per Federal GSA)	Up to federal maximum			\$0.00
Lodging (per Federal GSA)	Actual Cost (Up to Federal rate maximum)			\$0.00
Lodging Taxes and Fees (per Federal GSA)	Actual Cost			\$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			\$0.00
Vehicle Mileage (per Federal GSA)	Up to Federal rate maximum	1300	\$0.70	\$910.00
Vehicle Owned or Leased (no mileage charge allowed)	\$45.00/half day (4 hours or less) or \$90/full day			\$0.00
Vehicle Rental	Actual Cost (Up to \$55/day)			\$0.00
Tolls	Actual Cost			\$0.00
Parking	Actual Cost			\$0.00
Overtime	Premium portion (Submit supporting documentation)			\$0.00
Shift Differential	Actual Cost (Based on firm's policy)			\$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			\$0.00
Project Specific Insurance	Actual Cost			\$0.00
Monuments (Permanent)	Actual Cost			\$0.00
Photo Processing	Actual Cost			\$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			\$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			\$0.00
CADD	Actual Cost (Max \$15/hour)			\$0.00
Web Site	Actual Cost (Submit supporting documentation)			\$0.00
Advertisements	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			\$0.00
Recording Fees	Actual Cost			\$0.00
Transcriptions (specific to project)	Actual Cost			\$0.00
Courthouse Fees	Actual Cost	43	\$10.00	\$430.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Utility Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Testing of Soil Samples	Actual Cost			\$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)			\$0.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Drone Lidar flight	per day of use	2	\$500.00	\$1,000.00
Informational Title commitment	per parcel	4	\$650.00	\$2,600.00
				\$0.00
TOTAL DIRECT COSTS:				\$4,940.00

EXHIBIT E: MANHOURS



Detailed Estimate by Item of Work

Manhour Estimate	Project Principal	Project Manager	Project Engineer	Design Engineer	Project Manager	Senior Environmental Scientist	Project Environmental Scientist	Project Manager	Professional Land Surveyor	Field Crew Chief	Field Tech	Total Hours
	(Transportation)	(Transportation)	(Transportation)	(Transportation)	(Environmental)	(Environmental)	(Environmental)	(Survey)	(Survey)	(Survey)	(Survey)	
	(TP02)	(TP04)	(TP06)	(TP11)	(TP03)	(TP08)	(TP13)	(GT01)	(GT02)	(GT03)	(GT04)	
01 - Data Collection, Review, and Site Visits												
Data Collection Review		2	4	8								14
Site Visit (2 Site Visits)			8	8								16
Sub Total:	0	2	12	16	0	0	0	0	0	0	0	30
02 - Survey												
Boundary Strip Map												
Strip Map - Drafting Parcels								2	6	80		88
Strip Map - Field Search								12	32	4		48
Control								2	4			6
ROW Taking Area								20	20	4		44
Topographic												
Topo Control									8			8
Drone Flight									16			16
Data Extraction								4	32	20		56
Conventional Data Collection								2	36	8	8	54
Sewer Invert Collection									12	12	8	32
JULIE Call										4		4
Surface Creation										20		20
CAD Labeling										28		28
Detailing								4	4	10		18
Sub Total:	0	0	0	0	0	0	0	46	170	190	16	422
03 - Meetings and Coordination												
2 Meetings for Coordination with City	8	8										16
4 Meetings for Coordination with City, FHWA, and IDOT	16	16										32
2 Meetings for Design Alternatives Discussions with City	8	8										16
Sub Total:	32	32	0	0	0	0	0	0	0	0	0	64
04 - Pre-Final Project Development Report												
Location Map												
Typical Sections			1	2								3
Existing Typical (3 Typical)		1	2	6								9
Proposed Typical (4 Typical)		2	4	6								12
Base Sheet Setup (26 Sheets)		1	4	8								13
Plan & Profiles												
Design / Geometry		6	12	24								42
Corridor Modeling (5 Template Drops)		4	8	16								28
Entrance Profile Design (20 Entrances)		6	14	20								40
Curb Ramp Layout (41 Ramps)		2	6	12								20
Site Grading (Parking Lot Relocation)		2	4	8								14
Alternatives Design (2 Locations)		4	8	16								28
Pavement Marking Design		2	4	8								14
Signing Design		1	2	4								7
Plan Preparation (24 Plan-Profile Sheets at 20 Scale)		3	6	12								21
Geometric Details (2 Intersections)		10	22	48								80
Crash Analysis		6	12	12								30
Drainage Layout		5	10	15								30
Utilities												
Identifying Utility Conflicts		4	8	12								24
ROW/Easement Takings												
ROW/Easement Delineation		6	12	24								42
Takings Table		2	4	8								14
MOT		2	6	8								16
Traffic Signal Layout		2	4	8								14
Cost Estimate												
Develop Pay Items for Cost Estimate		3	6	9								18
Calculate Pay Items for Cost Estimate			8	16								24
Developing Unit Costs		2	4									6
Environmental Screening												
Submit to City and IDOT		1	1		6	12	12					30
Sub Total:	0	77	172	302	6	12	12	0	0	0	0	581
05 - Final Project Development Report												
Revisions to PDR		8	16	24								48
Submit to City and IDOT		1	1									2
Sub Total:	0	9	17	24	0	0	0	0	0	0	0	50
Total (EXCLUDING QA/QC AND ADMINISTRATION/PROJECT MANAGEMENT):												1147
40 - Administration and Project Management												
Administration / Project Management (~4%)	20	22						4				46
Sub Total:	20	22	0	0	0	0	0	4	0	0	0	46
50 - QA/QC												
QA / QC (~6%)	30	35						4				69
Sub Total:	30	35	0	0	0	0	0	4	0	0	0	69
TOTAL HOURS FOR PROJECT:												1262

**Collinsville**

100 Lanter Ct, Ste 1
Collinsville, IL 62234
618.345.2200

St. Louis

720 Olive St, Ste 700
St. Louis, MO 63101
314.588.8381

Belleville

1 S Church St, Ste 200
Belleville, IL 62220
618.416.4688

St. Charles

820 S Main St, Ste 309
St. Charles, MO 63301
636.493.6277

January 12, 2026

Mr. David Sirko, PE
City Engineer
City of Edwardsville
200 East Park Street
Edwardsville, IL 62025

Re: Governor's Parkway Shared Use Path
OA Project No. 225106

Dear Mr. Sirko:

Thank you for providing us with the opportunity to submit our proposal for engineering services on this project. We propose to render professional engineering services in connection with "Request for Qualifications – Governors Parkway Shared Use Path" dated June 11, 2025 (hereinafter called "The Project") and as outlined in the attached scope of work. We were notified by your office on 10/23/2025 that our QBS submittal was selected by the committee.

Our Basic Services will consist of the following:

- Topographic survey of the project area as well as ROW and property limits determined
- Project Report Approval with IDOT, utilizing form BLR 19100
- Preparation of PS&E for the installation of a shared use path from the stub behind the RP Lumber Center to the MCT Nickel Plate Trail

The detailed scope of services is provided in the attached Estimate of Person Hours. This work will be completed generally following Illinois Department of Transportation (IDOT) and the Federal Highway Administration (FHWA) guidelines.

Basic Services do not include acquisition of right of way, preparation of a PSI or PESA, or construction inspection and documentation services. Also, we assume the Contractor will be able to perform the subject work without the need of a formal detour or staging plans.

The total fees for the Basic Services are estimated at \$124,450. It is our understanding that the City has obtained a CMAQ grant to cover 80% of the design, construction and construction inspection for the project. Therefore, coordination with IDOT is anticipated. As requested, we have prepared IDOT form BLR 05530 for your review and approval. If acceptable, please sign and forward to IDOT for processing with a copy sent to us for our records.

If you have any questions regarding the proposal or anything project related, don't hesitate to contact us. As always, we appreciate our continued working relationship with the City.

OATES ASSOCIATES, INC.

Brian Heil, PE
Senior Project Manager

Tom Cissell, PE
Project Principal

Attachments: Local Public Agency Engineering Services Agreement with attachments



Local Public Agency Engineering Services Agreement

Using Federal Funds? Yes No

Agreement For
Federal PE

Agreement Type
Original

LOCAL PUBLIC AGENCY

Local Public Agency	County	Section Number	Job Number
Edwardsville	Madison		
Project Number	Contact Name	Phone Number	Email
	David Sirko	(618) 692-7535	dsirko@cityofedwardsville.com

SECTION PROVISIONS

Local Street/Road Name	Key Route	Length	Structure Number
Governors Parkway	FAU 8902	3,030 ft	N/A

Location Termini	Add Location
RP Lumber Center to MCT Nickel Plate Trail	Remove Location

Project Description
 PDR preparation and Categorical Exclusion from IDOT & FHWA. PS&E preparation for a shared use path from an existing stub behind the RP Lumber Center to the MCT Nickel Plate Trail.

Engineering Funding	<input checked="" type="checkbox"/> Federal	<input checked="" type="checkbox"/> MFT/TBP	<input type="checkbox"/> State	<input type="checkbox"/> Other	
Anticipated Construction Funding	<input checked="" type="checkbox"/> Federal	<input checked="" type="checkbox"/> MFT/TBP	<input type="checkbox"/> State	<input type="checkbox"/> Other	

AGREEMENT FOR

Phase I - Preliminary Engineering Phase II - Design Engineering

CONSULTANT

Prime Consultant (Firm) Name	Contact Name	Phone Number	Email
Oates Associates, Inc.	Brian Heil	(618) 345-2200	brian.heil@oatesassociates.com
Address	City	State	Zip Code
100 Lanter Court, Suite 1	Collinsville	IL	62234

THIS AGREEMENT IS MADE between the above Local Public Agency (LPA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Project funding allotted to the LPA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT," will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

Since the services contemplated under the AGREEMENT are professional in nature, it is understood that the ENGINEER, acting as an individual, partnership, firm or legal entity, qualifies for professional status and will be governed by professional ethics in its relationship to the LPA and the DEPARTMENT. The LPA acknowledges the professional and ethical status of the ENGINEER by entering into an AGREEMENT on the basis of its qualifications and experience and determining its compensation by mutually satisfactory negotiations.

WHEREVER IN THIS AGREEMENT or attached exhibits the following terms are used, they shall be interpreted to mean:

Regional Engineer Deputy Director, Office of Highways Project Implementation, Regional Engineer, Department of Transportation

AGREEMENT EXHIBITS

The following EXHIBITS are attached hereto and made a part of hereof this AGREEMENT:

- EXHIBIT A: Scope of Services
- EXHIBIT B: Project Schedule
- EXHIBIT C: Qualification Based Selection (QBS) Checklist
- EXHIBIT D: Cost Estimate of Consultant Services (CESCS) Worksheet (BLR 05513 or BLR 05514)
- _____
- _____
- _____

I. THE ENGINEER AGREES,

1. To perform or be responsible for the performance of the Scope of Services presented in EXHIBIT A for the LPA in connection with the proposed improvements herein before described.
2. The Classifications of the employees used in the work shall be consistent with the employee classifications and estimated staff hours. If higher-salaried personnel of the firm, including the Principal Engineer, perform services that are to be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the payroll rate for the work performed.
3. That the ENGINEER shall be responsible for the accuracy of the work and shall promptly make necessary revisions or corrections required as a result of the ENGINEER'S error, omissions or negligent acts without additional compensation. Acceptance of work by the LPA or DEPARTMENT will not relieve the ENGINEER of the responsibility to make subsequent correction of any such errors or omissions or the responsibility for clarifying ambiguities.
4. That the ENGINEER will comply with applicable Federal laws and regulations, State of Illinois Statutes, and the local laws or ordinances of the LPA.
5. To pay its subconsultants for satisfactory performance no later than 30 days from receipt of each payment from the LPA.
6. To invoice the LPA for Preliminary and/or Design Engineering: The ENGINEER shall submit all invoices to the LPA within three months of the completion of the work called for in the AGREEMENT or any subsequent Amendment or Supplement.
7. To submit a completed BLR 05613, Engineering Payment Report, to the DEPARTMENT within three months of the completion of the work called for in this AGREEMENT or any subsequent Amendment or Supplement. The form shall be submitted with the final invoice.
8. The ENGINEER or subconsultant shall not discriminate on the basis of race, color, national origin or sex in the performance of this AGREEMENT. The ENGINEER shall carry out applicable requirements of 49 CFR part 26 in the administration of United States Department of Transportation (US DOT) assisted contract. Failure by the Engineer to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination of this AGREEMENT or such other remedy as the LPA deems appropriate.
9. That none of the services to be furnished by the ENGINEER shall be sublet assigned or transferred to any other party or parties without written consent of the LPA. The consent to sublet, assign or otherwise transfer any portion of the services to be furnished by the ENGINEER shall be construed to relieve the ENGINEER of any responsibility for the fulfillment of this AGREEMENT.
10. For Preliminary Engineering Contracts:
 - (a) To attend meetings and visit the site of the proposed improvement when requested to do so by representatives of the LPA or the DEPARTMENT, as defined in Exhibit A (Scope of Services).
 - (b) That all plans and other documents furnished by the ENGINEER pursuant to the AGREEMENT will be endorsed by the ENGINEER and affix the ENGINEER's professional seal when such seal is required by law. Such endorsements must be made by a person, duly licensed or registered in the appropriate category by the Department of Professional Regulation of the State of Illinois. It will be the ENGINEER's responsibility to affix the proper seal as required by the Bureau of Local Roads and Streets manual published by the DEPARTMENT.
 - (c) That the ENGINEER is qualified technically and is thoroughly conversant with the design standards and policies applicable for the PROJECT; and that the ENGINEER has sufficient properly trained, organized and experienced personnel to perform the services enumerated in Exhibit A (Scope of Services).
11. That the engineering services shall include all equipment, instruments, supplies, transportation and personnel required to perform the duties of the ENGINEER in connection with this AGREEMENT (See DIRECT COST tab in BLR 05513 or BLR 05514).

