



Meeting Date: Wednesday, January 11, 2023
Meeting Time: 7:00 P.M.
Meeting Location: City Hall, 118 Hillsboro Ave.
Edwardsville, IL 62025

HISTORIC PRESERVATION COMMISSION AGENDA

Commission Members

Jennifer Wilkins, Chair	Joe Hutton
Ryan Downey, Vice Chair	Bob Nickrent
Brandon Adair, Secretary	Ivan Saylor
Suzanne Oberholtzer	David Lott

1. Call to Order
2. Roll Call
3. Citizens Wishing to Address the Commission
4. Certificates of Appropriateness
5. New Business
 - a. HPC Bylaws
6. Old Business
 - a. 2022 Events
 - b. Preservation Awards
 - c. Membership
 - d. HPC Organization
 - e. Time Capsule Event
7. Approval of Minutes
 - a. December 14, 2022
8. Staff Approved COA Report
9. Financial Report
10. Correspondence
11. Committee Reports
 - a. Recognition Letters
 - b. Welcome Letters
 - c. Historic District and Landmark Updates
 - i. Stephenson House

If prospective attendees require an interpreter or other access accommodation, please contact the Edwardsville City Clerk's office at 618-692-7500 no later than 48 hours prior to the commencement of the meeting to arrange the accommodations.

- ii. Brick Streets
- iii. Downtown
- iv. Leclaire
- v. St. Louis Street

12. Adjournment

- a. Next meeting: **Wednesday, February 8, 2023**

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Ryan Downey, Vice Chair	Bob Nickrent
Brandon Adair, Secretary	Ivan Saylor
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1. Call to Order
 - a. Jennifer Wilkins called the meeting to order at 7:00 PM.
2. Roll Call
 - a. Jennifer Wilkins, Brandon Adair, Suzanne Oberholtzer, Joe Hutton, Bob Nickrent, and David Lott were present. Ryan Downey and Ivan Saylor were absent.
3. Citizens Wishing to Address the Commission
 - a. Nicholas Hoffstetter addressed the commission with his suggestion for a city museum. He passed around various documents as examples of the type of items that could be preserved in a museum.
 - i. Jennifer Wilkins thanked Mr. Hoffstetter for his passion and encouraged him to talk to the Madison County Historical Society. Bob Nickrent encouraged him to talk to the Edwardsville Library.
4. Certificates of Appropriateness
 - a. 119 S. Main Street – Signage
 - i. Gregg Sutterfield (architect) spoke on behalf of the property
 - ii. Motion to Discuss
 1. Bob Nickrent motioned to accept the COA for discussion and Jennifer Wilkins seconded.
 - iii. Motion to Approve
 1. Joe Hutton motioned to approve the COA as described and Bob Nickrent seconded.
 2. Roll call vote: Unanimous “yes” vote. The motion passed 6-0.
 - b. 715 St. Louis Street – Siding

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- i. Carol Collier Frick (owner) spoke on behalf of the property
- ii. Motion to Discuss
 - 1. Joe Hutton motioned to accept the COA for discussion and Brandon Adair seconded.
 - a. Joe Hutton confirmed that the wood siding on the front of the house is original.
 - b. Jennifer Wilkins read from the HPC residential guidelines and noted that requests of this or similar circumstances have not been approved by HPC in the past.
 - c. Several members of the commission let the homeowner know that she had opportunity to appeal her case.
- iii. Motion to Approve
 - 1. Joe Hutton motioned to approve the COA as described and Bob Nickrent seconded.
 - 2. Roll call vote: Unanimous “no” vote. The motion failed 0-6.

5. New Business

6. Old Business

- a. 2022 Events
 - b. Preservation Awards
 - c. Membership
 - d. HPC Organization
 - i. Jennifer Wilkins suggested that the commission review HPC’s by-laws.
 - e. Time Capsule Event
 - i. Jennifer Wilkins noted the 25 year anniversary of the previous time capsule, and suggested that a couple of members research and prepare for an event.
 - ii. Joe Hutton, Bob Nickrent, and Brandon Adair volunteered to help.
- ## 7. Approval of Minutes
- a. November 9, 2022
 - i. Joe Hutton motioned to accept the minutes, and Bob Nickrent seconded. Minutes were approved unanimously by a voice vote.

8. Staff Approved COA Report

9. Financial Report

10. Correspondence

11. Committee Reports

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- a. Recognition Letters
 - b. Welcome Letters
 - c. Historic District and Landmark Updates
 - i. Stephenson House
 - ii. Brick Streets
 - iii. Downtown
 - 1. Joe Hutton noted that the opera box display at the Wildey Theatre is completed and will be open soon.
 - iv. Leclaire
 - v. St. Louis Street
12. Adjournment
- a. Next meeting: **Wednesday, January 11, 2023**
 - i. Jennifer Wilkins adjourned the meeting at 8:31 PM.

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