II. THE LPA AGREES,

1. To certify by execution of this AGREEMENT that the selection of the ENGINEER was performed in accordance with the following:
 - (a) Professional Services Selection Act (50 ILCS 510), The Brooks Act (40 USC 11), and the Procurement, Management, and Administration of Engineering, and Design Related Services (23 CFR part 172). Exhibit C is required to be completed with this AGREEMENT.
2. To furnish the ENGINEER all presently available survey data, plans, specifications, and project information.

3. To pay the ENGINEER:
 - (a) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to the value of the partially completed work minus all previous partial payments made to the ENGINEER.
 - (b) Final payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by the LPA and DEPARTMENT a sum of money equal to the basic fee as determined in this AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.

4. To pay the ENGINEER as compensation for all services rendered in accordance with the AGREEMENT on the basis of the following compensation method as discussed in 5-5.10 of the BLR Manual.

Method of Compensation:

- Lump Sum
- Specific Rate
- Cost plus Fixed Fee: Fixed

Total Compensation = DL + DC + OH + FF

Where:

DL is the total Direct Labor,
 DC is the total Direct Cost,
 OH is the firm's overhead rate applied to their DL and
 FF is the Fixed Fee.

Where FF = (0.33 + R) DL + %SubDL, where R is the advertised Complexity Factor and %SubDL is 10% profit allowed on the direct labor of the subconsultants.

The Fixed Fee cannot exceed 15% of the DL + OH.

5. The recipient shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any US DOT assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The recipient shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as violation of this AGREEMENT. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.).

III. IT IS MUTUALLY AGREED,

1. No work shall be commenced by the ENGINEER prior to issuance by the IDOT of a written Notice to Proceed.
2. To maintain, for a minimum of 3 years after the completion of the contract, adequate books, records and supporting documents to verify the amount, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review and audit by the Auditor General, and the DEPARTMENT: the Federal Highways Administration (FHWA) or any authorized representative of the federal government, and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the DEPARTMENT for the recovery of any funds paid by the DEPARTMENT under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
3. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and save harmless the LPA, the DEPARTMENT, and their officers, agents, and employees from all suits, claims, actions or damage liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.
 The LPA will notify the ENGINEER of any error or omission believed by the LPA to be caused by the negligence of the ENGINEER as soon as practicable after the discovery. The LPA reserves the right to take immediate action to remedy any error or omission if notification is not successful; if the ENGINEER fails to reply to a notification; or if the conditions created by the error or omission are in need of urgent correction to avoid accumulation of additional construction costs or damages to property and reasonable notice is not practicable.
4. This AGREEMENT may be terminated by the LPA upon giving notice in writing to the ENGINEER at the ENGINEER's last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LPA all drawings, plats, surveys, reports, permits, agreements, soils and foundation analysis, provisions, specifications, partial and completed estimates and data, if any from soil survey and subsurface investigation with the understanding that all such material becomes the property of the LPA. The LPA will be responsible for reimbursement of all eligible expenses incurred under the terms of this AGREEMENT up to the date of the written notice of termination.
5. In the event that the DEPARTMENT stops payment to the LPA, the LPA may suspend work on the project. If this agreement is suspended by the LPA for more than thirty (30) calendar days, consecutive or in aggregate, over the term of this AGREEMENT, the ENGINEER shall be compensated for all services performed and reimbursable expenses incurred as a result

of the suspension and resumption of its services, and the ENGINEER's schedule and fees for the remainder of the project shall be equitably adjusted.

6. This AGREEMENT shall continue as an open contract and the obligations created herein shall remain in full force and effect until the completion of construction of any phase of professional services performed by others based upon the service provided herein. All obligations of the ENGINEER accepted under this AGREEMENT shall cease if construction or subsequent professional services are not commenced within 5 years after final payment by the LPA.
7. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and have harmless the LPA, the DEPARTMENT, and their officers, employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.
8. The ENGINEER and LPA certify that their respective firm or agency:
 - (a) has not employed or retained for commission, percentage, brokerage, contingent fee or other considerations, any firm or person (other than a bona fide employee working solely for the LPA or the ENGINEER) to solicit or secure this AGREEMENT,
 - (b) has not agreed, as an express or implied condition for obtaining this AGREEMENT, to employ or retain the services of any firm or person in connection with carrying out the AGREEMENT or
 - (c) has not paid, or agreed to pay any firm, organization or person (other than a bona fide employee working solely for the LPA or the ENGINEER) any fee, contribution, donation or consideration of any kind for, or in connection with, procuring or carrying out the AGREEMENT.
 - (d) that neither the ENGINEER nor the LPA is/are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency,
 - (e) has not within a three-year period preceding the AGREEMENT been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property,
 - (f) are not presently indicated for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph e and
 - (g) has not within a three-year period preceding this AGREEMENT had one or more public transaction (Federal, State or local) terminated for cause or default.

Where the ENGINEER or LPA is unable to certify to any of the above statements in this certification, an explanation shall be attached to this AGREEMENT.

9. In the event of delays due to unforeseeable causes beyond the control of and without fault or negligence of the ENGINEER no claim for damages shall be made by either party. Termination of the AGREEMENT or adjustment of the fee for the remaining services may be requested by either party if the overall delay from the unforeseen causes prevents completion of the work within six months after the specified completion date. Examples of unforeseen causes include but are not limited to: acts of God or a public enemy; act of the LPA, DEPARTMENT, or other approving party not resulting from the ENGINEER's unacceptable services; fire; strikes; and floods.

If delays occur due to any cause preventing compliance with the PROJECT SCHEDULE, the ENGINEER shall apply in writing to the LPA for an extension of time. If approved, the PROJECT SCHEDULE shall be revised accordingly.

10. By execution of this AGREEMENT the LPA and ENGINEER certify compliance with the Drug Free Workplace Act (30 ILCS 580). The Drug Free Workplace Act requires that no grantee or contractor shall receive a grant or be considered for the purpose of being awarded a contract for the procurement of any property or service from the DEPARTMENT unless that grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to suspension of contract on grant payments, termination of a contract or grant and debarment of the contracting or grant opportunities with the DEPARTMENT for at least one (1) year but not more than (5) years.

For the purpose of this certification, "grantee" or "Contractor" means a corporation, partnership or an entity with twenty-five (25) or more employees at the time of issuing the grant or a department, division or other unit thereof, directly responsible for the specific performance under contract or grant of \$5,000 or more from the DEPARTMENT, as defined the Act.

The contractor/grantee certifies and agrees that it will provide a drug free workplace by:

- (a) Publishing a statement:
 - (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
 - (2) Specifying actions that will be taken against employees for violations of such prohibition.
 - (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
 - (a) abide by the terms of the statement; and
 - (b) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than (5) days after such conviction.
- (b) Establishing a drug free awareness program to inform employees about:
 - (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's or contractor's policy of maintain a drug free workplace;
 - (3) Any available drug counseling, rehabilitation and employee assistance program; and

- (4) The penalties that may be imposed upon an employee for drug violations.
- (c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
 - (d) Notifying the contracting, or granting agency within ten (10) days after receiving notice under part (b) of paragraph (3) of subsection (a) above from an employee or otherwise, receiving actual notice of such conviction.
 - (e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program.
 - (f) Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.

Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act, the ENGINEER and LPA agree to meet the PROJECT SCHEDULE outlined in EXHIBIT B. Time is of the essence on this project and the ENGINEER's ability to meet the PROJECT SCHEDULE will be a factor in the LPA selecting the ENGINEER for future project. The ENGINEER will submit progress reports with each invoice showing work that was completed during the last reporting period and work they expect to accomplish during the following period.

- 11. Due to the physical location of the project, certain work classifications may be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.).
- 12. For Preliminary Engineering Contracts:
 - (a) That tracing, plans, specifications, estimates, maps and other documents prepared by the ENGINEER in accordance with this AGREEMENT shall be delivered to and become the property of the LPA and that basic survey notes, sketches, charts, CADD files, related electronic files, and other data prepared or obtained in accordance with this AGREEMENT shall be made available, upon request to the LPA or to the DEPARTMENT, without restriction or limitation as to their use. Any re-use of these documents without the ENGINEER involvement shall be at the LPA's sole risk and will not impose liability upon the ENGINEER.
 - (b) That all reports, plans, estimates and special provisions furnished by the ENGINEER shall conform to the current Standard Specifications for Road and Bridge Construction, Bureau of Local Roads and Streets Manual or any other applicable requirements of the DEPARTMENT, it being understood that all such furnished documents shall be approved by the LPA and the DEPARTMENT before final acceptance. During the performance of the engineering services herein provided for, the ENGINEER shall be responsible for any loss or damage to the documents herein enumerated while they are in the ENGINEER's possession and any such loss or damage shall be restored at the ENGINEER's expense.

AGREEMENT SUMMARY

Prime Consultant (Firm) Name	TIN/FEIN/SS Number	Agreement Amount
Oates Associates, Inc.	37-1256935	\$124,450.00

Subconsultants	TIN/FEIN/SS Number	Agreement Amount
Subconsultant Total		
Prime Consultant Total		\$124,450.00
Total for all work		\$124,450.00

AGREEMENT SIGNATURES

Executed by the LPA:

The of

Attest:

By (Signature & Date)

By (Signature & Date)

Name of Local Public Agency

Local Public Agency Type

Clerk

Title

(SEAL)

Executed by the ENGINEER:

Prime Consultant (Firm) Name

Attest:

By (Signature & Date)

Title

By (Signature & Date)

Title

For information about IDOTs collection and use of confidential information review the department's [Identity Protection Policy](#).

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Edwardsville	Oates Associates, Inc.	Madison	

To perform or be responsible for the performance of the engineering services for the LPA, in connection with the PROJECT herein before described and enumerated below

**EXHIBIT A
SCOPE OF SERVICES**

FOR FEDERAL PARTICIPATION PROJECTS

See the attached Cost Estimate of Consultant Services form for a detailed scope breakdown.

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Edwardsville	Oates Associates, Inc.	Madison	

**EXHIBIT B
PROJECT SCHEDULE**

	OA SUBMITTAL	ANTICIPATED APPROVAL
ANTICIPATED AUTHORIZATION:	Nov 20, 2025	Oct 1, 2026
PROJECT REPORT APPROVAL:	Dec 1, 2026	March 1, 2027
PREFINAL PLANS TO DISTRICT:	May 1, 2027	July 1, 2027
FINAL PLANS TO DISTRICT:	Sept 1, 2027	Nov 1, 2027
LETTING:	January 2028	

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Edwardsville	Oates Associates, Inc.	Madison	

**Exhibit C
Qualification Based Selection (QBS) Checklist**

The LPA must complete Exhibit C. If the value meets or will exceed the small dollar threshold in 50 ILCS 510, QBS requirements must be followed. Under the threshold, QBS requirements do not apply. The small dollar threshold is adjusted annually and can be found in IDOT Circular Letters. If the value is under the threshold with federal funds being used, federal small purchase guidelines must be followed.

Form Not Applicable (engineering services less than the threshold)

Items 1-13 are required when using federal funds and QBS process is applicable. Items 14-16 are required when using State funds and the QBS process is applicable.

		No	Yes
1	Do the written QBS policies and procedures discuss the initial administration (procurement, management and administration) concerning engineering and design related consultant services?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Do the written QBS policies and procedures follow the requirements as outlined in Section 5-5 and specifically Section 5-5.06 (e) of the BLRS Manual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Was the scope of services for this project clearly defined?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4	Was public notice given for this project?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If yes, Due date of submittal: 06/26/25

Method(s) used for advertisement and dates of advertisement

Published on City website from 6/11/25 to 6/26/25.

5	Do the written QBS policies and procedures cover conflicts of interest?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6	Do the written QBS policies and procedures use covered methods of verification for suspension and debarment?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	Do the written QBS policies and procedures discuss the methods of evaluation?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Project Criteria	Weighting
Firm Experience	10%
Specialized Experience	30%
Staff Capabilities (Prime/Sub)	25%
Work Load Capacity	25%
In-State or Local Presence	10%

8	Do the written QBS policies and procedures discuss the method of selection?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
---	---	--------------------------	-------------------------------------

Selection committee (titles) for this project

City Engineer, Assistant City Engineer, Project Engineer

Top three consultants ranked for this project in order	
1	Oates Associates, Inc.
2	
3	

9	Was an estimated cost of engineering for this project developed in-house prior to contract negotiation?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
10	Were negotiations for this project performed in accordance with federal requirements.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11	Were acceptable costs for this project verified?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
12	Do the written QBS policies and procedures cover review and approving for payment, before forwarding the request for reimbursement to IDOT for further review and approval?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
13	Do the written QBS policies and procedures cover ongoing and finalizing administration of the project (monitoring, evaluation, closing-out a contract, records retention, responsibility, remedies to violations or breaches to a contract, and resolution of disputes)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
14	QBS according to State requirements used?	<input type="checkbox"/>	<input type="checkbox"/>
15	Existing relationship used in lieu of QBS process?	<input type="checkbox"/>	<input type="checkbox"/>

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Edwardsville	Oates Associates, Inc.	Madison	
16 LPA is a home rule community (Exempt from QBS).	<input type="checkbox"/>	<input type="checkbox"/>	

Local Public Agency City of Edwardsville	County Madison	Section Number
Prime Consultant (Firm) Name Oates Associates, Inc.	Prepared By B Heil	Date 11/20/2025
Consultant / Subconsultant Name Oates Associates, Inc.	Job Number 	

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

Engineering Services for a shared use path within the Governor's Parkway right of way from the stub behind the RP Lumber Center to the MCT Nickel Plate Trail.

PAYROLL ESCALATION TABLE

CONTRACT TERM	18	MONTHS	OVERHEAD RATE	151.79%
START DATE	7/1/2026		COMPLEXITY FACTOR	0
RAISE DATE	7/1/2026		% OF RAISE	3.00%
END DATE	12/31/2027			

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	7/1/2026	7/1/2026	0	0.00%
1	7/2/2026	7/1/2027	12	68.67%
2	7/2/2027	1/1/2028	6	35.36%

The total escalation = 4.03%

Local Public Agency

City of Edwardsville

County

Madison

Section Number

Consultant / Subconsultant Name

Oates Associates, Inc.

Job Number

AVERAGE HOURLY PROJECT RATES
EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

SHEET 1 OF 2

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			FIELD SURVEYS			PROJECT DEVELOPMENT REPORT			UTILITY & RAILROAD COORDINATION			DRAINAGE			PRELIMINARY PLANS - ROAD		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
PRINCIPAL	90.00	0.0			0			0			0			0			0		
SR PROF II	90.00	24.0	2.96%	2.66	0			0			0			0			0		
SR PROF I	82.19	0.0			0			0			0			0			0		
PROF IV	76.64	214.0	26.39%	20.22	10	7.35%	5.64	63	40.13%	30.75	8	50.00%	38.32	6	20.00%	15.33	35	19.44%	14.90
PROF III	68.10	8.0	0.99%	0.67	8	5.88%	4.01	0			0			0			0		
PROF II	58.69	0.0			0			0			0			0			0		
PROF I	49.28	0.0			0			0			0			0			0		
JR PROF II	43.29	495.0	61.04%	26.42	50	36.76%	15.91	94	59.87%	25.92	8	50.00%	21.64	24	80.00%	34.63	145	80.56%	34.87
JR PROF	37.14	0.0			0			0			0			0			0		
TECHNICIAN III	60.69	0.0			0			0			0			0			0		
TECHNICIAN II	46.39	62.0	7.64%	3.55	60	44.12%	20.46	0			0			0			0		
TECHNICIAN I	36.25	8.0	0.99%	0.36	8	5.88%	2.13	0			0			0			0		
TECHNICIAN	26.51	0.0			0			0			0			0			0		
TECHNICIAN INTERN	22.66	0.0			0			0			0			0			0		
ADMINISTRATIVE	33.50	0.0			0			0			0			0			0		
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
		0.0																	
TOTALS		811.0	100%	\$53.88	136.0	100.00%	\$48.15	157.0	100%	\$56.67	16.0	100%	\$59.96	30.0	100%	\$49.96	180.0	100%	\$49.77

Local Public Agency

City of Edwardsville

County

Madison

Section Number

Consultant / Subconsultant Name

Oates Associates, Inc.

Job Number

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

SHEET 2 OF 2

PAYROLL CLASSIFICATION	AVG HOURLY RATES	FINAL PLANS - ROAD			ADMINISTRATION / MANAGEMENT			QA/QC											
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg			
PRINCIPAL	90.00	0			0			0											
SR PROF II	90.00	0			0			24	100.00%	90.00									
SR PROF I	82.19	0			0			0											
PROF IV	76.64	66	27.73%	21.25	26	86.67%	66.42	0											
PROF III	68.10	0			0			0											
PROF II	58.69	0			0			0											
PROF I	49.28	0			0			0											
JR PROF II	43.29	172	72.27%	31.28	2	6.67%	2.89	0											
JR PROF	37.14	0			0			0											
TECHNICIAN III	60.69	0			0			0											
TECHNICIAN II	46.39	0			2	6.67%	3.09	0											
TECHNICIAN I	36.25	0			0			0											
TECHNICIAN	26.51	0			0			0											
TECHNICIAN INTERN	22.66	0			0			0											
ADMINISTRATIVE	33.50	0			0			0											
TOTALS		238.0	100%	\$52.54	30.0	100%	\$72.40	24.0	100%	\$90.00	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00

PROJECT: Gov Parkway SUP
LOCATION: Esic & Gov Pkwy
CLIENT: City of Edwardsville
FIRM: Oates Associates, Inc.
JOB NO.: 225106
CONTRACT: Original

ESTIMATE OF PERSON HOURS

TASK	SR PROF II	PROF IV	PROF III	JR. PROF II	TECH II	TECH I	TOTAL	SCOPE OF WORK
1.0 FIELD SURVEYS	0	10	8	50	60	8	136	Survey to be added to roundabout survey
1.1 horizontal & vertical control <i>subtotal:</i>	0	0	2	4	16	8	30	NAD 83 (2011) & NAVD 88, GPS derived
research control location / coordinates, elevations, closure route							0	
set control point monuments in field					2		2	6 additional control points & 6 benchmarks
set control point coordinates & elevations / GPS					2		2	
traverse between control points in field					4		4	
elevation loop between benchmarks in field					8	8	16	
office calculations / coordinates, elevations, closure			2	4			6	
							0	
1.2 topography <i>subtotal:</i>	0	0	6	14	36	0	56	3,000' x 130'
locate existing utilities			2	4			6	contact JULIE, measure structure depths (assume 2) included in topo time
topo / profile / cross sections (surface features)			2	6	32		40	750' per day
project photos							0	done with field check
supplemental field surveys			2	4	4		10	assume 1/2 day & incorporate into CAD
							0	
1.3 process survey data for CADD <i>subtotal:</i>	0	6	0	20	0	0	26	CADD platform MicroStation
draw existing topo		2		4			6	
create & process TIN surface		2		8			10	
field review and edit topo & TIN		2		8			10	
							0	
1.4 right of way <i>subtotal:</i>	0	4	0	12	8	0	24	
research		2		4			6	plats & deeds & pull from roundabout job
search & tie existing monumentation					8		8	
set ROW & property		2		8			10	
							0	
INTERSECTION DESIGN STUDY	0	0	0	0	0	0	0	None needed
2.0 PROJECT DEVELOPMENT REPORT	0	63	0	94	0	0	157	Separate PDR from roundabout. Assume State approved CE with form BLR 19100.
2.1 preliminary forms & submittals <i>subtotal:</i>	0	20	0	28	0	0	48	
review funding application							0	
initial coordination meeting data form		2		8			10	
environmental survey request		2		4			6	biological & cultural surveys only
environmental survey request - special waste		16		16			32	need to clear special waste
							0	
2.2 meetings <i>subtotal:</i>	0	6	0	12	0	0	18	

PROJECT: Gov Parkway SUP
LOCATION: Esic & Gov Pkwy
CLIENT: City of Edwardsville
FIRM: Oates Associates, Inc.
JOB NO.: 225106
CONTRACT: Original

ESTIMATE OF PERSON HOURS

TASK	SR PROF II	PROF IV	PROF III	JR. PROF II	TECH II	TECH I	TOTAL	SCOPE OF WORK
bi-monthly coordination meetings		4		4			8	
public informational meeting							0	None assumed, if so, will discuss SUP during roundabout public meeting
meeting minutes & memoranda		2		8			10	
							0	
2.3 report subtotal:	0	1	0	5	0	0	6	Assume State approved CE with form BLR 19100
cover sheet		1		4			5	
table of contents							0	
summary of attachments				1			1	
							0	
2.4 analysis & text subtotal:	0	23	0	23	0	0	46	
location & existing conditions				2			2	
proposed improvement		2		8			10	project description
crash analysis							0	N/A
right of way							0	None
prime farmland							0	None
floodplain encroachment							0	N/A
Phase I & II NPDES storm water permit requirements							0	
"404" permit							0	N/A
special waste		2					2	Assume we can use a level 3 screening signoff
environmental survey		2		8			10	Submit to EcoCAT
Section 4(f) lands		1					1	Assume no impact to MCT 4(f) land, no coordination needed
air quality							0	N/A
noise							0	N/A
work zone transportation management plans							0	None
complete streets							0	N/A
maintenance of traffic							0	None
public involvement				1			1	Attach roundabout public meeting minutes
coordination LA-IDOT-FHWA		16		4			20	Discuss processing
other coordination							0	
summary of commitments							0	None anticipated
							0	
2.5 attachments & exhibits subtotal:	0	7	0	14	0	0	21	prepare exhibits to include with PDR
location / vicinity map & functional classification map				1			1	
existing & proposed typical sections		1		2			3	see ROADWAY PLANS - typical sections
plan & profile sheets		1		2			3	see ROADWAY PRELIMINARY PLANS
environmental clearances & correspondence				2			2	biological, cultural & special waste sign-offs
property owner signoffs and/or correspondence				2			2	re: public comments

PROJECT: Gov Parkway SUP
LOCATION: Esic & Gov Pkwy
CLIENT: City of Edwardsville
FIRM: Oates Associates, Inc.
JOB NO.: 225106
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ESTIMATE OF PERSON HOURS

TASK	SR PROF II	PROF IV	PROF III	JR. PROF II	TECH II	TECH I	TOTAL	SCOPE OF WORK
public meeting notifications				1			1	newspaper ad & property owner letter
bi-monthly coordination meeting minutes							0	see - meetings (above)
design variance request		1		4			5	Assume one needed
detour or alternate route map							0	N/A
other coordination		4					4	
							0	
2.6 submittals <i>subtotal:</i>	0	6	0	12	0	0	18	
print & submit draft PDR for IDOT / FHWA review		1		4			5	
respond to review comments		4		4			8	
plot, print & submit final PDR for IDOT / FHWA approval		1		4			5	
							0	
3.0 UTILITY & RAILROAD COORDINATION	0	8	0	8	0	0	16	minimal coordination anticipated
3.1 utilities <i>subtotal:</i>	0	8	0	8	0	0	16	
request type, size & location of existing facilities				4			4	send topo drawing to utilities
verify type, size & location of existing facilities				4			4	send preliminary plans to utilities
confirm conflicts & verify adjustment / relocation work		4					4	send pre-final plans & schedule to utilities
coordination meetings with utilities		4					4	
							0	
4.0 DRAINAGE	0	6	0	24	0	0	30	
4.1 storm sewer design <i>subtotal:</i>	0	0	0	0	0	0	0	N/A
4.2 culvert design <i>subtotal:</i>	0	4	0	16	0	0	20	3 cross trail culverts to size
schematic drainage layout		2		8			10	
drainage area computations				4			4	
size proposed culvert		2		4			6	
							0	
4.3 ditch design <i>subtotal:</i>	0	2	0	8	0	0	10	minimal ditch design
drainage area computations				4			4	
discharge computations		2		4			6	
							0	
5.0 PRELIMINARY PLANS - ROAD	0	35	0	145	0	0	180	Separate construction plan set. Built summer after roundabout is in operation.
5.1 data collection/ criteria <i>subtotal:</i>	0	2	0	10	0	0	12	
develop design criteria				2			2	
develop existing & proposed typical sections		2		8			10	
pavement cores							0	N/A
							0	

PROJECT: Gov Parkway SUP
LOCATION: Esic & Gov Pkwy
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ESTIMATE OF PERSON HOURS

TASK	SR PROF II	PROF IV	PROF III	JR. PROF II	TECH II	TECH I	TOTAL	SCOPE OF WORK
5.2 horizontal alignment <i>subtotal:</i>	0	7	0	16	0	0	23	
set centerline location		1		8			9	
lay out pavement/ shoulders/ medians		2		8			10	
review right-of-way requirements							0	None anticipated
review utility conflicts		4					4	
							0	
5.3 vertical alignment <i>subtotal:</i>	0	2	0	16	0	0	18	
set centerline profile		2		12			14	
develop preliminary earthwork				4			4	
							0	
5.4 preliminary design development <i>subtotal:</i>	0	7	0	30	0	0	37	
develop construction staging							0	N/A
guardrail/ barriers requirements		4		16			20	revise guardrail EB near Nickel Plate box culvert
signage/ pavement markings		1		6			7	
utility relocation requirements							0	
layout entrances							0	
s/w ramp layouts		2		8			10	Tiger Drive (2 locations) & MCT tie in
							0	
5.5 preliminary plan development <i>subtotal:</i>	0	5	0	25	0	0	30	
plan- alignment/ stationing/ curve data		2		4			6	
guardrail/ barriers		1		4			5	label prop guardrail
construction limits				4			4	
right-of-way/ owners				1			1	
benchmarks/ control points				2			2	
profile- grades/ elevations/ curve data				4			4	
storm sewers/ culverts/ ditches labeling		2		6			8	
retaining walls							0	N/A
parking							0	N/A
structural plan coordination							0	N/A
							0	
5.6 preliminary cross-sections/ earthwork <i>subtotal:</i>	0	4	0	22	0	0	26	
cut existing sections/ develop existing cross-section elevations		2		8			10	
proposed roadway templates		2		8			10	
end areas/ earthwork estimate				4			4	
plot & label ROW				2			2	
							0	
5.6 submittals <i>subtotal:</i>	0	8	0	26	0	0	34	
preliminary alignment				4			4	Send to City for their approval

PROJECT: Gov Parkway SUP
LOCATION: Esic & Gov Pkwy
CLIENT: City of Edwardsville
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ESTIMATE OF PERSON HOURS

TASK	SR PROF II	PROF IV	PROF III	JR. PROF II	TECH II	TECH I	TOTAL	SCOPE OF WORK
preliminary plan		2		8			10	
pre-final plan (field check)		4		6			10	field check with City
cost estimate		2		8			10	
							0	
6.0 FINAL PLANS - ROAD	0	66	0	172	0	0	238	
6.1 cover sheet <i>subtotal:</i>	0	3	0	14	0	0	17	
location map/ project limits				2			2	
index of sheets				2			2	
standard drawings index		2		4			6	
general notes		1		6			7	
							0	
6.2 quantities <i>subtotal:</i>	0	8	0	52	0	0	60	
pay items & code numbers		2		16			18	
pavement schedule & quantities		1		4			5	
entrances schedule & quantities				2			2	
storm sewer schedule & quantities				2			2	
pavement markings schedule & quantities				2			2	
removals schedule & quantities				2			2	
earthwork schedule & quantities		1		4			5	
other schedules & quantities		2		8			10	Tree schedule
summary of quantity schedule		2		12			14	
							0	
6.3 typical sections <i>subtotal:</i>	0	0	0	2	0	0	2	
existing/ proposed typical sections - label pay-items/ thicknesses				2			2	refine prelim
							0	
6.4 construction detail sheets <i>subtotal:</i>	0	4	0	14	0	0	18	
side streets & entrances				2			2	Assume existing Tiger Dr meets ADA
pavement details							0	N/A
s/w ramp details/ sheets		4		12			16	2 ADA ramps at Tiger Drive, Esic drive will be existing. MCT trail tie in might need ADA detail. (4 hrs each)
drainage structures							0	Hwy Standard
retaining walls							0	N/A
guardrail/ barriers							0	Hwy Standard
							0	
6.5 intersection/ interchange sheets <i>subtotal:</i>	0	0	0	0	0	0	0	No reconstruct of Tiger Drive anticipated
6.6 maintenance of traffic <i>subtotal:</i>	0	0	0	0	0	0	0	Utilize Hwy Standards
6.7 traffic signal plans <i>subtotal:</i>	0	0	0	0	0	0	0	N/A

PROJECT: Gov Parkway SUP
LOCATION: Esic & Gov Pkwy
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ESTIMATE OF PERSON HOURS

TASK	SR PROF II	PROF IV	PROF III	JR. PROF II	TECH II	TECH I	TOTAL	SCOPE OF WORK
6.8 specialty plan sheets <i>subtotal:</i>	0	9	0	24	0	0	33	
pavement markings		1		4			5	
signing plans		1		4			5	
lighting plans							0	N/A
erosion control		1		4			5	
landscape plans		6		12			18	tree planting sheets (include field visit with City)
							0	
6.9 road plan/profile sheets <i>subtotal:</i>	0	4	0	16	0	0	20	refine prelim
plan- alignment/ stationing/ curve data		4		16			20	
							0	
6.10 cross sections <i>subtotal:</i>	0	5	0	24	0	0	29	
hand edits		2		12			14	
proposed ditches/ culverts/ storm sewer		1		4			5	
proposed ROW limits							0	
earthwork end areas		2		8			10	
matchlines/ cross-references							0	
							0	
6.11 contract documents <i>subtotal:</i>	0	19	0	6	0	0	25	
check sheets		2					2	
supplemental specifications		1					1	
interim special provisions (ISP)							0	
special provisions		12					12	
estimate of time		2					2	
estimate of cost		2		6			8	
							0	
6.12 bidding documents <i>subtotal:</i>	0	0	0	0	0	0	0	State letting (i.e. N/A)
6.13 final PS&E submittal <i>subtotal:</i>	0	14	0	20	0	0	34	
plot and assemble final plans		4		8			12	
copy and review final CADD files				4			4	clean up CADD files for sharing with Contractor
copy and assemble computations							0	
copy and assemble contract documents		4					4	
final submittal and close-out		4		8			12	
obtaining signatures		2					2	
							0	
7.0 ADMINISTRATION / MANAGEMENT	0	26	0	2	2	0	30	
7.1 <i>subtotal:</i>	0	26	0	2	2	0	30	
scheduling		6					6	

PROJECT: Gov Parkway SUP
LOCATION: Esic & Gov Pkwy
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FIRM: Oates Associates, Inc.
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ESTIMATE OF PERSON HOURS

TASK	SR PROF II	PROF IV	PROF III	JR. PROF II	TECH II	TECH I	TOTAL	SCOPE OF WORK
project team meetings (including start-up meeting)		4		2	2		8	
contract administration		6					6	
billings		10					10	Assume 13 month duration
							0	
8.0 QA/QC	24	0	0	0	0	0	24	
7.1 submittal reviews <i>subtotal:</i>	24	0	0	0	0	0	24	
pre-final plans	16						16	
final plans	8						8	
							0	

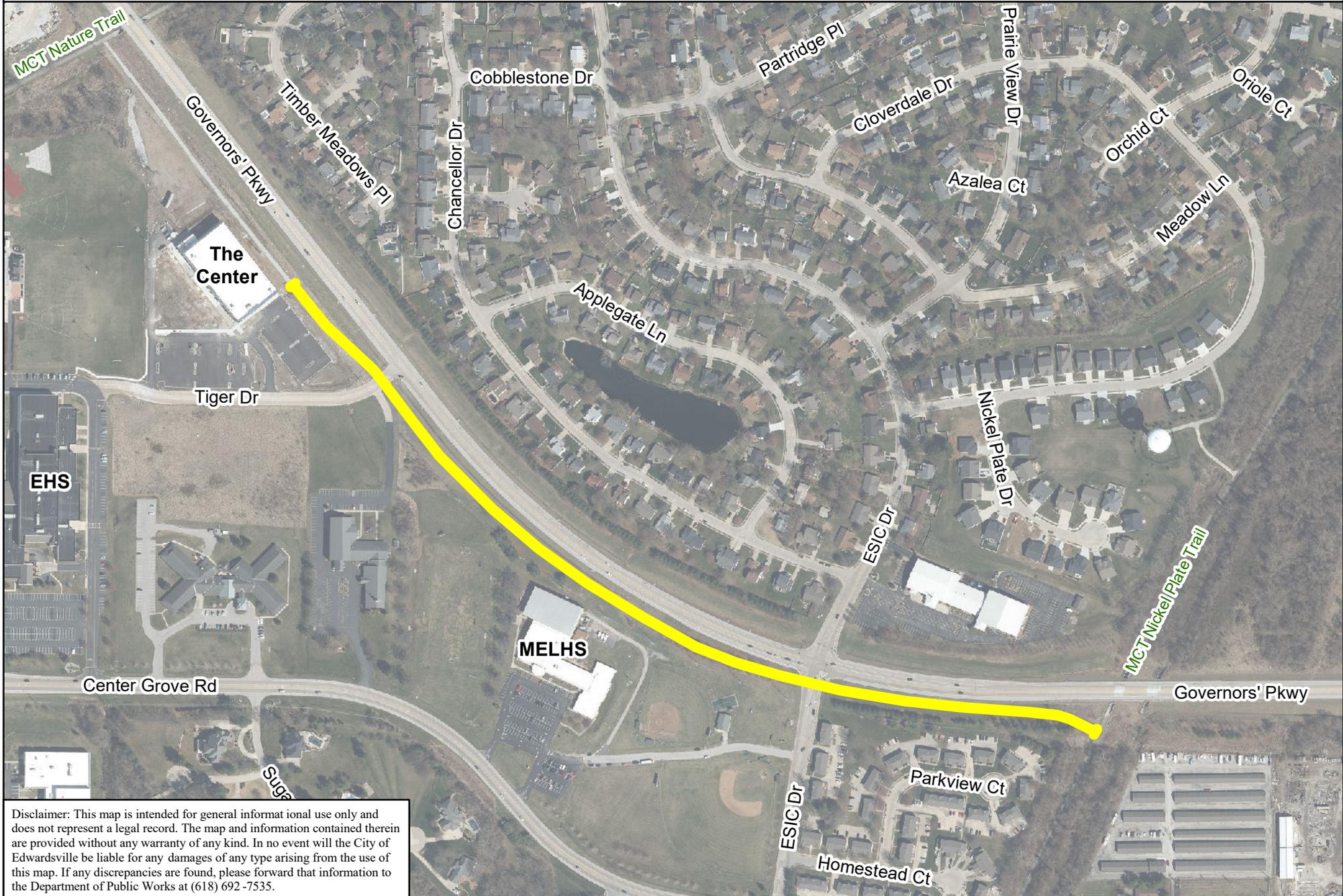
PROJECT: Gov Parkway SUP
 LOCATION: Esic & Gov Pkwy
 CLIENT: City of Edwardsville
 FIRM: Oates Associates, Inc.
 JOB NO.: 225106
 CONTRACT: Original

PROJECT SCHEDULE

TASK	MONTHS	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Jul 2026	Aug 2026	Sep 2026	Oct 2026	Nov 2026	Dec 2026	Jan 2027	Feb 2027	Mar 2027	Apr 2027	May 2027	Jun 2027	Jul 2027	Aug 2027	Sep 2027	Oct 2027	Nov 2027	Dec 2027	Jan 2028	Feb 2028	Mar 2028	Apr 2028	
		FIELD SURVEYS	0.9												X																	
PROJECT DEVELOPMENT REPORT	1.0												X	X		X	X															
UTILITY & RAILROAD COORDINATION	0.1															X																
DRAINAGE	0.2																		X													
PRELIMINARY PLANS - ROAD	1.2																X	X			X											
FINAL PLANS - ROAD	1.6																					X	X			X						
ADMINISTRATION / MANAGEMENT	0.2												X	X	X	X	X	X	X	X	X	X	X	X	X	X						
QA/QC	0.2																X	X	X	X	X	X	X	X	X							

MILESTONE	INITIAL OA SUBMITTAL	ANTICIPATED APPROVAL
ANTICIPATED AUTHORIZATION:	November 20, 2025	October 1, 2026
PROJECT DEVELOPMENT REPORT TO DISTRICT:	December 1, 2026	March 1, 2027
PREFINAL PLANS TO DISTRICT:	May 1, 2027	July 1, 2027
FINAL PLANS TO DISTRICT:	September 1, 2027	November 1, 2027
LETTING:		January 2028

FY 27 CMAQ Grant Project Limits



Disclaimer: This map is intended for general informational use only and does not represent a legal record. The map and information contained therein are provided without any warranty of any kind. In no event will the City of Edwardsville be liable for any damages of any type arising from the use of this map. If any discrepancies are found, please forward that information to the Department of Public Works at (618) 692-7535.



DATE: January 13, 2026

ACTION ITEM TITLE: Approval to award the 2025 Sewer Lining Contract to Insituform Technologies USA, LLC in the amount of \$416,802.72.

ORIGIN: Public Works Department

SUMMARY:

This item is to approve the award the 2025 Sewer Lining Contract to Insituform Technologies USA, LLC. This contract consists of the lining of various sewers throughout the City of Edwardsville.

RATIONALE:

This contract will include cleaning, televising, inspecting, and lining sewers along Century Dr., Madison Ave., N. 2nd St, St. Louis St., Cass Ave., Lindley Ave., Rock Hill Ct., and Abner Pl. Pipe lining will allow the sewer pipes to be rehabilitated without the need to excavate and repair or replace them. Lining the sewer pipes will increase the longevity of the existing pipes and improve the sewer systems.

This contract was budgeted under Sanitary Sewer – Repair/Maintenance Mains (6518220-6362)

COMPLIANCE WITH COMPREHENSIVE PLAN OR OTHER PLAN:

Not Applicable

SUGGESTED COUNCIL ACTION:

Approval

2025 Sewer Lining Contract

Bid Opening: January 9, 2026 at 2:00 PM

Attended By: Michelle Boyer, Luca Krug, Trevor Korba

	Engineers Estimate	SAK Construction
Bid =	\$546,901.37	\$582,156.00

DATE: January 14, 2026



ACTION ITEM TITLE: Approval of Professional Services Agreement with Crawford, Murphy & Tilly, Inc. for the Wastewater Treatment Plant Improvements in the amount of \$109,640.00.

ORIGIN: Public Works

SUMMARY:

This item is to approve professional engineering services to develop a project plan to evaluate the improvements needed to meet new IEPA discharge limits for phosphorus.

RATIONALE:

The IEPA is requiring the City's wastewater treatment facility to have a 0.5 mg/L discharge limit of phosphorus. In order to comply with this requirement by 2030, additional treatment methods will have to be constructed at the City's facility.

COMPLIANCE WITH COMPREHENSIVE PLAN OR OTHER PLAN:

Not Applicable

SUGGESTED COUNCIL ACTION:

Approval

2025 STANDARD AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT made between the City of Edwardsville, whose address is 200 East Park St, Edwardsville, Illinois, 62025, hereinafter called the **CLIENT** and Crawford, Murphy & Tilly, Inc., 314 Wolf St, Edwardsville, Illinois 62025, hereinafter called the **CONSULTANT**.

WITNESSETH, that whereas the **CLIENT** desires the following described professional services:

Engineering Services to prepare a Project Plan document associated with improvements at the existing Wastewater Treatment Plant to provide phosphorus reduction measures, disinfection system evaluation, and other associated items. Project Plan will be completed in accordance with the Illinois Environmental Protection Agency’s “Part 365 Procedures for Issuing Loans from the Water Pollution Control Loan Program, Section 365.320 Project Plan”.

NOW THEREFORE, the **CONSULTANT** agrees to provide the above described services and the **CLIENT** agrees to compensate the **CONSULTANT** for these services in the manner checked below:

- On a time and expense basis in accordance with the attached Schedule of Hourly Charges which is subject to change at the beginning of each calendar year. Reimbursable direct expenses will be invoiced at cost. Professional or Subconsultant services performed by another firm will be invoiced at cost plus ten percent.
- At the lump sum amount of \$_____.

IT IS MUTUALLY AGREED THAT, payment for services rendered shall be made monthly in accordance with invoices rendered by the **CONSULTANT**.

IT IS FURTHER MUTUALLY AGREED:

Compensation for Professional Services shall not exceed \$109,640.00 without prior written authorization from the CLIENT (refer to Exhibit A attached)

Scope of Services to be as described in Exhibit B attached.

The **CLIENT** and the **CONSULTANT** each binds himself, his partners, successors, executors, administrators and assignees to each other party hereto in respect to all the covenants and agreements herein and, except as above, neither the **CLIENT** nor the **CONSULTANT** shall assign, sublet or transfer any part of his interest in this **AGREEMENT** without the written consent of the other party hereto. This **AGREEMENT**, and its construction, validity and performance, shall be governed and construed in accordance with the laws of the State of Illinois. This **AGREEMENT** is subject to the General Conditions attached hereto.

IN WITNESS WHEREOF, the parties hereto have affixed their hands and seals this 9th day of January, 2026.

CLIENT:

CONSULTANT:

City of Edwardsville, Illinois
(Client Name)

(Signature)

Hon. Art Risavy, Mayor
(Name and Title)

Date

CRAWFORD, MURPHY & TILLY, INC.



(Signature)

Raed Armouti, PE., Sr Vice President
(Name and Title)

1/9/2026
Date

CMT Job No. 25009001.00

STANDARD GENERAL CONDITIONS
Crawford, Murphy & Tilly, Inc.

1. Standard of Care

In performing its professional services hereunder, the **CONSULTANT** will use that degree of care and skill ordinarily exercised, under similar circumstances, by members of its profession practicing in the same or similar locality. No other warranty, express or implied, is made or intended by the **CONSULTANT'S** undertaking herein or its performance of services hereunder.

2. Reuse of Document

All documents including Drawings and Specifications prepared by **CONSULTANT** pursuant to this Agreement are instruments of service. They are not intended or represented to be suitable for reuse by **CLIENT** or others on extensions of the Project or on any other project. Any reuse without written verification or adaptation by **CONSULTANT** for the specific purpose intended will be at **CLIENT'S** sole risk and without liability or legal exposure to **CONSULTANT**; and **CLIENT** shall indemnify and hold harmless **CONSULTANT** from all claims, damages, losses and expenses including attorneys' fees arising out of or resulting therefrom.

3. Termination

This Agreement may be terminated by either party upon seven days prior written notice. In the event of termination, the **CONSULTANT** shall be compensated by the client for all services performed up to and including the termination date, including reimbursable expenses, and for the completion of such services and records as are necessary to place the **CONSULTANT'S** files in order and/or to protect its professional reputation.

4. Parties to the Agreement

The services to be performed by the **CONSULTANT** under this Agreement are intended solely for the benefit of the **CLIENT**. Nothing contained herein shall confer any rights upon or create any duties on the part of the **CONSULTANT** toward any person or persons not a party to this Agreement including, but not limited to any contractor, subcontractor, supplier, or the agents, officers, employees, insurers, or sureties of any of them.

5. Construction and Safety

The **CONSULTANT** shall not be responsible for the means, methods, procedures, techniques, or sequences of construction, nor for safety on the job site, nor shall the **CONSULTANT** be responsible for the contractor's failure to carry out the work in accordance with the contract documents or for the failure to carry out the work in a safe manner.

6. Payment

Payment for services rendered shall be made monthly in accordance with invoices rendered by the **CONSULTANT**. If payment is to be on a lump sum basis, monthly payments will be based on the portion of total services completed during the month. Invoices, or any part thereof, which are not paid within 30 days after the date of issue shall bear interest at the rate of 1-1/2% for each month or fraction thereof from the date 30 days after issue to time of payment. **CLIENT** will pay on demand all collection costs, legal expenses and attorneys' fees incurred or paid by **CONSULTANT** in collecting payment, including interest, for services rendered.

7. Indemnification for Release of Pollutants

If this project does not involve pollutants, this provision will not apply. This provision may not be deleted if the project involves pollutants.

If, due to the nature of the service covered under this Agreement including the potential for damages arising out of the release of pollutants, **CLIENT** agrees that in the event of one or more suits or judgments against **CONSULTANT** in favor of any person or persons, or any entity, for death or bodily injury or loss of or damage to property or for any other claimed injury or damages arising from services performed by **CONSULTANT**, **CLIENT** will indemnify and hold harmless **CONSULTANT** from and against liability to **CLIENT** or to any other persons or entities irrespective of Consultant's compensation and without limitation. It is understood that the total aggregate liability of **CONSULTANT** arising from services performed by **CONSULTANT** shall in no event exceed \$50,000 or the total compensation received under this agreement whichever is greater, irrespective of the number of or amount of such claims, suits, or judgments.

8. Risk Allocation Check box if this does not apply

To the fullest extent permitted by law, the total liability, in the aggregate, of the **CONSULTANT** and **CONSULTANT'S** officers, directors, employees, agents and consultants, and any of them, to **CLIENT** and anyone claiming by, through or under **CLIENT**, for any and all injuries, claims, losses, expenses or damages arising out of, or relating to, the **CONSULTANT'S** services, the project or this agreement, including but not limited to the negligence, errors, omissions, strict liability or breach of contract of **CONSULTANT** or **CONSULTANT'S** officers, directors, employees, agents or consultants, or any of them, shall not exceed the total compensation received by **CONSULTANT** under this agreement, or the total amount of \$50,000, whichever is greater.

9. Project Schedule and Scope

Based on the schedule objectives provided by **CLIENT**, **CONSULTANT** will develop a schedule of important milestones as necessary for the project for **CLIENT'S** review and approval. **CONSULTANT** will monitor performance of services for conformance with the schedule and will notify **CLIENT** of any necessary changes to or deviations from the schedule. Where required by approved project schedule, **CONSULTANT** will present the required deliverables and complete the required tasks at the appropriate intervals for **CLIENT'S** review and approval prior to payment.

10. Reliance

CLIENT acknowledges that **CONSULTANT** will rely on the accuracy and completeness of information provided by **CLIENT**, **CLIENT'S** consultants, contractors, manufacturers, and suppliers. **CLIENT** further acknowledges that **CONSULTANT** has the right to rely on the accuracy and completeness of information provided by others without the need for independent verification and **CLIENT** releases **CONSULTANT** for all liability arising out of the same.

11. Governing Law, Jurisdiction & Venue

This Agreement shall be governed by, and construed in accordance with, the laws of the State of Illinois. **CLIENT** and **CONSULTANT** further agree that any action arising out of this Agreement shall be brought exclusively in the state or federal courts of the State of Illinois.

12. Statute of Limitations

To the fullest extent permitted by law, all causes of action arising under this Agreement shall be deemed to have accrued, and all statutory periods of limitation, including statutes of repose, shall commence to run, no later than the date of Substantial Completion of the Project.

13. Mutual Waiver

To the fullest extent permitted by law, **CLIENT** and **CONSULTANT** waive against each other, and the other's officers, directors, members, partners, agents, employees, or consultants, any and all claims for special, incidental, indirect, or consequential damages, including but not limited to loss of profits; loss or revenue; loss of good will; or loss of opportunity; arising out of, resulting from, or in any way related to this Agreement from any cause or causes.

CRAWFORD, MURPHY & TILLY, INC.
 CONTRACT ATTACHMENT - EXHIBIT A - 2025 PROFESSIONAL SERVICES COST ESTIMATE

CLIENT CITY OF EDWARDSVILLE
 PROJECT NAME WWTF PHOSPHORUS REDUCTION PROJECT PLAN
 CMT JOB NO. 25009001.00

Prep By KSK
 DATE 01/09/26

Approved by RAA
 DATE 01/09/26

TASK NO.	TASKS \ CLASSIFICATIONS	MAN HOURS & LABOR SUMMARY																									
		Senior Principal	Principal	Sr. Spec or Sr. Civil Engineer 2	Sr. Struct Engr 2	Sr. Manager - Sr. Struct Engr	Senior Envir Scientist	Senior Specialty Prof	Senior Civil Engr	Specialist Technician 2	Senior Admin	Senior Technician	Project Struct Engr	Civil Engineer	Proj Environ Scientist	Proj Civil Engr	Proj Struct Engr	Specialty Professional Planner - Project Tech	Project Planner	Project Specialty Prof	Admin Specialist	Architect	Environmental Scientist Technician	Admin Coordinator	Admin	TOTAL	
CURRENT YEAR 2025 HOURLY RATES		\$325	\$310	\$290	\$250	\$235	\$200	\$190	\$185	\$180	\$160	\$150	\$135	\$110													
1	Project Initiation and Review of Design Parameters		2		8													4									14
2	Evaluate Constructability Considerations		2															8									10
3	Evaluate WWTF Hydraulic Profile		6															12									18
4	Intermediate Pumping Evaluation		10		8													20									38
5	Tertiary Filter Evaluation		10		8													20									38
6	Chemical Feed Facilities (Phosphorus) Evaluation		10		8													20									38
7	UV Disinfection Evaluation		10		8													20									38
8	Sodium Hypochlorite Disinfection Evaluation		10		4													20									34
9	Ancillary Items (Effluent Pumping, Electrical, Standby Power)		8		6													24									38
10	Develop Implementation Schedule		2		2													8									12
11	Project Cost Estimate (Engineer's Opinion of Probable Cost)		2		6													20									28
12	Project Funding Alternatives Evaluation		2		2													2									6
13	Prepare Deliverable (Project Plan)		6		6			40										44									96
14	Coordination with IEPA and Stakeholders		4		8													8									20
15	Project Management and QA/QC Review		8		32																						40
TOTAL MAN HOURS			92		106			40									230										468
SUBTOTAL - BASE LABOR EFFORT			\$28,520		\$26,500			\$8,000									\$41,400										\$104,420

TASKS (CONTINUED)	TOTAL LABOR EFFORT	DIRECT EXPENSE & REIMBURSABLES											TOTAL EXPENSE	TOTAL FEE													
		TRAVEL MILEAGE	MEALS & LODGING	PRINTING	EQUIP-MENT	MISC	SURVEY MTL	SUBS	SUBS ADMIN	OTHER EXP	OTHER EXP	OTHER EXP															
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TOTALS		\$104,420																								\$104,420	
TIME PERIOD OF PROJECT		2025	2026	2027	2028	TOTAL	EST % OF OT HRS INCLUDED ABOVE					AVERAGE OVERTIME RATE PREMIUM			15%	MULTI-YEAR + OT											
PERCENTAGE OF WORK TO BE PERFORMED BY YEAR			100%			100%										MLTPLR & AMT											
WEIGHTING FACTOR FOR 5% ANNUAL ADJUSTMENT			1.0500			1.0500	OT ADJUSTMENT FACTOR								1.0500	\$5,220											
ESTIMATED CONTINGENCY																											
ROUNDING																											
TOTAL FEE		MATH CROSS CHECK IS OK																									\$109,640

Man Hrs Lbr & Exp All

REQUIRES INPUT TO COMPLETE

FORMULAS - NO ENTRY SHOULD BE MADE IN CELL

EXHIBIT B
City of Edwardsville
WWTP Phosphorus Reduction Project Plan
SCOPE OF SERVICES

BACKGROUND

The City of Edwardsville owns the wastewater treatment plant (WWTP) in Edwardsville that provides wastewater treatment for the City, serving a population of over 25,000. The WWTP's National Pollutant Discharge Elimination System (NPDES) permit (IL0026310) will require implementation of a discharge limit of 0.5 mg/l for phosphorus. In order to consistently comply with the upcoming phosphorus limit, the City will need to make improvements to the existing facility involving the addition of one or more new unit processes. The City wishes to fund the improvement project thorough the IEPA State Revolving Fund loan program. One of the first steps for approval of an SRF loan is the development of a Project Plan to discuss and evaluation the need and alternatives for the improvements necessary. As part of this project plan, the City would also like to evaluate disinfection alternatives to replace the existing gaseous chlorine system.

GENERAL DESCRIPTION

The various improvements to be evaluated in the Project Plan include the following:

Chemical Feed Facilities

New chemical feed facilities will be accessed to provide chemical precipitation of phosphorus. The chemical feed facilities will be sized, conceptually designed, and a preliminary location on the WWTP site will be determined.

Intermediate Pumping Facilities

The project plan will evaluate addition of multiple new unit processes at the downstream end of the existing facilities, just before effluent pumping. The existing hydraulic profile is relatively flat between the secondary clarifiers and effluent pump station. Changes to the operating levels in the existing effluent pump station to accommodate the new unit process(es) will be evaluated, however, there may be a need to provide intermediate pumping facilities in order to provide sufficient hydraulic head within the existing (flat) hydraulic profile.

Tertiary Filter Addition

The upcoming effluent limitation for phosphorus will be an annual average of 0.5 mg/l. In order to consistently meet this value, tertiary filters will be required to supplement chemical feed / chemical precipitation. The project plan will develop a basis of design and preliminary concept for tertiary filters and will determine a location on the existing site and within the WWTP's hydraulic profile.

Effluent Disinfection Improvements

The existing WWTP includes effluent chlorination using gaseous chlorine in 1-ton cylinders. Chlorination occurs at the downstream end of the facility, immediately prior to effluent pumping. The existing gas chlorination system has reached the end of its useful service life. This project plan will evaluate alternatives to replace the existing chlorination system with more efficient, state-of-the-art, safe, and reliable disinfection facilities, including liquid chlorination (sodium hypochlorite) and ultraviolet (UV) systems.

EXHIBIT B
City of Edwardsville
WWTP Phosphorus Reduction Project Plan
SCOPE OF SERVICES

SCOPE OF SERVICES

The Scope of Services associated with the WWTP Phosphorus Reduction Project Plan for the City of Edwardsville shall include the following tasks:

- Project Initiation and Review of Design Parameters
- Evaluate Constructability Considerations
- Evaluate WWTF Hydraulic Profile
- Intermediate Pumping Evaluation
- Tertiary Filter Evaluation
- Chemical Feed Facilities (Phosphorus) Evaluation
- UV Disinfection Evaluation
- Sodium Hypochlorite Disinfection Evaluation
- Ancillary Items (Effluent Pumping, Electrical, Standby Power)
- Develop Implementation Schedule
- Project Cost Estimate (Engineer's Opinion of Probable Cost)
- Project Funding Alternatives Evaluation
- Prepare Deliverable (Project Plan)
- Coordination with IEPA and Stakeholders

SCHEDULE

The project plan is anticipated to be complete and ready submittal to IEPA for approval **6 months** after notice to proceed.

END OF DOCUMENT

CRAWFORD, MURPHY & TILLY, INC.
STANDARD SCHEDULE OF HOURLY CHARGES
JANUARY 1, 2026

Classification	Regular Rate
Senior Principal 2	\$ 350
Senior Principal	\$ 325
Principal Senior Manager Senior Planner 2	\$ 315
Senior Specialty Engineer 2 Senior Structural Engineer 2	\$ 300
Senior Specialty Professional 2 Senior Civil Engineer 2	\$290
Project Manager 2	\$270
Senior Environmental Scientist 2	\$260
Senior Architect 2 Senior Structural Engineer	\$ 250
Senior Civil Engineer Senior Specialty Engineer Senior Specialty Professional Senior Environmental Scientist	\$ 235
Project Manager	\$ 230
Senior Planner	\$ 225
Senior Administrative Specialist	\$ 210
Senior Technician	\$ 190
Project Environmental Scientist Project Civil Engineer Project Specialty Engineer Project Structural Engineer	\$ 185
Project Planner Project Specialty Professional Civil Engineer Specialty Engineer Structural Engineer	\$ 180
Administrative Specialist Specialty Professional Planner Project Technician	\$ 160
Architect	\$ 150
Environmental Scientist Technician	\$ 135
Admin Coordinator	\$120
Admin	\$ 115

If the completion of services on the project assignment requires work to be performed on an overtime basis, labor charges above are subject to a 15% premium. These rates are subject to change upon reasonable and proper notice. In any event this schedule will be superseded by a new schedule effective January 1, 2027.

Out of pocket direct costs will be added at actual cost for blueprints, supplies, transportation and subsistence and other miscellaneous job-related expenses directly attributable to the performance of services. A usage charge may be made when specialized equipment is used directly on the project.

Subconsultant services furnished to CMT by another company will be invoiced at actual cost, plus ten percent.

CRAWFORD, MURPHY & TILLY, INC.
 CONTRACT ATTACHMENT - EXHIBIT A - 2025 PROFESSIONAL SERVICES COST ESTIMATE

CLIENT CITY OF EDWARDSVILLE
 PROJECT NAME WWTF PHOSPHORUS REDUCTION PROJECT PLAN
 CMT JOB NO. 25009001.00

Prep By KSK
 DATE 12/18/25

Approved by RAA
 DATE 12/18/25

TASK NO.	TASKS \ CLASSIFICATIONS	Senior Principal	Principal	Sr Planner 2, Sr Civil Engineer 2	Sr Spec or Sr Struct Engr 2	Proj Manager, Sr Struct Engr 2	Senior Enviro Scientist	Senior Specialy Prof	Senior Enviro Scientist 2	Senior Civil Engr	Senior Technician 2	Senior Admin Specialist	Senior Technician	Project Struct Engr	Proj Environ Scientist	Proj Civil Engr	Civil Engineer	Planner, Project Struct Engr	Specialty Project Prof	Admin Professional	Admin Project Tech	Architect	Environmental Scientist	Admin Coordinator	Admin	MAN HOURS & LABOR SUMMARY
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TASKS (CONTINUED)	TOTAL LABOR EFFORT	DIRECT EXPENSE & REIMBURSABLES											TOTAL EXPENSE	TOTAL FEE												
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	TIME PERIOD OF PROJECT	2025	2026	2027	2028	TOTAL	EST % OF OT HRS INCLUDED ABOVE AVERAGE OVERTIME RATE PREMIUM					15%	MULTI-YEAR + OT MLTPLR & AMT		
	PERCENTAGE OF WORK TO BE PERFORMED BY YEAR		100%			100%	OT ADJUSTMENT FACTOR						1.0500	\$5,220	
	WEIGHTING FACTOR FOR 5% ANNUAL ADJUSTMENT		1.0500			1.0500									
	ESTIMATED CONTINGENCY														
	ROUNDING														
	TOTAL FEE	MATH CROSS CHECK IS OK													\$109,640

DATE: January 14, 2026



ACTION ITEM TITLE: Approval of Professional Services Agreement with Crawford, Murphy & Tilly, Inc. for the Florida Street Lift Station Improvements in the amount of \$265,440.00.

ORIGIN: Public Works

SUMMARY:

This item is to approve professional engineering services for the design and permitting of replacing the Florida Street Lift Station including design of a new force main and gravity sewer.

RATIONALE:

The Florida Street Lift Station is in need of replacement and due to condition and flow limitations.

COMPLIANCE WITH COMPREHENSIVE PLAN OR OTHER PLAN:

Not Applicable

SUGGESTED COUNCIL ACTION:

Approval

2025 STANDARD AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT made between the City of Edwardsville, whose address is 200 East Park St, Edwardsville, Illinois, 62025 hereinafter called the **CLIENT** and Crawford, Murphy & Tilly, Inc., 314 Wolf St, Edwardsville, Illinois 62025, hereinafter called the **CONSULTANT**.

WITNESSETH, that whereas the **CLIENT** desires the following described professional services:

Professional Engineering Services to complete the replacement of the City's Florida Street Lift Station, including design of a new force main and gravity sewers.

NOW THEREFORE, the **CONSULTANT** agrees to provide the above described services and the **CLIENT** agrees to compensate the **CONSULTANT** for these services in the manner checked below:

- On a time and expense basis in accordance with the attached Schedule of Hourly Charges which is subject to change at the beginning of each calendar year. Reimbursable direct expenses will be invoiced at cost. Professional or Subconsultant services performed by another firm will be invoiced at cost ~~plus ten percent~~.
- At the lump sum amount of \$_____.

IT IS MUTUALLY AGREED THAT, payment for services rendered shall be made monthly in accordance with invoices rendered by the **CONSULTANT**.

IT IS FURTHER MUTUALLY AGREED:

Compensation for Professional Services shall not exceed \$265,440.00 without prior written authorization from the CLIENT (refer to Exhibit A attached)

Scope of Services to be as described in Exhibit B attached.

The **CLIENT** and the **CONSULTANT** each binds himself, his partners, successors, executors, administrators and assignees to each other party hereto in respect to all the covenants and agreements herein and, except as above, neither the **CLIENT** nor the **CONSULTANT** shall assign, sublet or transfer any part of his interest in this **AGREEMENT** without the written consent of the other party hereto. This **AGREEMENT**, and its construction, validity and performance, shall be governed and construed in accordance with the laws of the State of Illinois. This **AGREEMENT** is subject to the General Conditions attached hereto.

IN WITNESS WHEREOF, the parties hereto have affixed their hands and seals this 9th day of January, 2026.

CLIENT:

CONSULTANT:

City of Edwardsville, Illinois

CRAWFORD, MURPHY & TILLY, INC.

(Client Name)



(Signature)

(Signature)

Hon. Art Risavy, Mayor

Raed Armouti, PE., Sr. Vice President

(Name and Title)

(Name and Title)

Date

1/9/2026

Date

CMT Job No. 25009197.00

STANDARD GENERAL CONDITIONS
Crawford, Murphy & Tilly, Inc.

1. Standard of Care

In performing its professional services hereunder, the **CONSULTANT** will use that degree of care and skill ordinarily exercised, under similar circumstances, by members of its profession practicing in the same or similar locality. No other warranty, express or implied, is made or intended by the **CONSULTANT'S** undertaking herein or its performance of services hereunder.

2. Reuse of Document

All documents including Drawings and Specifications prepared by **CONSULTANT** pursuant to this Agreement are instruments of service. They are not intended or represented to be suitable for reuse by **CLIENT** or others on extensions of the Project or on any other project. Any reuse without written verification or adaptation by **CONSULTANT** for the specific purpose intended will be at **CLIENT'S** sole risk and without liability or legal exposure to **CONSULTANT**; and **CLIENT** shall indemnify and hold harmless **CONSULTANT** from all claims, damages, losses and expenses including attorneys' fees arising out of or resulting therefrom.

3. Termination

This Agreement may be terminated by either party upon seven days prior written notice. In the event of termination, the **CONSULTANT** shall be compensated by the client for all services performed up to and including the termination date, including reimbursable expenses, and for the completion of such services and records as are necessary to place the **CONSULTANT'S** files in order and/or to protect its professional reputation.

4. Parties to the Agreement

The services to be performed by the **CONSULTANT** under this Agreement are intended solely for the benefit of the **CLIENT**. Nothing contained herein shall confer any rights upon or create any duties on the part of the **CONSULTANT** toward any person or persons not a party to this Agreement including, but not limited to any contractor, subcontractor, supplier, or the agents, officers, employees, insurers, or sureties of any of them.

5. Construction and Safety

The **CONSULTANT** shall not be responsible for the means, methods, procedures, techniques, or sequences of construction, nor for safety on the job site, nor shall the **CONSULTANT** be responsible for the contractor's failure to carry out the work in accordance with the contract documents or for the failure to carry out the work in a safe manner.

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7. Indemnification for Release of Pollutants

If this project does not involve pollutants, this provision will not apply. This provision may not be deleted if the project involves pollutants.

If, due to the nature of the service covered under this Agreement including the potential for damages arising out of the release of pollutants, **CLIENT** agrees that in the event of one or more suits or judgments against **CONSULTANT** in favor of any person or persons, or any entity, for death or bodily injury or loss of or damage to property or for any other claimed injury or damages arising from services performed by **CONSULTANT**, **CLIENT** will indemnify and hold harmless **CONSULTANT** from and against liability to **CLIENT** or to any other persons or entities irrespective of Consultant's compensation and without limitation. It is understood that the total aggregate liability of **CONSULTANT** arising from services performed by **CONSULTANT** shall in no event exceed \$50,000 or the total compensation received under this agreement whichever is greater, irrespective of the number of or amount of such claims, suits, or judgments.

8. Risk Allocation Check box if this does not apply

To the fullest extent permitted by law, the total liability, in the aggregate, of the **CONSULTANT** and **CONSULTANT'S** officers, directors, employees, agents and consultants, and any of them, to **CLIENT** and anyone claiming by, through or under **CLIENT**, for any and all injuries, claims, losses, expenses or damages arising out of, or relating to, the **CONSULTANT'S** services, the project or this agreement, including but not limited to the negligence, errors, omissions, strict liability or breach of contract of **CONSULTANT** or **CONSULTANT'S** officers, directors, employees, agents or consultants, or any of them, shall not exceed the total compensation received by **CONSULTANT** under this agreement, or the total amount of \$50,000, whichever is greater.

9. Project Schedule and Scope

Based on the schedule objectives provided by **CLIENT**, **CONSULTANT** will develop a schedule of important milestones as necessary for the project for **CLIENT'S** review and approval. **CONSULTANT** will monitor performance of services for conformance with the schedule and will notify **CLIENT** of any necessary changes to or deviations from the schedule. Where required by approved project schedule, **CONSULTANT** will present the required deliverables and complete the required tasks at the appropriate intervals for **CLIENT'S** review and approval prior to payment.

10. Reliance

CLIENT acknowledges that **CONSULTANT** will rely on the accuracy and completeness of information provided by **CLIENT**, **CLIENT'S** consultants, contractors, manufacturers, and suppliers. **CLIENT** further acknowledges that **CONSULTANT** has the right to rely on the accuracy and completeness of information provided by others without the need for independent verification and **CLIENT** releases **CONSULTANT** for all liability arising out of the same.

11. Governing Law, Jurisdiction & Venue

This Agreement shall be governed by, and construed in accordance with, the laws of the State of Illinois. **CLIENT** and **CONSULTANT** further agree that any action arising out of this Agreement shall be brought exclusively in the state or federal courts of the State of Illinois.

12. Statute of Limitations

To the fullest extent permitted by law, all causes of action arising under this Agreement shall be deemed to have accrued, and all statutory periods of limitation, including statutes of repose, shall commence to run, no later than the date of Substantial Completion of the Project.

13. Mutual Waiver

To the fullest extent permitted by law, **CLIENT** and **CONSULTANT** waive against each other, and the other's officers, directors, members, partners, agents, employees, or consultants, any and all claims for special, incidental, indirect, or consequential damages, including but not limited to loss of profits; loss or revenue; loss of good will; or loss of opportunity; arising out of, resulting from, or in any way related to this Agreement from any cause or causes.

CRAWFORD, MURPHY & TILLY, INC.
 CONTRACT ATTACHMENT - EXHIBIT A - 2025 PROFESSIONAL SERVICES COST ESTIMATE
 CLIENT: CITY OF EDWARDSVILLE
 PROJECT NAME: FLORIDA STREET LIFT STATION REPLACEMENT
 CMT JOB NO.: N/A

Prep By: KSK
 DATE: 12/18/25
 Approved by: RAA
 DATE: 12/18/25

TASK NO.	TASKS \ CLASSIFICATIONS	Senior Principal	Principal	Sr. Spec or Sr. Planner 2	Spec Eng 2	Proj Manager Sr. Struct Eng 2	Senior Struct Engineer	Senior Enviro Scientist	Senior Civil Engr	Specialist Technician 2	Senior Technician	Senior Admin	Project Architect	Civil Engineer	Proj Environ Scientist	Proj Civil Engr	Planner	Project Planner	Specialty Professional	Admin Specialist	Architect	Environmental Scientist	Admin Coordinator	Admin	MAN HOURS & LABOR SUMMARY
		\$325	\$310	\$290	\$250	\$235	\$200	\$190	\$185	\$180	\$160	\$150	\$135	\$110	TOTAL										
1	Gather & review existing information; conduct site visit				16														8						24
2	Perform field surveying for gravity sewer and FM extension				2									72	40				22		270				406
3	Preliminary pump station process design			8							16								40						64
4	Preliminary force main alignment selection and hydraulics			4							16								16						36
5	Preliminary gravity sewer design			4							24								16						44
6	Perform geotechnical investigation				2																				2
7	Prepare and submit preliminary engineering report				8						16								32						56
8	Review preliminary engineering report with City and finalize	2			12						4								8						26
9	Check Floodplain limits and requirements			4																					4
10	Pre final pump station process design										16								48						64
11	Pre final pump station structural design				48						8														56
12	Pre final pump station electrical and controls design				8														48						56
13	Pre final design of gravity sewer and forcemain extension										24								16						40
14	Prepare prefinal specs and cost estimate (SE)				20														28						48
15	Prepare pre final plans (P)				20						40								24						84
16	Prepare and submit IEPA construction permit application				2														16						18
17	Prepare and submit pre final PSE for City review				16						8								16						40
18	Final design of pump station				24						8								28						60
19	Final design of gravity sewer and forcemain										16								8						24
20	Final QAQC review		8								8														16
21	Submit final PSE for City Bidding				4																				4
22	Project management										40														40
23																									
24																									
25																									
	TOTAL MAN HOURS	10	20		230						196			72	40			374		270					1,212
	SUBTOTAL - BASE LABOR EFFORT	\$3,250	\$6,200		\$57,500						\$39,200			\$13,680	\$7,400			\$67,320		\$43,200					\$237,750

TASKS (CONTINUED)	TOTAL LABOR EFFORT	DIRECT EXPENSE & REIMBURSABLES											TOTAL EXPENSE	TOTAL FEE											
		TRAVEL MILEAGE	MEALS & LODGING	PRINTING	EQUIP-MENT	MISC	SURVEY MTL	SUBS	SUBS ADMIN	OTHER EXP	OTHER EXP	OTHER EXP													
1 Gather & review existing information; conduct site visit	\$5,440																								\$5,440
2 Perform field surveying for gravity sewer and FM extension	\$68,740				\$600	\$200																		\$800	\$69,540
3 Preliminary pump station process design	\$12,880																								\$12,880
4 Preliminary force main alignment selection and hydraulics	\$7,320																								\$7,320
5 Preliminary gravity sewer design	\$8,920																								\$8,920
6 Perform geotechnical investigation	\$500													\$15,000									\$15,000	\$15,500	
7 Prepare and submit preliminary engineering report	\$10,960																								\$10,960
8 Review preliminary engineering report with City and finalize	\$5,890																								\$5,890
9 Check Floodplain limits and requirements	\$1,240																								\$1,240
10 Pre final pump station process design	\$11,840																								\$11,840
11 Pre final pump station structural design	\$13,600																								\$13,600
12 Pre final pump station electrical and controls design	\$10,640																								\$10,640
13 Pre final design of gravity sewer and forcemain extension	\$7,680																								\$7,680
14 Prepare prefinal specs and cost estimate (SE)	\$10,040																								\$10,040
15 Prepare pre final plans (P)	\$17,320																								\$17,320
16 Prepare and submit IEPA construction permit application	\$3,380																								\$3,380
17 Prepare and submit pre final PSE for City review	\$8,480																								\$8,480
18 Final design of pump station	\$12,640																								\$12,640
19 Final design of gravity sewer and forcemain	\$4,640																								\$4,640
20 Final QAQC review	\$4,600																								\$4,600
21 Submit final PSE for City Bidding	\$1,000																								\$1,000
22 Project management	\$10,000																								\$10,000
23																									
24																									
25																									
TOTALS	\$237,750					\$600	\$200				\$15,000													\$15,800	\$253,550
TIME PERIOD OF PROJECT	2025	2026	2027	2028	TOTAL	EST % OF OT HRS INCLUDED ABOVE						15%	MULTI-YEAR + OT												
PERCENTAGE OF WORK TO BE PERFORMED BY YEAR	100%				100%	AVERAGE OVERTIME RATE PREMIUM							MLTPLR & AMT												
WEIGHTING FACTOR FOR 5% ANNUAL ADJUSTMENT	1.0500				1.0500	OT ADJUSTMENT FACTOR							1.0500		\$11,890										
ESTIMATED CONTINGENCY																									
ROUNDING																									
TOTAL FEE	MATH CROSS CHECK IS OK																							\$265,440	

REQUIRES INPUT TO COMPLETE
 FORMULAS - NO ENTRY SHOULD BE MADE IN CELL

Man Hrs Lbr & Exp All

EXHIBIT B
City of Edwardsville
Florida Street Lift Station Replacement
SCOPE OF SERVICES

BACKGROUND

The existing lift station is a duplex submersible pump station with a 16" diameter forcemain that discharges into a gravity sewer manhole at the intersection of Randalle and Terry. The lift station has reached the end of its design life and needs to be replaced.

GENERAL DESCRIPTION

New Lift Station

- Build new pump station wet well, valve vault and associated power and controls on the opposite side of the street from the existing lift station.
- Use the existing wet well as a junction chamber. Extend new piping from the existing wet well to a new manhole installed upstream of the new lift station's wet well.
- Install a discharge forcemain from the new lift station to a tie in between the existing east isolation valve and the existing emergency pumping connection on the existing 16" forcemain (verify diameter).
- Abandon the existing building, valve vault and Bioxide feed tank and apparatus.
- Reuse the existing emergency standby power generator for the new lift station.

Gravity Sewer Extension

Extend a gravity sewer from the back of Edwardsville Middle School's baseball fields to a new manhole just upstream of new pump station wet well, approximately 1,000 feet in length.

Forcemain Extension

Extend existing forcemain from the intersection of Randale and Terry to the existing M Street lift station along Terry Avenue, Tower Ave, then run to the west north of baseball fields at nature preserve, then north to M Street lift station. Approximately 4,000 ft. See arial.

SCOPE OF SERVICES

The Scope of Services associated with the Florida Street Lift Station Replacement Project for the City of Edwardsville shall include the following tasks:

- Gather and review existing information
- Perform field surveying for gravity sewer and FM extension
- Preliminary pump station process design
- Preliminary force main alignment selection and hydraulics
- Preliminary gravity sewer design
- Perform geotechnical investigation
- Prepare and submit preliminary engineering report
- Review preliminary engineering report with City and finalize
- Check Floodplain limits and requirements

EXHIBIT B
City of Edwardsville
Florida Street Lift Station Replacement
SCOPE OF SERVICES

- Pre final pump station process design
- Pre final pump station structural design
- Pre final pump station electrical and controls design
- Pre final design of gravity sewer and forcemain extension
- Prepare prefinal specs and cost estimate
- Prepare pre final plans
- Prepare and submit IEPA construction permit application
- Prepare and submit pre final PSE for City review
- Final design of pump station
- Final design of gravity sewer and forcemain
- Final QAQC review
- Submit final PSE for City Bidding
- Project Management

SCHEDULE

The project design is anticipated to be complete and ready for bidding **6 months** after notice to proceed.

END OF DOCUMENT

CRAWFORD, MURPHY & TILLY, INC.
STANDARD SCHEDULE OF HOURLY CHARGES
JANUARY 1, 2026

Classification	Regular Rate
Senior Principal 2	\$ 350
Senior Principal	\$ 325
Principal Senior Manager Senior Planner 2	\$ 315
Senior Specialty Engineer 2 Senior Structural Engineer 2	\$ 300
Senior Specialty Professional 2 Senior Civil Engineer 2	\$290
Project Manager 2	\$270
Senior Environmental Scientist 2	\$260
Senior Architect 2 Senior Structural Engineer	\$ 250
Senior Civil Engineer Senior Specialty Engineer Senior Specialty Professional Senior Environmental Scientist	\$ 235
Project Manager	\$ 230
Senior Planner	\$ 225
Senior Administrative Specialist	\$ 210
Senior Technician	\$ 190
Project Environmental Scientist Project Civil Engineer Project Specialty Engineer Project Structural Engineer	\$ 185
Project Planner Project Specialty Professional Civil Engineer Specialty Engineer Structural Engineer	\$ 180
Administrative Specialist Specialty Professional Planner Project Technician	\$ 160
Architect	\$ 150
Environmental Scientist Technician	\$ 135
Admin Coordinator	\$120
Admin	\$ 115

If the completion of services on the project assignment requires work to be performed on an overtime basis, labor charges above are subject to a 15% premium. These rates are subject to change upon reasonable and proper notice. In any event this schedule will be superseded by a new schedule effective January 1, 2027.

Out of pocket direct costs will be added at actual cost for blueprints, supplies, transportation and subsistence and other miscellaneous job-related expenses directly attributable to the performance of services. A usage charge may be made when specialized equipment is used directly on the project.

Subconsultant services furnished to CMT by another company will be invoiced at actual cost, plus ten percent.



DATE: 1/13/2026

ACTION ITEM TITLE: Change Order #1 and Final for the Flushing Hydrant Installation Contract in the decreased amount of \$15,973.29.

ORIGIN: Public Works Department

SUMMARY:

This is an informational item for Change Order #1 and Final for the Flushing Hydrant Installation Contract in the decreased amount of \$15,973.29

RATIONALE:

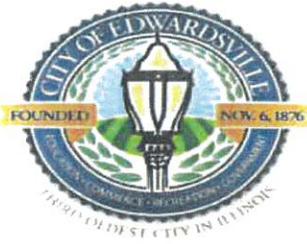
This change order is the final adjustment in the quantity of items on the contract as shown in Exhibit A. This will result in an \$15,973.29 decrease from the current contract total.

COMPLIANCE WITH COMPREHENSIVE PLAN OR OTHER PLAN:

Not Applicable

SUGGESTED COUNCIL ACTION:

No Action Needed



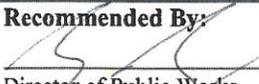
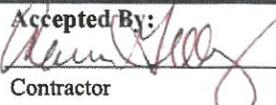
CHANGE ORDER

No. 1 and Final
Project Flushing Hydrant Installation
Date of Issuance Monday, December 29, 2025 **Effective Date** Monday, December 29, 2025
Owner City of Edwardsville
Contractor Gelly Excavating & Construction

You are directed to make the following changes in the Contract Documents (Description Below)

Final Adjustment of Contract Quantities as shown in Exhibit A

Reason for Change Order: Field changes necessary to account for unforeseen circumstances that arose during construction and final reconciliation of contract quantities. Three locations were removed due to existing conditions, and one additional location was added.

<u>CHANGE IN CONTRACT PRICE</u>	<u>CHANGE IN CONTRACT TIME</u>
Original Contract Price <div style="text-align: center;"> <u>\$142,880.82</u> </div>	Original Contract Time <div style="text-align: center;"> <u>Days or Dates</u> </div>
Net changes from previous Change Orders <div style="text-align: center;"> <u>\$0.00</u> </div>	Net changes from previous Change Orders <div style="text-align: center;"> <u>Days</u> </div>
Contract price prior to this Change Order <div style="text-align: center;"> <u>\$142,880.82</u> </div>	Contract Times prior to the Change Order <div style="text-align: center;"> <u>Days or Dates</u> </div>
Net Increase of this Change Order <div style="text-align: center;"> <u>-\$15,973.29</u> </div>	Net Increase of this Change Order <div style="text-align: center;"> <u>Days</u> </div>
Contract Price with all approved Change Orders <div style="text-align: center;"> <u>\$126,907.53</u> </div>	Contract Times with all approved Change Orders Ready for final payment: <div style="text-align: center;"> <u>Days or Dates</u> </div>
Recommended By: <div style="text-align: center;">  Director of Public Works Ryan Zwijack, PE Date: <u>12/30/25</u> </div>	Accepted By: <div style="text-align: center;">  Contractor (Authorized Signature) Date: <u>12-30-25</u> </div>

TITLE	DESCRIPTION	GOAL	RESPONSIBLE WORKING GROUP	TARGET/MEASURE	TIME FRAME	FY 26/27 Request \$\$	Budget Detail (Estimates)	Line Item
General Marketing	we want to encourage community members to try using alternative transportation methods (walking, biking, public transit, and carpooling) during the National Week without Driving. 2025 National Week without Driving dates are September 29th-October 5th, 2025	Encourage active living culture grow and driver awareness of pedestrians and riders especially in downtown core. Continue the "Slow Down Town" messaging with marketing materials and swag	Whole Committee	Social awareness & familiarity with the BPAC initiatives	Ongoing		Budget Ideas: Add'l banners, yard signs with BPAC events	
Bicycle Friendly Community	The BPAC will apply to be re-certified as a Bicycle Friendly Community by the League of American Bicyclists.	Our previous certification was at the bronze level - we are hoping to increase this to silver this time.	Whole Committee	Re-certification	Application due in June 2026			
Bike & Hike to the Market	The community will be encouraged to bike or hike to Downtown Edwardsville during certain weeks of the Goshen Market. The BPAC will have a booth and will hand out swag, engage with residents, and survey those who biked/hiked to the market that day.	Staff a booth at least 3 different times at the market	Whole Committee	Increase the number of people who sign a sheet stating that they biked/walked to the market that day	May 2026 - October 2026		Budget Ideas: Lots of helmets	
Week Without Driving	We want to encourage community members to try using alternative transportation methods (walking, biking, public transit, and carpooling) during the National Week without Driving.	Facilitate community involvement in order to better understand the lived experiences of people who do not drive.	Community Engagement	Increase the number of participants in 2026 from 2025/2024	National event is happening Monday, September 28 – Sunday, October 4, 2026			
Community Ride(s)	The BPAC will organize community bike ride(s) to showcase specific community events and amenities	Promoting cycling as a community-building activity and a viable transportation option	Community Engagement	Participants at event	Spring/Summer 2026			
Bike Bus	BPAC will continue to provide Bike Bus opportunities for elementary schools.	Empower and encourage kids to utilize active forms of transportation to school	Education & Safety	Increase number of participants from past years	Spring 2026 & Fall 2026		Budget Ideas: Walk Bus vests	
College Campus Involvement (SIUE, LCCC)	BPAC will collaborate with the Campus to Community committee, establishing a presence on the campuses of SIUE and LCCC in order to help students know how to get around town without a vehicle.	Encouraging students (especially those without vehicles) to take advantage of local bike/ped routes and become more involved locally	Education & Safety	Increase student awareness and use of local bike/pedestrian routes by at least 10% by Fall 2026.	Fall 2026			
Policy Updates supporting Bike/Ped	BPAC's Policy Sub-Group working with City Planning and other City staff will provide advising role and recommending changes and additions to City policy and ordinances that encourage a more bike and pedestrian friendly urban design and environment	Increase focus of BPAC towards its advisory role with City staff and council	Policy & Infrastructure	Identification of policy goals and submission of recommendation to Public Service Committee	Ongoing			
Bike Rack Grant Program	BPAC will manage a bicycle grant program to fund the purchase and installation at the request of Edwardsville businesses.	To improve the availability of bicycle parking in Edwardsville.	Policy & Infrastructure	Work with local businesses to install at least five (5) new bicycle parking racks	Money to be distributed in Spring 2027			